

VIRTUAL MEETING VIA ZOOM

Poulsbo Port District – Port Commission

Subject	*REMOTE* Regular Meeting Agenda	Date	January 6, 2022
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Thomas Rose	End Time	9:00 PM
Commission Members	Jamie Green, Mark Singer		
Staff Present	Carol Tripp, Port Accountant & Mgr.		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	SWEARING IN COMMISSIONERS: THOMAS ROSE, JAMIE GREEN	
3.	ELECTION OF CHAIRMAN	
4.	PUBLIC COMMENTS (limit of 3 minutes)	
5.	COMMISSIONER COMMENTS	
6.	POULSBO BOATER'S ASSOCIATION REPORT	
7.	CONSENT AGENDA ITEMS (Next Res: 2022-01) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 12.16.21 B. Warrants: 17555 – 17578, 17579 – 17586, PP13167 – P13175, P13176 – P13188, EFT 12/24/21, EFT 12/24/21, EFT 1/7/22, EFT 1/10/22 in the amount of \$86,652.91. C. Resolutions: 2021-18 – Uncollectible Accounts 12.16.2021 (AMENDED)	
8.	OLD BUSINESS ITEMS A. Breakwater Updates	
9.	NEW BUSINESS ITEMS A. Commissioner responses to public comments/discussions B. Confirmation of the Regular Meeting Schedule for 2022 C. Accounting & Manager's Report	
10.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
11.	COMMISSIONER COMMENTS	
12.	ADJOURN	

<https://us02web.zoom.us/j/85260987879>

Meeting ID: 852 6098 7879

One tap mobile

+12532158782,,83946997646# US (Tacoma)

The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The

Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

VIRTUAL MEETING VIA ZOOM

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REGULAR MEETING PORT OF POULSBO
JANUARY 6, 2022
7:00 PM

Present: Commissioner Rose, Commissioner Singer, Commissioner Green, Port Accountant Tripp, Dave Musgrove, Peter - PBA

Call to Order 07:00pm

Swearing in Commissioners: Thomas Rose, Jamie Green

Commissioner Singer said Port Accountant Tripp emailed the Oath of Office to both Commissioner Green and Commissioner Rose. Commissioner Green and Commissioner Rose read aloud the Oath of Office. Commissioner Green will be a commissioner for the next six years. Commissioner Rose will be a commissioner for the next two years.

Election of Chairman

Vote: Approve Commissioner Rose as Chairman

Yay: Commissioner Rose Commissioner Singer & Commissioner Green

Nay: n/a

Public Comments

Councilman Musgrove offers his congratulations to the board continuing as commissioners and working together. He knows the public would thank them, and he certainly does thank them. Wondered about any updates on forecasted City/Port meeting. The meetings would be a twice a year coordination, and discussion would be about plans for the future, current projects, etc. If two dates could be put on the calendar, it would be a step in the right direction.

Commissioner Comments

Commissioner Green mentioned that Port Accountant Tripp and herself have been approached by the Poulsbo Farmers Market because they're looking for a new location. They have a proposal for the Port and that'll be presented at the second meeting in January. The business recovery task force meeting will be held January 24th. There have been a lot of inquiries from the Kitsap Rowing Association and their requested meeting with the engineer. The association will be ready for that meeting when it happens.

Commissioner Singer commented on the issues over the holiday season and how well it was all handled by the Port employees. He appreciates them for how everything was handled. Please continue practicing social distancing; be careful; try to stay healthy.

Commissioner Rose recognized the folks on the docks and how they handled the wild winter weather and when the front office employees were sick. Now is a good time to check boats and heating systems. Different heating systems have different requirements. Keep an eye on things for safety.

Poulsbo Boater's Association

There was no report.

REGULAR MEETING PORT OF POULSBO
JANUARY 6, 2022
7:00 PM

Consent Agenda

Motion: Move to approve the prior minutes.

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Motion: Move to approve the warrants as stated.

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

Motion: Move to approve a correction to Resolution 2021-18 as stated.

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

Old Business Items

Breakwater Updates

Port Accountant Tripp celebrated the board for getting to the point where the breakwater project is in motion and there's an ad for the project bid in the newspaper. Regarding financing options, she shared the best offers received. The most viable offer is Timberland Bank. Port Accountant Tripp explained the differences between Timberland Bank and Kitsap Bank. Ads for the project will be in the Kitsap Herald and the Daily Journal of Commerce. The bids will be opened in the Port office on February 3rd at 2pm. During that meeting, Port Accountant Tripp and Mr. Piccone will be giving breakdowns of the proposals. The Commissioners will let them know what the choice is, and then the project will be immediately started. There is a lot of work to do before the fish window opens in August. The building permit has not yet been received from the City of Poulsbo, but she was finally able to get a list from the City of what their comments were and what they wanted. There will be a list provided with the bid documents and a mandatory pre-bid meeting to attend for whoever gets the project.

New Items

Items for Public Discussion

There were none.

Confirmation of the Regular Meeting Schedule for 2022

After brief discussion, the board agreed to maintain the schedule of first and third Thursdays of the month for regular meetings.

REGULAR MEETING PORT OF POULSBO
JANUARY 6, 2022
7:00 PM

Commissioner Responses to public comments/discussions

Commissioner Singer would like to sit down with Port Accountant Tripp and figure out some dates for the joint City/port meeting. He then said to Councilman Musgrove he hopes to have his help with the completing the permit from the City because the breakwater is not just for the Port, but for the City as well.

Commissioner Rose agrees with Commissioner Singer. He would like to see a more practical relationship because the breakwater project is helping both entities.

Accounting & Manager's Report

See attached.

Public Comments/Request for Future Agenda Items


There were none.

Commissioner Comments

Commissioner Green recommended checking out the CDC website for updates on safety. She encouraged everyone to continue social distancing. She's looking forward to the next meeting agenda.

Commissioner Rose thanked the City for their testing in the basement. He received what he realized was a scam call from someone who said they were working for Kitsap Health giving him a hard time about a supposed 4th covid shot. He contacted Kitsap Health and provided them the number he was contacted from. He is open to recommendations to better assist staff in dealing with the public (training, educational opportunities, etc.).

Final Adjournment 7:51pm




Mark Singer (Jan 21, 2022 11:12 PST)

Mark Singer, Commissioner



Jamie Green (Jan 21, 2022 10:45 PST)

Jamie Green, Commissioner



Thomas K. Rose (Jan 21, 2022 14:39 PST)

Thomas Rose, Commissioner

Accounting & Manager Report January 6, 2022

The maintenance staff has been busy with repairing the water lines to all docks. As of today, the City of Poulsbo will be turning on the water to the permanent docks at 2pm and Eugene will be monitoring for any leaks for the repairs that were done.

The guest docks are awaiting parts for the waterline repairs. The flex-hose at the base of the ramp suffered substantial damage. Eugene expects to have water out to the guest docks by tomorrow.

Unfortunately, the stationary Pumpout on 'C' Dock also had damage to it and is unusable at this time. Eugene will repair this after the water is completely repaired. The Pumpout on the fuel dock is functional but a guest dropped the adapter to use it, into the water. We have ordered replacements for it, but they will not arrive for a few more days. Again, it is useable if the boater has the appropriate adapter on board.

Again, kudo's go out to Eugene for all his hard work especially during this week. Eugene was out last week due to testing positive for Covid. All this week Eugene has been out in the cold, rainy weather repairing the water lines, while recovering from a bout of Covid; if you see him out on the docks, please give him a thumbs up.

- Permanent Moorage Report – Melanie Winnett

HM/PMC 1/4/22 – when going through emails came across one from a LA on D dock January 2nd, at 10:48 hours there was a diesel spill on water along D dock D4-D8 south side/linear tie. I contacted LA and they responded that the leak was continuing D dock and now had moved more west/bayside. I went out and 4:22pm to look and the sheen it was about 200' and still active as well as the odor. I called the vessel owners letting them know I was boarding their boats and that there is a suspicious fuel leak and to come down to check on their vessels as soon as possible. I did not see any bilges being active nor did I see overage/seepage from the through holes on a couple vessels. Just a few buckets filled with water from snow n rains.

I also called appropriate depts. Ecology & CG said no they could not come out til the next day (1/5/22) as by this time it was getting dark. I also sent CG the several pictures and no booms were dispersed no clean up because of the size that would be something to be left up to the CG. Coast guard contacted vessel owners also. In the morning 1/5/22 I went and checked, and the sheen had dissipated was still around 2 vessels that I had concerns it was from...When ecology came out the next morning the dissipated sheen was almost gone around those two vessels, but another one was surrounding a vessel further down. We boarded that one and same thing as I found last night nothing showing signs it was coming from that vessel. Coast Guard ended up not coming out because of another spill in Seattle that they had to also respond to but that one took priority because they had found the source. I was told to monitor.

As of this morning 1/6/22 it all has dissipated.

- Guest Moorage Report – Jannese Hunt

I would like to take the opportunity to thank Commissioner Green for her generosity in providing all the Port Staff with such a thoughtful Holiday gift. I feel it is also important to mention

that we also received Holiday treats from close to a dozen of our tenants! It was so nice of everyone to show their appreciation to all of the staff members.

On December 15th I met with the organizers of the Tacoma Yacht Club. There will be over 52 participants in their upcoming rendezvous over the weekend of March 11th. We brainstormed over fun activities for their members to participate in. Brian met us at Western Red Brewery, and then took us to the Sons of Norway. They requested our guidance in looking into options for their large dinner party.

We have been seeing a lot of Yacht Club interest for this year. And have taken 2 more reservations since Christmas. We are up to 26 clubs reserved for 2022!

Accounting & Manager Report –

It has been an eventful couple of weeks with 6 of the 8 staff testing positive for Covid right after the employee Christmas party on December 22nd. If the challenge of Covid wasn't enough, we were immediately hit with snow and freezing temperatures immediately after Christmas. Thankfully, Nick from guest moorage came to the rescue and worked with me during the last week of December. His help during this time was invaluable.

I do appreciate all the help from various licensees at the Port during the "reduced staff" time. Not having to worry about shoveling portions of docks was extremely helpful and the offers of help was very generous. I feel very fortunate that we have a core group of very supportive licensees.

A meeting is scheduled for Monday, January 10th with the North Kitsap Fire Department. The fire department is wanting to exchange places with the Port's Boathouse #31 (NK Fire Dept BH is #9) to 'provide faster access within the Port and into open water.' In addition, they are asking, 'If that is not a possibility, we would be willing to leave the fire boat, temporarily, in an open slip at or near the end of one of the docks.'

I have asked a staff member to look into this, and we are not able to relocate BH#31 with BH#9 without pulling pilings, driving new ones and making significant modifications to the main float. Also, we do not have any vacant slips towards the end of any docks, and we would need to modify the ILA that we currently have with the Fire Department, to justify the additional free moorage. I would like to note that the reason we requested a meeting in the first place, was to discuss the requirement of isolation valves in the new fire system.

Most of this month will be spent preparing and finalizing Federal and State quarterly and yearly reports which are due at the end of the month. As always, the annual report is awaiting completion, and as a reminder, this is the year that we will be audited. Since we have received Federal funding, we will be required to be audited annually for the next few years.

Respectfully Submitted,

Carol Tripp

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

December 30, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$24,109.66 and from the General Fund, this 30th day of December 2021.


Mark Singer (Jan 7, 2022 20:39 PST)
Mark Singer, Commissioner

ATTEST:


Jamie Green (Jan 7, 2022 17:21 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (Jan 9, 2022 09:31 PST)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17555	VOIDED (Bri Communications)	
17556	VOIDED (Home Depot)	
17557	VOIDED (Tuna Graphics)	
17558	VOIDED (Bri Communications)	
17559	VOIDED (Home Depot)	
17560	VOIDED (Tuna Graphics)	
17561	Bank of America	1,683.42
17562	Bri Communications	1,560.00
17563	Chmelik Sitkin & Davis	2,924.00
17564	Home Depot	22.67
17565	PetroCard	16,525.22
17566	Tuna Graphics	417.95
17567	(VOIDED) Bank of America	
17568	(VOIDED) Bri Communications	
17569	(VOIDED) Chmelik Sitkin & Davis	
17570	(VOIDED) Home Depot	
17571	(VOIDED) PetroCard	
17572	(VOIDED) Tuna Graphics	
17573	Jason & Jessica Jaeger	251.50
17574	David Herriott	173.20
17575	Tom Miller	200.00
17576	John Speck	281.70
17577	Brian Bonifaci	70.00
17578	VOIDED	
	TOTAL	\$ 24,109.66

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 7, 2022 08:49 PST)
Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA January 8, 2022

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$7,541.96 and from the General Fund, this 8th day of January 2022.

Mark Singer
Mark Singer (Jan 7, 2022 20:38 PST)
Mark Singer, Commissioner

ATTEST:

Jamie Green
Jamie Green (Jan 7, 2022 17:21 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

Thomas K. Rose
Thomas K. Rose (Jan 9, 2022 09:29 PST)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
17579	Edward Jones	2,418.21
17580	Bank of America	487.75
17581	Coast to Coast Hardware	203.64
17582	Home Depot	72.56
17583	Kitsap Networking Services	950.00
17584	(VOIDED) PetroCard	
17585	Reliable Storage	3,348.00
17586	Home Depot Pro	61.80
TOTAL		\$ 7,541.96

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp
Carol Tripp (Jan 7, 2022 08:42 PST)
Port Auditor

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA December 24, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$12,726.44 and from the General Fund, this 24th day of December 2021.



Mark Singer (Jan 7, 2022 20:39 PST)
Mark Singer, Commissioner


Jamie Green (Jan 7, 2022 17:21 PST)
Jamie Green, Commissioner


Thomas K. Rose (Jan 9, 2022 09:31 PST)
Thomas Rose, Commissioner

Voucher #	Claimant	Amount
P13167	Christopher C. Henry	931.64
P13168	Kelli M. Hodges	1,659.10
P13169	Eugene F. Madayag	1,504.30
P13170	Nicholas Mandeville	927.45
P13171	Jannese M. Hunt	1,274.76
P13172	Bruce Riley	1,167.96
P13173	Brian T. Smith	1,093.54
P13174	Carol L. Tripp	2,435.65
P13175	Melanie I. Winnett	1,732.04
TOTAL		\$ 12,726.44

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 7, 2022 08:49 PST)
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA January 7, 2022

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$15,361.06 and from the General Fund, this 7th day of January 2022.

  
Mark Singer (Jan 7, 2022 20:38 PST)  
Mark Singer, Commissioner

  
Jamie Green (Jan 7, 2022 17:21 PST)  
Jamie Green, Commissioner

  
Thomas K. Rose (Jan 9, 2022 09:29 PST)  
Thomas Rose, Commissioner

| Voucher # | Claimant             | Amount       |
|-----------|----------------------|--------------|
| P13176    | Christopher C. Henry | 1,113.09     |
| P13177    | Kelli M. Hodges      | 1,662.95     |
| P13178    | Eugene F. Madayag    | 1,525.01     |
| P13179    | Nicholas Mandeville  | 1,042.56     |
| P13180    | Jannese M. Hunt      | 1,443.07     |
| P13181    | Bruce Riley          | 1,318.39     |
| P13182    | Brian T. Smith       | 1,104.32     |
| P13183    | Carol L. Tripp       | 2,442.11     |
| P13184    | Melanie I. Winnett   | 1,742.50     |
| P13185    | Jamie R. Green       | 655.68       |
| P13186    | Thomas K. Rose       | 445.13       |
| P13187    | Mark E. Singer       | 550.41       |
| P13188    | Cassidy P. Conners   | 315.84       |
| TOTAL     |                      | \$ 15,361.06 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Jan 7, 2022 08:42 PST)  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~


PORT OF POULSBO

PAYMENT VOUCHER


Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA December 24, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$3,603.00 and from the General Fund, this 24th day of December 2021.


Mark Singer (Jan 7, 2022 20:39 PST)
Mark Singer, Commissioner

ATTEST:



Jamie Green (Jan 7, 2022 17:21 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (Jan 9, 2022 09:31 PST)
Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|----------------|--------------------------------|-------------------|
| EFT 12/24/2021 | WA State Department of Revenue | \$3,332.06 |
| EFT 12/24/2021 | WA State Department of Revenue | \$270.94 |
| | TOTAL | \$3,603.00 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 7, 2022 08:49 PST)
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER


Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA December 24, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,054.64 and from the General Fund, this 24th day of December 2021.

  
Mark Singer (Jan 7, 2022 20:39 PST)  
Mark Singer, Commissioner

ATTEST:


  
Jamie Green (Jan 7, 2022 17:21 PST)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

  
Thomas K. Rose (Jan 9, 2022 09:31 PST)  
Thomas Rose, Commissioner

| Voucher #    | Claimant                    | Amount            |
|--------------|-----------------------------|-------------------|
| 12/24/21 EFT | US Treasury/Financial Agent | \$3,850.18        |
| 12/24/21 EFT | DSHS                        | \$204.46          |
| TOTAL        |                             | <b>\$4,054.64</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Jan 7, 2022 08:49 PST)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA January 7, 2022

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,550.15 and from the General Fund, this 7th day of January 2022.


Mark Singer (Jan 7, 2022 20:38 PST)
Mark Singer, Commissioner

ATTEST:


Jamie Green (Jan 7, 2022 17:21 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Thomas K. Rose (Jan 9, 2022 09:29 PST)
Thomas Rose, Commissioner

| Voucher # | Claimant | Amount |
|------------|-----------------------------|-------------------|
| EFT 1/7/22 | US Treasury/Financial Agent | \$4,345.69 |
| EFT1/7/22 | DSHS | \$204.46 |
| TOTAL | | \$4,550.15 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 7, 2022 08:47 PST)
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA January 10, 2022

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$14,706.00 and from the General Fund, this 10th day of January 2022.

Mark Singer  
Mark Singer (Jan 7, 2022 20:38 PST)  
Mark Singer, Commissioner

ATTEST:

Jamie Green  
Jamie Green (Jan 7, 2022 17:21 PST)  
Jamie Green, Commissioner

Cassidy Connors, Recording Secretary

Thomas K. Rose  
Thomas K. Rose (Jan 9, 2022 09:29 PST)  
Thomas Rose, Commissioner

| Voucher #   | Claimant                           | Amount             |
|-------------|------------------------------------|--------------------|
| EFT 1/10/22 | Washington Teamsters Welfare Trust | \$14,706.00        |
|             | TOTAL                              | <b>\$14,706.00</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp  
Carol Tripp (Jan 7, 2022 08:42 PST)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2021-18
DATED: DECEMBER 16, 2021

A RESOLUTION of the Board of Commissioners, Port of Poulsbo, authorizing the Port Accountant to write off uncollectible receipts in the amount of ~~\$23,923.67~~ \$24,223.67, effective December 16, 2021.

WHEREAS the Port of Poulsbo has determined that the following accounts are uncollectible:

| | |
|---------------|------------------------|
| Corey Caldis | \$13,576.14 |
| Robert Bardue | 9,216.20 |
| Paul Petrik | 1,431.33 |
| | 1,431.33 |
| | \$23,923.67 |
| TOTAL | \$24,223.67 |

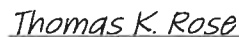
THEREFORE, be it resolved, by the Board of Commissioners, Port of Poulsbo, that the Port Accountant is hereby authorized to write off ~~\$23,923.67~~ \$24,223.67 in uncollectible receipts effective December 16, 2021.

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 16th day of December 2021, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.




Jamie Green (Jan 7, 2022 17:23 PST)

Jamie Green, Commissioner



Thomas K. Rose (Jan 9, 2022 09:28 PST)

Thomas Rose, Commissioner



Mark Singer (Jan 7, 2022 20:36 PST)

Mark Singer, Commissioner

ATTEST:

Recording Secretary

**PORT OF POULSBO
2022 BOARD OF COMMISSIONER MEETINGS**

| | |
|-------------------|--------------------|
| January 6, 2022 | January 20, 2022 |
| February 3, 2022 | February 17, 2022 |
| March 3, 2022 | March 17, 2022 |
| April 7, 2022 | April 21, 2022 |
| May 5, 2022 | May 19, 2022 |
| June 2, 2022 | June 16, 2022 |
| July 7, 2022 | July 21, 2022 |
| August 4, 2022 | August 18, 2022 |
| September 1, 2022 | September 15, 2022 |
| October 6, 2022 | October 20, 2022 |
| November 3, 2022 | November 17, 2022 |
| December 1, 2022 | December 15, 2022 |