

Poulsbo Port District – Port Commission
Poulsbo Marina-18809 Front Street
Multi-purpose Building on ‘E’ Dock

Subject	*HYBRID* Regular Meeting Agenda	Date	October 5, 2023
Recorder	Cassidy Connors	Start Time	7:00 PM
Commission Chair	Thomas Rose	End Time	9:00 PM
Commission Members	Jamie Green, Mark Singer		
Staff Present	Eugene Madayag, Port Manager; Carol Tripp, Port Accountant		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	COMMISSIONER COMMENTS	
3.	PUBLIC COMMENTS (limit of 3 minutes)	
4.	POULSBO BOATER’S ASSOCIATION REPORT	
5.	CONSENT AGENDA ITEMS (Next Res: 2023-07) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 9.20.23, 9.21.23, & 9.28.23 B. Warrants: 18447 – 18459, P13723 – P13737, 9/25/23 EFT, 9/29/23 EFT in the amount of \$117,523.28.	
6.	OLD BUSINESS ITEMS A. Budget 2024- a. Resolution 2023-04 – 2024 Budget Rates Resolution b. Resolution 2023-05 – Final Budget 2024 c. Resolution 2023-06 – Budget 2024 Resolution Levy B. Survey Policy	
7.	NEW BUSINESS ITEMS A. Commissioner Responses to public comments/discussions B. Manager’s Report	
8.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
9.	COMMISSIONER COMMENTS	
10.	ADJOURN	

<https://us02web.zoom.us/j/82320848752>

Meeting ID: 823 2084 8752

One tap mobile

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

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Meeting ID: 823 2084 8752

Find your local number: <https://us02web.zoom.us/j/keFbPAvQoz>

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PORT OF POULSBO
REGULAR MEETING MINUTES
JULY 6, 2023
7:00 PM

Present: Commissioner Rose, Commissioner Green, Port Manager Madayag, Port Accountant Carol Tripp

Call to Order 7:00pm

Commissioner Comments

Commissioner Green said fall festivities are starting in Poulsbo such as trick-or-treating on Front Street and the Film Festival.

Commissioner Rose is looking forward to the lights on Front Street.

Commissioner Singer is interested, if legally allowed to do so, in having a group power wash on the old floats that have been sitting.

Public Comments

Aaron Wenholtz recommended bringing the Carlisle to the Port for festivities. He then shared his experience with the survey policy that resulted in him spending \$3,000 over the course of six months on the same boat and asked how the Port could handle the policy and gain clarity over how it should operate. The boat in question has been at the Port for a long time, the Port is familiar with the boat, and there are only improvements continuing to be made on the boat.

Craig Muller asked how he could find a copy of the Rules and Regulations, and then inquired to Eugene the status of the gate on C Dock.

Poulsbo Boater's Association

The association gave their report.

Consent Agenda

Motion: Move to approve the meeting minutes of September 20, 2023; September 21, 2023; September 28, 2023

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

Old Business Items

Budget 2024

Motion: Move to approve Resolution 2023-04 – 2024 Budget Rates Resolution

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed.

PORT OF POULSBO
REGULAR MEETING MINUTES
JULY 6, 2023
7:00 PM

Motion: Move to approve Resolution 2023-05 – Final Budget 2024

Moved by: Commissioner Rose **Seconded by:** Commissioner Singer

Motion passed unanimously.

Motion: Move to approve Resolution 2023-06 – Budget 2024 Resolution Levy

Moved by: Commissioner Singer **Seconded by:** Commissioner Rose

Motion passed unanimously.

Survey Policy

Commissioner Rose clarified that the policy is in place for the safety of electrical and structural environments. He said there are new options to address concerns, and some other requirements to minimize impact. Eugene read the policy allowed. There was no motion necessary to move forward with the policy and it will be reviewed again in one year.

New Business Items

Commissioner Responses to Public Comments/Discussions

Commissioner Singer, in response to the PBA, agreed they have a great idea coming forward to unite. He requested they address any and all concerns with the Port Manager prior to bringing them to the Port Commissioner meetings.

Commissioner Rose is looking forward to the next scheduled meeting, which is a planning session and will include public comments. The board will be looking to update/improve the Rules and Regulations. He said to look through them on the Port's website and bring suggestions forward. Any updates to the Rules and Regulations will be adopted at the first meeting in November. The Comprehensive Plan will also be discussed for approval at the first meeting in November.

Manager's Report

See attached.

Public Comments & Requests for Future Agenda Items

A comment was made about dock boxes, and he is hoping the Port will approve a design. Commissioner Singer explained Port personnel has to install dock boxes.

Commissioner Comments

Commissioner Green said weather is coming; be safe and prepare for winter.

PORT OF POULSBO
REGULAR MEETING MINUTES
JULY 6, 2023
7:00 PM

Commissioner Singer thanked everyone for being communicative and informing one another of things.

Commissioner Rose encouraged everyone to consider helping and/or donating to Fishline, which has seen a 25-30% increase in need, specifically for families.

Motion: Move to adjourn

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

Adjourn 7:50pm

Thomas K. Rose
Thomas K. Rose (Oct 20, 2023 17:45 PDT)

Thomas Rose, Commissioner & Chairman

Jamie Green
Jamie Green (Oct 20, 2023 17:05 PDT)

Jamie Green, Commissioner

MS
Mark Singer (Oct 20, 2023 17:18 PDT)

Mark Singer, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2023-04
DATED: OCTOBER 5, 2023


A RESOLUTION of the Board of Commissioners, Port of Poulsbo, adopting a new tariff.

WHEREAS, the tariff for the Port of Poulsbo as indicated in exhibit "A" are approved; and

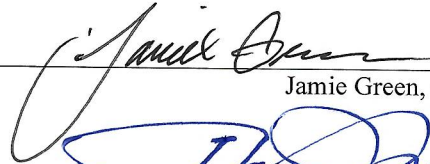
WHEREAS, all rates listed in exhibit "A" will take effect January 1, 2024.

THEREFORE, BE IT RESOLVED by the Board of Commissioners are adopting a new tariff as indicated in exhibit "A".

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 5th day of October 2023, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Mark Singer, Commissioner



Jamie Green, Commissioner



Thomas Rose, Commissioner

ATTEST:

Cassidy Conners, Recording Secretary

**Port of Poulsbo
2024 Rates**

*****Permanent Moorage*****

	25' & Under	26' - 27'	28' - 33'	34' - 39'	40' - 44'	45' - 51'	52' - 55'	56' and Over
Per Foot - Moorage	\$ 7.03	\$ 7.14	\$ 7.34	\$ 7.50	\$ 7.65	\$ 7.80	\$ 7.97	\$ 8.12
Per foot - Utility Charge	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
Leasehold Tax	\$ 0.90	\$ 0.92	\$ 0.94	\$ 0.96	\$ 0.98	\$ 1.00	\$ 1.02	\$ 1.04
Bond Payment Surcharge	\$ 1.12	\$ 1.12	\$ 1.12	\$ 1.12	\$ 1.12	\$ 1.12	\$ 1.12	\$ 1.12
Total Per Foot	\$ 9.30	\$ 9.43	\$ 9.65	\$ 9.83	\$ 10.00	\$ 10.17	\$ 10.36	\$ 10.53

Electricity Charge \$0.1050 per kwh

\$10.50 per month electrical use - which includes the first 100 kwh (billed quarterly)

*****Transient, Winter, & Summer Moorage*****

Per Foot - Moorage	\$ 5.25
Leasehold Tax	\$ 0.67
Electrical Charge	\$ 3.50
Bond Payment Surcharge	\$ 1.12
Total Per Foot	\$ 10.54

*****Other Charges*****

Paper Statement Fee	\$ 5.00	Late Fee (or 10% of Balance, whichever is greater)	\$ 20.00
Reservation Fee	\$ 10.00	Extended late fee (25th of Mo)	\$ 50.00
Waiting List Fee	\$ 25.00	Processing Fee	\$ 100.00
Keycard Deposit	\$ 35.00	Second Processing Fee	\$ 200.00
Parking Permit Replacement	\$ 100.00	Liveaboard Fee	\$ 180.00
Charge for unreturned Keycard	\$ 35.00	NSF Check Charge	\$ 50.00
Illegal Garbage Dump Fee	\$ 524.00	Pet Clean-up	\$ 50.00
Grid - Current Port Tenant	\$ 25.00	Maintenance Fee **	\$50.00 per man hour
Grid - Non Port Tenant	\$ 50.00	one hour minimum	+ materials cost
Tow Charge		Maintenance Fee **	\$100.00 per man hour
Current Port Tenant-per 15 min	\$ 25.00	After hours	+ materials cost
Non Port Tenant-per 15 min	\$ 50.00	one hour minimum	
Convenience Fee	2.4 % of moorage	Technology Fee - per month	\$ 5.00

Electricity Charge \$0.1050 per kwh + \$10.50 per mo (100 kwh inc)

*****Guest Moorage*****

E & F **for vessels 16' wide or less**

\$1.75 Per Foot	October 1 - April 30
\$2.00 Per foot	May 1 - Sept 30

E & F **for vessels over 16' wide**

\$3.50 Per foot	October 1 - April 30
\$4.00 Per foot	May 1 - Sept 30

****Kayak Monthly Space Rental****

10' or less \$25.00 (inc LET) 10'-14' \$30.00 (inc LET)

****4 Hour Stay****

\$10.00 30' slip	1st Offense \$ 50.00
\$15.00 40' Slip	2nd Offense \$ 150.00

Guest Late Fees

\$ 1.25 Per foot	October 1 - April 30
\$ 1.50 Per foot	May 1 - Sept 30

Breakwater Moorage

Portable Isolation Transformer Rental (per visit) \$ 10.00

Port Parking Lot Fees

Vehicle Only -	
Up to 3 Hours	\$ 3.00
3 - 24 Hours	\$ 7.00
Per Month	\$ 100.00
Boat w/ Trailer	
Up to 3 Hours	\$ 8.00
Weekly Charge	\$ 50.00
Monthly Charge	\$ 180.00

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2023-05
DATED: OCTOBER 5, 2023

A RESOLUTION of the Board of Commissioners, Port of Poulsbo, adopting a final budget for 2024.

WHEREAS, State law requires this Port Commission to prepare a preliminary budget for the ensuing fiscal year showing the estimated expenditures and the anticipated available funds from which all expenditures are to be paid; and

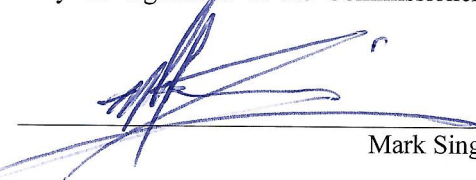
WHEREAS, this Port Commission has published a Notice in accordance with state law stating that the preliminary budget of this Port District has been prepared, and has given due notice of the place and hour designated of a hearing on the preliminary budget and adoption of the final budget; and

WHEREAS, all persons present at said hearing were given the opportunity to comment and present objections to the preliminary budget; now, therefore


BE IT RESOLVED by the Board of Commissioners, Port of Poulsbo, Kitsap County, Washington, as follows:

The final budget for the Port of Poulsbo, as reflected in exhibit attached hereto, and by this reference incorporated herein, is hereby adopted as the final budget for this Port for the 2024 calendar year.


ADOPTED by the Board of Commissioners of the Port of Poulsbo at the public meeting thereof held this 5th day of October 2023, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Mark Singer, Commissioner



Jamie Green, Commissioner



Thomas Rose, Commissioner

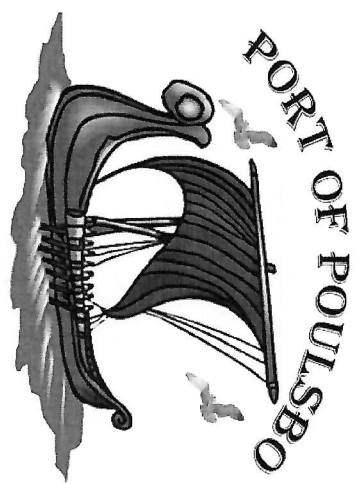
ATTEST:

Cassidy Connors, Recording Secretary

Budget Summary for 2024

	Port	Liberty Park	POP Parking	Breakwater	Totals
Total Income					
General Tax Levy	329,000				
Facility Revenues	1,325,467	488,000	13,000.00	351,500.00	
Interest Revenues	10,000	750			
Cash Carry Over 2023	115,000				
Cash Reserves	0				
Total Income	1,779,467	488,750	13,000.00	351,500.00	2,632,717
Expenses					
Maintenance & Operations	1,442,302	596,756	2,000.00	152,216.00	
Capital	0	350,000			
Total Expenses	1,442,302	946,756	2,000.00	152,216.00	
To Cash Reserves	89,443	1			2,632,717

¹ (Note - Must have 1.25x bond payment - \$86,443.24 - Bond Covenant



Port of Poulsbo

2024 Total

2024 Budget

OPERATING FUNDS

INCOME	General (Port)	Liberty Park	POP Parking	Breakwater	
General Fund Taxes & LET	329,000.00				329,000.00
Operating Revenue (Attachment A)	1,325,467.24	488,000.00	13,000.00	351,500.00	2,177,967.24
Carry Over	115,000.00				115,000.00
Interest on Investments	10,000.00	750.00			10,750.00
TOTAL INCOME	\$ 1,779,467	\$ 488,750	\$ 13,000	\$ 351,500	2,632,717.24

EXPENDITURES

Commissioner Comp & Travel					
<i>Singer - Comp</i>	\$ 7,152.00				24,192.00
<i>Singer - Travel/Training</i>	1,500.00				4,500.00
<i>Green - Comp</i>	9,888.00				
<i>Green - Travel/Training</i>	1,500.00				
<i>New Commissioner - Comp</i>	7,152.00				
<i>New Commissioner - Travel/Training</i>	1,500.00				
Recording Secretary Compensation	5,472.00				5,472.00
Salaries & Payroll	330,000.00	210,000.00		60,000.00	600,000.00
Payroll Taxes	44,000.00	28,000.00		8,000.00	80,000.00
Employee Benefit Programs	13,000.00				13,000.00
Insurance - Health	124,938.00	79,506.00		22,716.00	227,160.00
Uniforms		750.00			750.00
Accounting	1,500.00				1,500.00
Legal	50,000.00				50,000.00
Office Expenses	30,000.00	10,000.00		4,500.00	44,500.00
Supplies	500.00	5,500.00		2,000.00	8,000.00
Storage Rent	20,000.00				20,000.00
Credit Card Fees	17,000.00	8,000.00		4,000.00	29,000.00
Insurance - General	80,000.00				80,000.00
Advertising	3,000.00	12,000.00		3,000.00	18,000.00
Dues	3,500.00				3,500.00
Electricity	34,000.00	30,000.00	1,000.00	20,000.00	85,000.00
Garbage, Sewer & Water	24,000.00	25,000.00	1,000.00	10,000.00	60,000.00

Telephone	11,000.00			11,000.00
Short & Over	200.00			200.00
Refunds (Deposits)	32,000.00			32,000.00
Bad Debt Expense	2,500.00			2,500.00
Maintenance	70,000.00	10,000.00		90,000.00
Outside Services	40,000.00	5,000.00		48,000.00
Training (includes travel)	5,000.00			5,000.00
Consultants/Audit Fees	150,000.00	150,000.00		300,000.00
Lease - DNR (includes matching funds)	19,000.00	18,000.00		37,000.00
Miscellaneous	2,000.00			2,000.00
Taxes - Excise	50,000.00	5,000.00		60,000.00
Taxes - LET	95,000.00			95,000.00
Election Expense	6,000.00			6,000.00
Contingency	25,000.00			25,000.00
Bond Payment - Interest	125,000.00			125,000.00
EXPENDITURES	1,442,302.00	596,756.00	2,000.00	2,193,274.00

CAPITAL IMPROVEMENTS & PURCHASES

Projects may be modified, delayed or deferred depending on the availability and amount of funds.

E & F Dock Project (Net) 350,000.00

Total Allocated Costs for CIP 350,000.00

TOTAL EXPENDITURES	1,442,302.00	946,756.00	2,000.00	152,216.00
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BUDGET FOR CALENDAR YEAR 2024	337,165.24	(458,006.00)	11,000.00	199,284.00
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Revenues 2,632,717.24

Reserve Funds -

Expenditures 2,543,274.00

Addition to Reserves 89,443.24 *

(*must have 1.25x bond payment - \$86,970.25 - Bond Covenant)

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION 2023-06
DATED: OCTOBER 5, 2023


WHEREAS, the Board of Commissioners of the Port of Poulsbo has met and considered its budget for the calendar year 2024; and,

WHEREAS, the districts actual levy amount from the previous year was \$325,589; and,

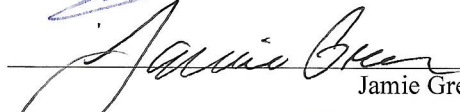
WHEREAS, the population of this district is less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$2,637 which is a percentage increase of 0.81% from the previous year. The increase is exclusive of additional revenue resulting from new construction, improvement to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.


ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 5th day of October 2023, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Mark Singer, Commissioner



Jamie Green, Commissioner



Thomas Rose, Commissioner

ATTEST:

Cassidy Conners, Recording Secretary

LEVY CERTIFICATION

In accordance with RCW 84.52.020, I, Carol Tripp, Port Auditor/Staff Accountant, for the Port of Poulsbo, do hereby certify to the Kitsap County legislative authority that the Board of Commissioners for said district request that the following levy amounts be collected in 2024 as provided in the district's budget, which was adopted following a public hearing held on October 5, 2023:

Regular Levy, New Construction & Utilities:	\$330,924
Excess or Bond Levy:	0

In addition to the above amount for Regular Levies add the following refunds:

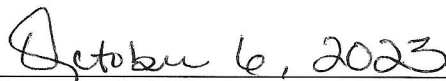
Administrative Refunds:	\$1,646
Tax Cancellations:	0

In addition to the above amount for Excess or Bond Levies add the following refunds:

Court Ordered Refunds:	0
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Carol Tripp



Date

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA October 6, 2023

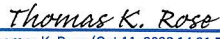
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$78,953.21 and from the General Fund, this 6th day of October 2023.


Mark Singer (Oct 9, 2023 21:30 PDT)
Mark Singer, Commissioner

ATTEST:



Jamie Green (Oct 9, 2023 20:53 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (Oct 11, 2023 14:21 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
18447	Peri Maxey	10.00
18448	Edward Jones	3,354.41
18449	Bank of America	2,569.18
18450	CSD Attorneys at Law	10,016.00
18451	City of Poulsbo	3,649.60
18452	Coast to Coast Hardware	82.85
18453	Home Depot	780.28
18454	Kitsap Networking	1,620.00
18455	New Pig Corporation	167.55
18456	Office Depot Credit Plan	109.09
18457	PetroCard	31,844.50
18458	Reliable Background Screening	58.00
18459	Soundwest Engineering	24,691.75
TOTAL		\$ 78,953.21

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Oct 11, 2023 14:52 PDT)
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA September 29, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$15,243.02 and from the General Fund, this 29th day of September 2023.

Mark Singer
Mark Singer (Oct 9, 2023 21:30 PDT)
Mark Singer, Commissioner

Jamie Green
Jamie Green (Oct 9, 2023 20:53 PDT)
Jamie Green, Commissioner

Thomas K. Rose
Thomas K. Rose (Oct 11, 2023 14:21 PDT)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
P13723	Sean P. Bauman	1,482.41
P13724	Kaitlyn Cook	1,562.62
P13725	Yordon I. Henry	1,028.19
P13726	Kelli M. Hodges	1,844.90
P13727	VOID	
P13728	Eugene F. Madayag	1,951.53
P13729	VOID	
P13730	Nicholas C. Mandeville	1,243.56
P13731	Jannese M. Hunt	1,335.83
P13732	VOID	
P13733	Carol L. Tripp	2,405.82
P13734	Jamie R. Green	655.68
P13735	Thomas K. Rose	655.68
P13736	Mark E. Singer	655.68
P13737	Cassidy P. Conners	421.12
TOTAL		\$ 15,243.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Carol Tripp (Oct 11, 2023 14:52 PDT)
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

September 25, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$18,950.70 and from the General Fund, this 25th day of September 2023.

Mark Singer  
Mark Singer (Oct 9, 2023 21:30 PDT)  
Mark Singer, Commissioner

ATTEST:

Jamie Green  
Jamie Green (Oct 9, 2023 20:53 PDT)  
Jamie Green, Commissioner

Cassidy Connors, Recording Secretary

Thomas K. Rose  
Thomas K. Rose (Oct 11, 2023 14:21 PDT)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                       | Amount             |
|-------------|--------------------------------|--------------------|
| EFT 9/25/23 | WA State Department of Revenue | \$18,042.28        |
| EFT 9/25/23 | WA State Department of Revenue | \$908.42           |
| TOTAL       |                                | <b>\$18,950.70</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp  
Carol Tripp (Oct 11, 2023 14:52 PDT)  
Port Auditor

~~~ EFT ~~~


PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

September 29, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,376.35 and from the General Fund, this 29th day of September 2023.

Mark Singer

Mark Singer (Oct 9, 2023 21:30 PDT)
Mark Singer, Commissioner

ATTEST:

Jamie Green

Jamie Green (Oct 9, 2023 20:53 PDT)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose

Thomas K. Rose (Oct 11, 2023 14:21 PDT)
Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|-------------|-----------------------------|-------------------|
| EFT 9/29/23 | US Treasury/Financial Agent | \$4,376.35 |
| TOTAL | | \$4,376.35 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp

Carol Tripp (Oct 11, 2023 14:52 PDT)
Port Auditor

~~~ EFT ~~~