

VIRTUAL MEETING VIA ZOOM

Poulsbo Port District – Port Commission

Subject	*REMOTE* Regular Meeting Agenda	Date	November 18, 2021
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Thomas Rose	End Time	9:00 PM
Commission Members	Jamie Green, Mark Singer		
Staff Present	Carol Tripp, Port Accountant & Mgr.		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	COMMISSIONER COMMENTS	
3.	PUBLIC COMMENTS (limit of 3 minutes)	
4	POULSBO BOATERS ASSOCIATION REPORT	
5.	CONSENT AGENDA ITEMS (Next Res: 2021-15) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 11.04.21 B. Warrants: 17490 – 17509, P13136 – P13144, 11/10/21 EFT, and 11/12/21 EFT in the amount of \$51,527.51.	
6.	OLD BUSINESS ITEMS	
	A. Breakwater Updates	
7.	NEW BUSINESS ITEMS	
	A. Commissioner responses to public comments/discussions	
	B. Accounting & Manager’s Report	
8.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
9.	COMMISSIONER COMMENTS	
10.	ADJOURN	

<https://us02web.zoom.us/j/85384351294>

Meeting ID: 853 8435 1294

One tap mobile

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The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

VIRTUAL MEETING VIA ZOOM

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REGULAR MEETING PORT OF POULSBO
NOVEMBER 18, 2021
7:00 PM

Present: Commissioner Singer, Commissioner Green, Commissioner Rose, Port Accountant Tripp, Pam & Peter – PBA

Call to Order 07:00pm

Commissioner Comments

Commissioner Green had nothing to report.

Commissioner Singer commented on the bad weather. He encouraged everyone to be careful, keep an eye out on each other's boats, and inform the Port office if something happens.

Commissioner Rose recommended looking after neighbors and to please report anything worthy of reporting.

Public Comments

There were none.

Poulsbo Boater's Association

There was no report.

Consent Agenda

Motion: Move to approve the regular minutes of November 4, 2021

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

Motion: Move to approve the warrants.

Moved by: Commissioner Rose **Seconded by:** Commissioner Green

Motion passed unanimously.

Old Business Items

Breakwater Updates

Update will be provided in the Manager's Report.

New Items

Items for Public Discussion

There were none.

Commissioner Responses to public comments/discussions

Commissioner Singer thanked Pam and the PBA for supporting the Commissioners, the Port, and keeping everyone communicating. He appreciates Pam and the PBA.

REGULAR MEETING PORT OF POULSBO
NOVEMBER 18, 2021
7:00 PM

Commissioner Rose appreciates constructive criticism, recommendations, and input. It's always good to explain both sides (regarding discussions about the internet).

Maintenance Report

See attached.

Accounting & Manager's Report

See attached.

Public Comments/Request for Future Agenda Items

Councilman Musgrove said the HPDA holiday decorations are going up Sunday. He wondered about a timeline to return to in-person meetings and any other "post" COVID updates moving forward at the Port.


Commissioner Comments

Commissioner Green said Yulefest will be held December 4th, 10am-4pm. The Vikings should be doing a precession and a bonfire shortly after it gets dark.

Commissioner Singer mentioned That's-A-Some Italian will be closing after 31 years of business. The building will reopen as another Italian restaurant in February 2022. He wondered if there have been any updates about the Sailing Program and the potential use of the donated Catalina. Port Accountant Tripp said she hasn't heard anything new. Commissioner Singer said he would go speak to the group.

Commissioner Rose forwarded information about a Boat US Grant of up to \$10,000. He said those funds would be great for rebuilding floats for the Sailing Program. Port Accountant Tripp passed that information along to the Sailing Program and heard back that they wouldn't qualify because the group is municipal. She said the group has been struggling long enough that she believes they're having a hard time not feeling beaten down. Commissioner Rose said it's possible to encourage the program to reestablish as a nonprofit for more support and options to keep the program alive and thriving.

Final Adjournment 7:52pm


Mark Singer (Dec 6, 2021 09:45 PST)

Mark Singer, Commissioner

REGULAR MEETING PORT OF POULSBO
NOVEMBER 18, 2021
7:00 PM

Jamie Green

Jamie Green (Dec 5, 2021 03:42 PST)

Jamie Green, Commissioner

Thomas K. Rose

Thomas K. Rose (Dec 6, 2021 08:12 PST)

Thomas Rose, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA November 19, 2021

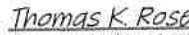
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$20,184.40 and from the General Fund, this 19th day of November 2021.


Mark Singer (Nov 20, 2021 10:26 PST)
Mark Singer, Commissioner

ATTEST:


Jamie Green (Nov 19, 2021 11:40 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (Nov 20, 2021 12:35 PST)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17490	Edward Jones	3,299.57
17491	Puget Sound Energy	3,812.15
17492	Talis Abolins	281.70
17493	Jack Madson	207.56
17494	Joe Reis	328.65
17495	VOID	
17496	Bank of America	309.28
17497	Bird Electric	604.95
17498	CHS Inc/Cenex	110.18
17499	City of Poulsbo	2,878.36
17500	Coast to Coast Hardware	13.37
17501	DH Environmental	1,050.00
17502	HD Supply Facilities Maint LTD	1,479.60
17503	Home Depot	216.31
17504	Kitsap County Dept of Public Works	85.27
17505	Napa/Westbay Auto Parts	68.41
17506	Olympic Springs	51.79
17507	PetroCard	4,968.52
17508	PUD #1 of Kitsap County	345.00
17509	CenturyLink	73.73
TOTAL		\$ 20,184.40

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Nov 19, 2021 11:26 PST)
Port Auditor

PORT OF POULSBO


PAYMENT VOUCHER


Post Office Box 732
Poulsbo, WA 98370

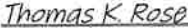
Kitsap County, WA

November 12, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$12,807.07 and from the General Fund, this 12th day of November 2021.


Mark Singer (Nov 20, 2021 10:26 PST)
Mark Singer, Commissioner


Jamie Green (Nov 19, 2021 11:40 PST)
Jamie Green, Commissioner


Thomas K. Rose (Nov 20, 2021 12:35 PST)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
P13136	Christopher Henry	932.36
P13137	Kelli Hodges	1,659.36
P13138	Eugene Madayag	1,510.23
P13139	Nicholas Mandeville	931.08
P13140	Bruce Riley	1,168.18
P13141	Brian Smith	1,088.26
P13142	Carol Tripp	2,438.49
P13143	Melanie Winnett	1,740.89
P13144	Jannese Hunt	1,338.22
TOTAL		\$ 12,807.07

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Nov 19, 2021 11:26 PST)
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA November 10, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$14,468.40 and from the General Fund, this 10th day of November 2021.

Mark Singer  
Mark Singer (Nov 20, 2021 10:26 PST)  
Mark Singer, Commissioner

ATTEST:

Jamie Green  
Jamie Green (Nov 19, 2021 11:40 PST)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose  
Thomas K. Rose (Nov 20, 2021 12:35 PST)  
Thomas Rose, Commissioner

| Voucher #    | Claimant                   | Amount             |
|--------------|----------------------------|--------------------|
| EFT 11/10/21 | WA Teamsters Welfare Trust | \$14,468.40        |
|              | TOTAL                      | <b>\$14,468.40</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp  
Carol Tripp (Nov 19, 2021 11:26 PST)  
Port Auditor

~~~ EFT ~~~


PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA November 12, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,067.64 and from the General Fund, this 11th day of November 2021.

Mark Singer
Mark Singer (Nov 20, 2021 10:26 PST)
Mark Singer, Commissioner

ATTEST:

Jamie Green
Jamie Green (Nov 19, 2021 11:40 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose
Thomas K. Rose (Nov 20, 2021 12:35 PST)
Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|--------------|-----------------------------|-------------------|
| 11/12/21 EFT | US Treasury/Financial Agent | \$3,863.18 |
| 11/12/21 EFT | DSHS | \$204.46 |
| | TOTAL | \$4,067.64 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Carol Tripp (Nov 15, 2021 11:26 PST)
Port Auditor

~~~ EFT ~~~