

VIRTUAL MEETING VIA ZOOM

**Poulsbo Port District – Port Commission
Poulsbo Marina – 18809 Front Street
Multi-Purpose Building on ‘E’ Dock**

Subject	*REMOTE* Regular Meeting Agenda	Date	July 16, 2020
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Mark DeSalvo	End Time	9:00 PM
Commission Members	Mark Singer, Jamie Green		
Staff Present	Carol Tripp, Port Accountant & Mgr. - Melanie Winnett, Harbormaster		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	PUBLIC COMMENTS (limit of 3 minutes)	
3.	COMMISSIONER COMMENTS	
3.	CONSENT AGENDA ITEMS (Next Res: 2020-11) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 7/2/2020 B. Warrants: 16791 – 16804, P12795 – P12801, EFT 7/10/2020, EFT 7/10/2020 in the amount of \$65,846.61. C. Resolution: N/A	
4.	Accounting & Manager’s Report	
5.	Harbormaster Report	
6.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
7.	EXECUTIVE SESSION	
	ADJOURN	

Join Zoom Meeting

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The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The

Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

VIRTUAL MEETING VIA ZOOM

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The Port of Pousbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
JULY 16, 2020
7:00 PM

Present: Commissioner Singer, Commissioner Green, Port Accountant Carol Tripp, Melanie Winnett - Harbormaster

Call to Order 7:00pm

Commissioner Singer wished to share a formal statement regarding the occurrence on Saturday night. The Port of Poulsbo, as an organization, its Commissioners, and staff, do not tolerate the conduct displayed of former Commissioner DeSalvo that were displayed last weekend. This behavior does not fit our values and we do not condone it. Former Commissioner DeSalvo has done the right thing by resigning. While we know there are no words to utter to reconcile the situation, we understand this as renewed hurt, prevents healing, and justifiably frustrates our community. As members of the community, we understand and share your frustrations. As a Commission we will be working with the community to work toward a solution that does not divide us.

Commissioner Green also wished to make a statement. She wanted to thank the people who have reached out via email and appreciates everyone's thoughts and concerns. She would like to encourage continued communications for those who would like to reach out. Commissioner Green requested that all contact be made through her work email: commissioner.green@portofpoulsbo.com. She requested to add rules of decorum for the public comments to the next meeting agenda.

Commissioner Singer made a personal statement. To the family of Stonechild Chiefstick, the Suquamish Tribe, and the citizens of Poulsbo, in response to the defacing of the memorial: he does not condone these acts, and he apologized for the actions that have caused pain, and that he finds to be deplorable. The Commissioners and the Port employees do not share the same values of Mark DeSalvo. Stonechild Chiefstick's memorial represents the love and feelings of his family, tribal members, and others that participated in its creation. The equality for all and caring for and loving your neighbor, reflects how Commissioner Singer was raised by his mother. He and his wife believe in treating all people equally; he is sorry for the loss and is ashamed of the acts against Stonechild Chiefstick's memorial.

Public Comments

Port Accountant Tripp requested any public comments be kept to three minutes, and please speak clearly.

The Poulsbo Boater's Association gave their report via public comment.

Patricia inquired on the charges that will be brought to Mark DeSalvo and said there is fundamental racism allowed to occur in our community.

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Commissioner Singer stated Mr. DeSalvo is no longer a Port Commissioner and because the legal items are with the City of Poulsbo and law enforcement, no one within the Port can make any comment or input regarding Mark's charges. What goes on depends what the court does for his actions. The Port itself does not have the beliefs Mark has and we are working hard to keep this Port a warm and good part of the city, and ensure the City itself and the Port are successful in supporting the community.

Bill Fulton wished to know if Mr. DeSalvo resigned on his own, and when.

Commissioner Singer said Mark did resign on his own accord on July 14th.

Miriam Stevens thanked Commissioner Singer for apologizing. She acknowledged that it was not the fault of any of the other Commissioners, but since the public did not get an apology from Mark DeSalvo, she thanked the Port for their apology. Miriam also thanked Port Accountant Tripp for calling Chiefstick's family to apologize. She wanted to know how people can respectfully comment and how their comments can stand. What is happening here is a battle against racism and she would like something on Facebook where comments can stand.

Commissioner Comments

The Commissioners read their comments at the start of the meeting.

Consent Agenda

Motion: Move to approve the minutes of 07/02

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Motion: Move to approve the warrants

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Accounting & Manager's Report

See attached.

Port Accountant Tripp did speak with tribal members and the family members of Stonechild to convey the Port's sincere apologies for what happened. The situation is unfortunate all around and she cannot convey what they must be experiencing. She offered her sincere apologies for what is happening to them, their family, and their children. It is important to the Port to make amends for this even though we are not directly responsible for Mark's actions. Port

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Accountant Tripp reached out to the City and there is an area up in the park that would be a good place for a more permanent memorial. Stonechild Chiefstick's family has thought about this and it is the stages of finalizing some designs. When that time comes the Port needs to be supportive and assist in any way possible. Port Accountant Tripp is prioritizing taking care of that personally if the Port is too busy with the current projects.

Motion: Move to approve the Resolution 2020-10 Authorizing Public Sale of a Vessel
Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Harbormaster's Report

See attached.

Public Comments/Request for Future Agenda Items

There were none.

Commissioner Comments


Commissioner Singer reflected on current Port projects: the breakwater, boat ramp, and the D-dock ramp. All three of these items are really, truly safety items that impact the Port. The breakwater is falling apart and the City planning and permitting allow us to work together and make this work.

Commissioner Green acknowledged events that have happened. Her heart goes out to the ripple effect that it has on everyone involved and in the community. She encouraged the community and Port employees to communicate ideas and she appreciates the hard work and dedication from the community being proactive regarding safety.

Commissioner Singer said along with working with the tribe, he would also like to set up some time with the tribal leaders so they and the Commission can get together. He would like to arrange a Special Meeting to see their facilities and meet with them to communicate that the Port does not condone what Mark did, as well as work to heal the community. He would also love to see a FLUPSY.

Final Adjournment 7:33pm

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
JULY 16, 2020
7:00 PM



Mark Singer, Commissioner



Jamie Green, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)



PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

July 17, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$44,200.11 and from the General Fund, this 17th day of July 2020.

Mark DeSalvo, Commissioner

ATTEST:

Mark Singer, Commissioner

Cassidy Conners, Recording Secretary

Jamie Green, Commissioner

Voucher #	Claimant	Amount
16791	Bainbridge Disposal	435.03
16792	Bank of America	173.68
16793	City of Poulsbo	3,860.05
16794	Coast to Coast Hardware	13.05
16795	DSC Inc	238.72
16796	Office Depot Credit Plan	27.11
16797	Olympic Springs Inc	45.51
16798	Masco Petroleum	9,671.09
16799	PUD #1 of Kitsap County	345.00
16800	Safe Security	288.00
16801	Soundwest Engineering Assoc Inc	28,132.80
16802	CenturyLink	66.78
16803	Home Depot Pro	469.47
16804	Allied 100, LLC dba AED Superstore	433.82
TOTAL		\$ 44,200.11

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol [Signature]
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

July 10, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$10,615.02 and from the General Fund, this 10th day of July 2020.

Mark DeSalvo, Commissioner

Mark Singer, Commissioner

Jamie Green, Commissioner

Voucher #	Claimant	Amount
P12795	Richard Stice	1,960.94
P12796	Grant Hlebechuk	299.86
P12797	Eugene Madayag	1,468.04
P12798	Jannese Hunt	1,010.17
P12799	Carol Tripp	2,228.55
P12800	Melanie Winnett	2,211.90
P12801	Kelli Hodges	1,435.56
TOTAL		\$ 10,615.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~



PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA

July 10, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$3,103.48 and from the General Fund, this 10th day of July 2020.

Mark DeSalvo, Commissioner

ATTEST:

Mark Singer, Commissioner

Cassidy Conners, Recording Secretary

Jamie Green, Commissioner

| Voucher #   | Claimant                    | Amount            |
|-------------|-----------------------------|-------------------|
| EFT 7/10/20 | US Treasury/Financial Agent | \$3,103.48        |
|             | TOTAL                       | <b>\$3,103.48</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol [Signature]  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA July 10, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$7,928.00 and from the General Fund, this 10th day of July 2020.

Mark DeSalvo, Commissioner

ATTEST:

Mark Singer, Commissioner

Cassidy Conners, Recording Secretary

Jamie Green, Commissioner

| Voucher # | Claimant | Amount |
|---------------|----------------------------|-------------------|
| EFT 7/10/2020 | WA Teamsters Welfare Trust | \$7,928.00 |
| | TOTAL | \$7,928.00 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol [Signature]
Port Auditor

~~~ EFT ~~~

14 July 2020

Due to a number of personal stressors in my life over the past six months, I need to focus on myself in personal reflection while working on being a better version of myself. To this end I am stepping down and resigning as a port commissioner. I know commissioners Singer and Green will do a great job going forward. In closing, I will be praying for the healing of our community.



Mark DeSalvo