

VIRTUAL MEETING VIA ZOOM

Poulsbo Port District – Port Commission

Subject	*REMOTE* Regular Meeting Agenda	Date	May 6, 2021
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Thomas Rose	End Time	9:00 PM
Commission Members	Jamie Green, Mark Singer		
Staff Present	Carol Tripp, Port Accountant & Mgr.		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	COMMISSIONER COMMENTS	
3.	PUBLIC COMMENTS (limit of 3 minutes)	
4	POULSBO BOATERS ASSOCIATION REPORT	
5.	CONSENT AGENDA ITEMS (Next Res: 2021-06) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 04.01.21 Corrected, 04.15.21 B. Warrants: 17188 - 17190, 17191 – 17230, P12982 – P12993, EFT 4/30/21 in the amount of \$102,591.46. C. Resolution: 2021-04 - Jensen Parking Lot Rules Regulations & Procedures; 2021-05 – CVA Vessel Acceptance	
6.	OLD BUSINESS ITEMS	
	A. Resolution #9 – Declaring Local Emergency & Delegation of Authority - Review	
	B. Marketing	
	C. Boat Ramp/Breakwater Updates – John Piccone, P.E.	
7.	NEW BUSINESS ITEMS	
	A. Commissioner responses to public comments/discussions	
	B. Accounting & Manager’s Report	
	C. Harbormaster Report	
8.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
9.	COMMISSIONER COMMENTS	
10.	EXECUTIVE SESSION	
11.	ADJOURN	

<https://us02web.zoom.us/j/85084232430>

Meeting ID: 850 8423 2430

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

VIRTUAL MEETING VIA ZOOM

One tap mobile

+12532158782,,83946997646# US (Tacoma)

+13462487799,,83946997646# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 850 8423 2430

Find your local number: <https://us02web.zoom.us/j/keFbPAvQoz>

The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
MAY 6, 2021
7:00 PM

Present: Commissioner Singer, Commissioner Green, Commissioner Rose, Port Accountant Carol Tripp, Pamela Benson & Peter Horner– PBA, Mr. John Piccone – Port Engineer

Call to Order 07:00pm

Commissioner Comments

Commissioner Green said the Girl's Night Out event was a success. There are new pop-up vaccine clinics, and the City is slowly opening up.

Commissioner Singer said he was down at the docks two and a half hours ago. It's windy out, and boats are being rescued.

Commissioner Rose was looking at progress on the boathouse. He reiterated that meetings are action oriented; the board brings to the table things for final discussion or to assign action items. He doesn't want to dissuade public comment, just wants everyone to understand meetings aren't for brainstorming and conjecture. Please email or call board members for comments of that nature.

Public Comments

Councilman Musgrove wondered if the board will be provided a debrief of the special meeting on May 5th.

Poulsbo Boater's Association

The association gave their report.

Consent Agenda

Motion: Move to approve the meeting minutes of April 1, 2021 & April 15th, 2021

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Motion: Move to approve the warrants.

Moved by: Commissioner Rose **Seconded by:** Commissioner Green

Motion passed unanimously.

Motion: Move to Resolution 2021-04 – Jensen Way Parking Lot Rules Regulations & Procedures

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
MAY 6, 2021
7:00 PM

Motion: Move to Resolution 2021-05 – CVA Vessel Acceptance
Moved by: Commissioner Rose **Seconded by:** Commissioner Singer

Motion passed unanimously.

Old Business Items

Resolution #9 – Declaring Local Emergency & Delegation of Authority – Review

There were none.

Marketing & Development

Commissioner Rose commended the newsletter. Port Accountant Tripp will be covering more on marketing and development in the manager's report.

Breakwater & Boat Ramp Updates

Mr. Piccone said the boat ramp is moving along. There will be on-site activity soon, and that'll include coning off the construction and staging area. There is a construction flier on the Port website explaining how parking will be impacted, and that pedestrian areas will be maintained. The Sea Discovery Center knows what's going on and they are happy and supportive. The expected schedule is as follows: May will mostly be demolition; June should be rebuilding the rock wall and preparing for the new ramp; July will see concrete work and work should be wrapped up by the end of July. Early August will be the final clean up and contingency period.

There will be less updates for the breakwater for about another month. The first meeting in June will be the tipping point where the board will want to make some decisions. Once the review is finished with the hearing examiner, it will move to ecology for approval, and then the shoreline process will be completed (which should be done in June). The lease and PMA revisions have been submitted to DNR. DNR may have concerns as they continue through the review. We are still waiting on the corps for the permit and not a lot has changed there. Now that we're nearly done with the shoreline process, things will hopefully be satisfied with the Suquamish tribe. It's nearly time to resume the process with the corps. Mr. Piccone has been pushing on the corps quite a bit more over the last several weeks. Come June it'll be time to revisit the discussion on emergency procedures and may be something to consider. There are no concerns with WDFW; everything is submitted and under review, which is typically returned within 45 days.

The schedule hasn't changed much on the overall construction. We are still expecting a targeted award in August. The Breakwater CVA Vessel Resolution did get a grant not only for the CVA vessel, but for the floating restroom as well. This means there's another \$130,000 added to the funds and the breakwater design can be finalized.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
MAY 6, 2021
7:00 PM

New Items

Items for Public Discussion

Derelict Vessels

As discussed at the special meeting on May 5th, there is a program that will take derelict vessels and will reimburse up to 90% of the cost to the Port (assuming there are available funds to do so). The program has fiber glass disposal and recycling. This will make disposal of the vessels easier so they can be reground and reused. The water boundaries were described, and a summary of the meeting was briefly mentioned. Commissioners and Port Staff are to sit down and have a better discussion to respond to derelict vessels and other circumstances knowing the funding issue the Port has. If there is a vessel at the dock, the Port is responsible for handling it.

Accounting & Manager's Report

See attached.

Harbormaster's Report

See attached.

Public Comments/Request for Future Agenda Items

Pam touched back on the special meeting regarding derelict vessels. She said the RBA carries most of the dollars for the project, and it was briefly mentioned in the meeting about educating the public about derelict vessels and to raise more funds. The RBA has tried to do so in the past, but they weren't met with a lot of success with coalitions and fund raising with ports and marinas. The Commissioners may want to explore a way to look at raising funds, ear marking funds, etc.

Councilman Musgrove looked up the RCW (70A.205.200, 46.55.240) that speaks to illegal dumping and the potential for restitution payments, which may be worth looking into. The Port could shoulder some of the burden and it has the potential to have City and local law enforcement do the investigation and identify the owner for prosecution.

Commissioner Green suggested scheduling another special meeting to discuss derelict vessels. Commissioner Rose agreed and there are other entities to get involved to share local experience and what they've done to address the issue.

Councilman Musgrove reminded the board of the twice a year meeting between the City and the Port. July would be a good timeframe to see a response from the City.

Peter commented on recording how to handle boat rescues.

PORT OF POULSBORO
REMOTE REGULAR MEETING MINUTES
MAY 6, 2021
7:00 PM

Commissioner Comments


Commissioner Singer appreciates the help down on the docks and the good work people are doing.

Commissioner Green said it's good to see more people getting out. Kitsap Rowing Association got out last weekend and people can expect potentially seeing more of them. She said it's also good seeing the community come alive. She suggested the Port consider hosting a vaccine pop-up clinic.

Motion: Move to adjourn

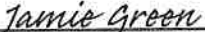
Moved by: Commissioner Rose **Seconded by:** Commissioner Singer.

Final Adjournment 8:24pm




Mark Singer (May 21, 2021 16:46 PDT)

Mark Singer, Commissioner



Jamie Green (May 21, 2021 10:24 PDT)

Jamie Green, Commissioner



thomas k. rose (May 21, 2021 17:28 PDT)

Thomas Rose, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)


PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA April 21, 2021


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$2,587.12 and from the General Fund, this 21st day of April 2021.


Mark Singer (May 12, 2021 22:12 PDT)
Mark Singer, Commissioner

ATTEST:

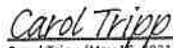

Jamie Green (May 12, 2021 11:55 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (May 13, 2021 07:36 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17188	Bank of America	2,587.12
	TOTAL	\$ 2,587.12

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (May 16, 2021 14:49 PDT)
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA April 30, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$1,419.36 and from the General Fund, this 30th day of April 2021.

MLG
Mark Singer (May 12, 2021 22:12 PDT)
Mark Singer, Commissioner

ATTEST:

Jamie Green
Jamie Green (May 12, 2021 11:55 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose
Thomas K. Rose (May 13, 2021 07:36 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17189	Nicholas Mandeville	709.68
17190	Bruce Riley	709.68
TOTAL		\$ 1,419.36

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Carol Tripp (May 26, 2021 14:49 PDT)
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA May 7, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$40,569.40 and from the General Fund, this 7th day of May 2021.

Mark Singer
Mark Singer (May 12, 2021 22:12 PDT)
Mark Singer, Commissioner

ATTEST:

Jamie Green
Jamie Green (May 12, 2021 11:55 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose
Thomas K. Rose (May 13, 2021 07:36 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17191	Puget Sound Energy	43.16
17192	Wa State Dept of Retirement Systems	25.00
17193	Kelli Hodges	97.11
17194	A-1 Roofing	3,425.00
17195	Tony Pendolino	319.26
17196	VOID	507.06
17197	Rick Willhite	441.33
17198	Nicholas Boatright	347.43
17199	John Luka	281.70
17200	Alfred Rode	469.50
17201	Scott Todd	347.43
17202	Andrew Tomayko	375.60
17203	Brad Halverson	338.04
17204	Zach Klaja	473.10
17205	Lee Leader	450.72
17206	Ronald Harmon	319.26
17207	Glenn Eckersley	356.82
17208	Kris Thompson	300.48
17209	William Turner	300.48
17210	Aaron Wenzholz	366.21
17211	Lee Fletcher-McGookin	469.50
17212	Richard Teddy	281.70
17213	Richard Teddy	2.10
17214	Michael Howe	152.44
17215	Galen Motin Crawford	356.82
17216	Nick Kaczor	478.89
17217	Bank of America	690.62
17218	Bird Electric Corp	2,790.40
17219	Chmelik Sitkin & Davis PS	165.00
17220	Coast to Coast Hardware	160.63
17221	Home Depot	50.94
17222	New Pig Corporation	248.75
17223	Norbut Law Firm PLLC	180.00
17224	Olympic Organics	10.00
17225	PetroCard	23,752.89
17226	Premier Communications	815.34
17227	Propane Northwest	172.59
17228	Home Depot Pro	196.35
17229	VOID	5.13
17230	Rick Willhite	4.62
TOTAL		\$ 40,569.40

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Carol Tripp (May 26, 2021 14:49 PDT)
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370


Kitsap County, WA

May 7, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$512.19 and from the General Fund, this 7th day of May 2021.


Mark Singer (May 12, 2021 22:12 PDT)
Mark Singer, Commissioner

ATTEST:



Jamie Green (May 12, 2021 11:55 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (May 13, 2021 07:36 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17232	Phil Stephan	507.06
17233	Phil Stephan	5.13
TOTAL		\$ 512.19

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (May 16, 2021 14:49 PDT)
Port Auditor

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA April 30, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$12,540.22 and from the General Fund, this 30th day of April 21.

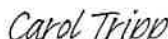

Mark Singer (May 12, 2021 22:12 PDT)
Mark Singer, Commissioner


Jamie Green (May 12, 2021 11:55 PDT)
Jamie Green, Commissioner


Thomas K. Rose (May 13, 2021 07:36 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
P12982	VOIDED	
P12983	Christopher Henry	924.52
P12984	Kelli M. Hodges	1,699.56
P12985	Eugene Madayag	1,517.66
P12986	Jannese M. Hunt	1,337.78
P12987	Brian T. Smith	1,030.11
P12988	Carol L. Tripp	2,227.38
P12989	Melanie I. Winnett	1,730.88
P12990	Jamie R. Green	760.96
P12991	Thomas K. Rose	550.41
P12992	Mark E. Singer	550.41
P12993	Cassidy P. Connors	210.55
	TOTAL	\$ 12,540.22

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (May 16, 2021 14:49 PDT)
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA April 30, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,054.73 and from the General Fund, this 30th day of April 2021.

MLK  
Mark Singer (May 12, 2021 22:12 PDT)  
Mark Singer, Commissioner

ATTEST:

Jamie Green  
Jamie Green (May 12, 2021 11:55 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose  
Thomas K. Rose (May 13, 2021 07:36 PDT)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                    | Amount            |
|-------------|-----------------------------|-------------------|
| EFT 4/30/21 | US Treasury/Financial Agent | \$3,827.33        |
| EFT 4/30/21 | DSHS                        | \$227.40          |
| TOTAL       |                             | <b>\$4,054.73</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp  
Carol Tripp (May 16, 2021 14:49 PDT)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA April 30, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$41,420.63 and from the General Fund, this 30th day of April 2021.

Mark Singer
Mark Singer (May 12, 2021 22:12 PDT)
Mark Singer, Commissioner

ATTEST:

Jamie Green
Jamie Green (May 12, 2021 11:55 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose
Thomas K. Rose (May 13, 2021 07:36 PDT)
Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|-------------|--------------------------------|--------------------|
| EFT 4/30/21 | Employment Security Department | \$641.88 |
| EFT 4/30/21 | Dept of Labor & Industries | \$3,323.43 |
| EFT 4/30/21 | Paid Family Leave | \$219.73 |
| EFT 4/30/21 | WA Teamsters Welfare Trust | \$11,253.20 |
| EFT 4/30/21 | WA State Department of Revenue | \$23,180.57 |
| EFT 4/30/21 | WA State Department of Revenue | \$2,801.82 |
| TOTAL | | \$41,420.63 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Carol Tripp (May 16, 2021 14:49 PDT)
Port Auditor

*** EFT ***

**PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2021-04**

WHEREAS, the Port of Poulsbo ("Port") currently operates a parking lot on Jensen Way ("Jensen Parking Lot") that is intended for boat trailer and automobile parking, not for recreational vehicles, campers, fifth wheels or similar; and

WHEREAS, the Port has attempted to manage the use of the Jensen Parking Lot for its intended purpose but has not been able to prevent unauthorized users from accessing and occupying parking spaces, thereby limiting the use of the Jensen Parking Lot by boat trailers and associated vehicles; and

WHEREAS, the Board of Commissioners wishes to establish rules and regulations related to parking at the Jensen Parking Lot and provide for the enforcement of said rules by Port Staff.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Commissioners of the Port of Poulsbo does hereby:

- 1) Adopt the rules and regulations related to parking at the Jensen Parking Lot; and
- 2) Authorize the Port Executive Director to enforce the attached Jensen Parking Lot Rules, Regulations and Procedures ("Jensen Parking Rules"), and to modify these rules and procedures attached hereto as may be necessary, provided that the Commission is advised of such change in writing by the Port's Executive Director.

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof, held on this 6th day of May, 2021, by motion, seconded and unanimously passed, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.

Tom Rose

TOM ROSE, CHAIRMAN AND COMMISSIONER

Mark Singer

MARK SINGER, COMMISSIONER

Jamie Green

JAMIE GREEN, COMMISSIONER

Signature: Jamie Green
Jamie Green (May 7, 2021 09:19 PDT)

Email: commissioner.green@portofpoulsbo.com

Signature: Mark Singer
Mark Singer (May 7, 2021 20:59 PDT)

Email: commissioner.singer@portofpoulsbo.com

Signature: Thomas K. Rose
Thomas K. Rose (May 10, 2021 14:16 PDT)

Email: commissioner.rose@portofpoulsbo.com

JENSEN PARKING LOT RULES, REGULATIONS AND PROCEDURES

THIS DOCUMENT SETS FORTH PARKING RULES, REGULATIONS, AND PROCEDURES FOR THE JENSEN PARKING LOT. STAFF MAY, HOWEVER, DEVIATE FROM THESE PROCEDURES AS REASONABLY NECESSARY TO ENFORCE THE RULES AND REGULATIONS HEREIN. NOTHING IN THIS DOCUMENT IS INTENDED, NOR SHALL IT BE CONSTRUED, TO CREATE ANY ENFORCEABLE RIGHTS IN FAVOR OF ANY VIOLATION VEHICLE. ALL VIOLATION VEHICLES ARE SUBJECT TO IMPOUND, WITHOUT PRIOR NOTICE.

The Port Executive Director may establish such reasonable traffic and parking regulations as may be required for orderly handling of motor vehicles on Port premises. A vehicle parked in violation of any such sign or regulations may be towed and impounded in accordance with individual marina parking guidelines at owner's expense.

Primary Purposes for Jensen Parking Lot:

1. Boat trailers and associated vehicles.
2. General vehicle parking for day use only marina visitors.
3. Port of Pousbo Operations vehicle parking.
4. Emergency vehicle access.

Prohibited Parking Lot Use

The following parking lot uses are not allowed:

- No parking of oversize vehicles which are larger than parking spaces; including recreational vehicles, campers, fifth wheels, cargo vans, commercial vehicles and other large trucks, and any other similar vehicles and/or trailers, other than boat trailers.
- Vehicle storage.
- Vehicle maintenance such as exterior vehicle washing, mechanical maintenance, body work, oil changes, engine work, etc.
- Equipment storage.
- One vehicle taking up multiple (2 or more) parking spaces.
- Unauthorized business use including, but not limited to, any type of private or commercial sales, auto detailing businesses; repair services; and commercial vehicle storage.
- Vehicles leaking any type of fluids.
- Overnight sleeping in or occupying a parked vehicle.
- Overnight parking that has not been approved in advance by the Port.

Vehicles must not exceed the 5-mph speed limit in the parking lot.

All vehicles in all zones must be street legal and operable; must not be leaking fluids; must display current tabs; must have inflated tires; and must be locked and secured.

VEHICLES PARKED IN VIOLATION OF THIS PARKING POLICY ARE SUBJECT TO IMMEDIATE TOWING AT THE OWNER'S EXPENSE WITHOUT PRIOR NOTICE.

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION 2021-05
DATED: May 6, 2021

WHEREAS, the Port of Poulsbo has been awarded funding by the Clean Vessel Act Grant Program (CVA) for the purchase of a new sewage pump out vessel with a 25% matching funds requirement; and,

WHEREAS, CVA has offered the Port of Poulsbo use of an existing pump out boat (Exhibit B) in lieu of funding for the purchase of a new boat without any matching funds required from the Port; and,

WHEREAS, the existing pump out boat has been inspected by Commissioner Rose and found to be in good working order and exceeding the specifications of the new pump out boat the Port had otherwise planned to purchase with the grant funds; and,

WHEREAS, CVA has offered to reimburse the Port up to \$10,000 for upfront and ongoing maintenance of the existing pump out boat should the Port accept it; and,

WHEREAS; under the terms of a memorandum of agreement (MOA) with Washington State Parks (sample template attached as Exhibit A), the Port will have possession of the boat through December 31, 2022 with the option to extend the term of the MOA as desired by the Port; and now, therefore,

BE IT RESOLVED by the governing body of the Port of Poulsbo that the Port will accept the existing pump out boat offered by CVA in lieu of funding for a new vessel and that the Port Manager is authorized to negotiate the terms of the MOA in general accordance with the Exhibit A in the Port's interest, execute said MOA, and take possession of the existing pump out boat.

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 6th day of May, 2021 and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.

Mark Singer

Mark Singer, Commissioner

Jamie Green

Jamie Green, Commissioner

Thomas K. Rose

Thomas Rose, Commissioner

ATTEST:

Cassidy Conners, Recording Secretary

Signature: Jamie Green
Jamie Green (May 7, 2021 09:19 PDT)

Email: commissioner.green@portofpoulsbo.com

Signature: Mark Singer
Mark Singer (May 7, 2021 20:58 PDT)

Email: commissioner.singer@portofpoulsbo.com

Signature: Thomas K. Rose
Thomas K. Rose (May 10, 2021 14:17 PDT)

Email: commissioner.rose@portofpoulsbo.com