

**Poulsbo Port District – Port Commission  
Poulsbo Marina – 18809 Front Street  
Multi-Purpose Building on ‘E’ Dock**

Subject	<b>*REMOTE &amp; IN-PERSON* Special Meeting Agenda</b>	Date	<b>Dec 22, 2023</b>
Recorder	Cassidy Conners	Start Time	<b>1:00 PM</b>
Commission Chair	Tom Rose	End Time	<b>1:45 PM</b>
Commission Members	Jamie Green, Mark Singer		
Staff Present	Eugene Madayag, Port Manager; Carol Tripp, Port Accountant		

**AGENDA**

No.	Topic	Action/Recommendation/Discussion
1.	<b>CALL TO ORDER</b>	
2.	<b>EXECUTIVE SESSION – To discuss with Legal Council Representing the Port Litigation or Potential Litigation – RCW 42.30.110(1)(i)</b>	<p>The Commission will now adjourn into an executive session to discuss with legal counsel representing the Port litigation or potential litigation pursuant to RCW 42.30.110(1)(i).</p> <p>The executive session is expected to last 15 minutes. Executive sessions are not open to the public.</p> <p>After executive session the Commission will reconvene to the public portion of the Commission meeting.</p>
3.	<b>EXECUTIVE SESSION – To evaluate the performance of a public employee – RCW 42.30.110 (1)(g)</b>	<p>The Commission will now adjourn into an executive session to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g).</p> <p>The executive session is expected to last 30 minutes. Executive sessions are not open to the public.</p> <p>After the executive session the Commission will reconvene to the public portion of the Commission meeting.</p> <p>It is anticipated that the Commission may take final action in the public portion of the meeting.</p>
4.	<b>ADJOURN</b>	

<https://us02web.zoom.us/j/89698756835>

Meeting ID: 896 9875 6835

Find your local number: <https://us02web.zoom.us/u/kbkZsuXt8Q>

PORT OF POULSBO  
REGULAR MEETING MINUTES  
DECEMBER 7, 2023  
7:00 PM

**Present:** Commissioner Singer, Commissioner Green, Commissioner Rose, Port Manager Madayag, Port Accountant Carol Tripp, Matt Paxton from the Attorney's Office

**Call to Order 1:00pm**

**Executive Session**

The Commission will now adjourn into an executive session to discuss with legal counsel representing the Port litigation or potential litigation pursuant to RCW 42.30.110(1)(i). The executive session is expected to last 15 minutes. Executive sessions are not open to the public. After the executive session the Commission will reconvene to the public portion of the Commission Meeting. It is anticipated that the Commission may take final action in the public portion of the meeting.

**Entered Executive Session 1:01pm**

**Exited Executive Session 1:16pm**

**Motion:** Grant authority to Port Manager to approve the Port of Poulsbo entering into a separation agreement when available with Brian Smith not to exceed in a lump sum payment of \$36,000.

**Moved by:** Commissioner Rose **Seconded by:** Commissioner Singer

Motion passed unanimously.

The Commission will now adjourn into an executive session to evaluate the performance of a public employee pursuant to RCW 42.30.110(1)(g). The Executive Session is expected to last 30 minutes and is not open to the public. After the Executive Session, the Commission will reconvene to the public portion of the Commission meeting.

**Entered Executive Session**

**Exited Executive Session 1:48pm**

**Motion:** Accepting employment contract as presented and amended by Eugene.

**Moved by:** Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

**Motion:** Adjourn

**Moved by:** Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.



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Thomas Rose, Commissioner & Chairman

*Jamie Green*

Jamie Green (Jan 10, 2024 13:56 PST)

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Jamie Green, Commissioner

*Mark Singer*

Mark Singer (Jan 12, 2024 18:55 PST)

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Mark Singer, Commissioner

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Cassidy Conners, Recording Secretary (Not in Attendance)