

# VIRTUAL MEETING VIA ZOOM

## Poulsbo Port District – Port Commission

|                    |  |            |                        |
|--------------------|--|------------|------------------------|
| Subject            | <b>*REMOTE* Regular Meeting Agenda</b>         | Date       | <b>August 19, 2021</b> |
| Recorder           | <b>Cassidy Conners</b>                         | Start Time | <b>7:00 PM</b>         |
| Commission Chair   | <b>Thomas Rose</b>                             | End Time   | <b>9:00 PM</b>         |
| Commission Members | <b>Jamie Green, Mark Singer</b>                |            |                        |
| Staff Present      | <b>Carol Tripp, Port Accountant &amp; Mgr.</b> |            |                        |

| AGENDA |   |                                  |
|--------|---|----------------------------------|
| No.    | Topic   | Action/Recommendation/Discussion |
| 1.     | <b>CALL TO ORDER</b>  |                                  |
| 2.     | <b>COMMISSIONER COMMENTS</b>  |                                  |
| 3.     | <b>PUBLIC COMMENTS (limit of 3 minutes)</b>   |                                  |
| 4.     | <b>POULSBO BOATERS ASSOCIATION REPORT</b>   |                                  |
| 5.     | <b>CONSENT AGENDA ITEMS</b><br>(Next Res: 2021-11)<br>All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request.<br>A. Approve meeting minutes of: 8.05.21<br>B. Warrants: 17359 – 17378, P13069 – P13077, P13078, EFT 08/10/21, 8/20/21<br>EFT in the amount of \$189,578.28. |                                  |
| 6.     | <b>OLD BUSINESS ITEMS</b><br>A. Breakwater Updates  |                                  |
| 7.     | <b>NEW BUSINESS ITEMS</b><br>A. Commissioner responses to public comments/discussions<br>B. Accounting & Manager’s Report<br>C. Permanent Moorage Rate Increase   |                                  |
| 8.     | <b>PUBLIC COMMENT &amp; REQUESTS FOR FUTURE AGENDA ITEMS</b>  |                                  |
| 9.     | <b>COMMISSIONER COMMENTS</b>  |                                  |
| 10.    | <b>ADJOURN</b>  |                                  |

<https://us02web.zoom.us/j/84221885596>

Meeting ID: 842 2188 5596

One tap mobile

+12532158782,,83946997646# US (Tacoma)

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

# VIRTUAL MEETING VIA ZOOM

+13462487799,,83946997646# US (Houston)

Dial by your location

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Meeting ID: 842 2188 5596

Find your local number: <https://us02web.zoom.us/j/keFbPAvQoz>

**The Port of Poulsville provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.**

REGULAR MEETING PORT OF POULSBO  
AUGUST 19, 2021  
7:00 PM

**Present:** Commissioner Singer, Commissioner Green, Commissioner Rose, Port Accountant Carol Tripp, ~~Melanie Winnett – Harbormaster, Pam & Peter – PBA~~ Pamela Benson – PBA, David Musgrove Councilmember City of Poulsbo.

**Call to Order 07:00pm**

**Commissioner Comments**

Commissioner Rose recognized the passing of Phil ~~Reber~~ Reaber and took a moment to remember him. He then moved to the issue of the wake zone, reiterated the law of the no wake zone, and those throwing wakes are responsible for the damage in which may result.

Commissioner Green reminded everybody of the Paddle Poulsbo event on August 28<sup>th</sup>. Registration begins at 10am. There is a safety brief at 11:45. She mentioned things are once again changing regarding safety and COVID, and to go to the public health website to stay updated.

Commissioner Singer wanted to address the commissioners about the last meeting and the discussions surrounding the National Marine Fisheries (NMFS), and the Army Corps. He gave some background information and a brief recent history of the timeline in which the two organizations began disagreeing. The disagreement has since impacted many others. Commissioner Singer said local marinas are working together to form a petition/letter to submit. NMFS and Army Corps have engaged in a battle between themselves and as a result have failed to perform duties of their oath of office. The letter will file a grievance against both entities.

**Public Comments**

Paul, the owner of Northwest Mobile Pump Out and Environmental Services, got started about a year and a half ago after Terry & Sons lost their grant for the pump out boat. Since then, he has pumped out 175,000 gallons of waste from Poulsbo, Gig Harbor, and some of Tacoma. He is interested in partnering with the Port of Poulsbo and wants to explore solutions to work together. Port Accountant Tripp spoke with Paul earlier in the week and will be following up with him in a couple of weeks. She said there's no reason not to work together.

Councilman Musgrove has received updates via email and is glad to see some activity happening regarding permits, etc. He hopes for more movement for the Port.

**Poulsbo Boater's Association**

Pam provided the report.

**Consent Agenda**

**Motion:** Move to approve the regular minutes of August 5, 2021, as written and revised.

**Moved by:** Commissioner Green **Seconded by:** Commissioner Rose

REGULAR MEETING PORT OF POULSBO  
AUGUST 19, 2021  
7:00 PM

Motion passed unanimously.

**Motion:** Move to approve the warrants.

**Moved by:** Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

**Old Business Items**

**Breakwater & Boat Ramp Updates**

Updates will be covered in the Manager's Report.

**New Items**

**Items for Public Discussion**

Commissioner Singer thanked Port Accountant Tripp and staff for finding a solution to the issue of small boats needing an assigned place to moor.

**Accounting & Manager's Report**

See attached.

**Public Comments/Request for Future Agenda Items**

Commissioner Green shared details on building the relationship with the City. She mentioned a potential conflict of dates between the Viking Drive By Candy and the bonfire, but that wasn't mentioned on her report with the HDPA. Port Accountant Tripp verified the kayak rack will not be completed before the Paddle Poulsbo and there won't be space available (there's presently a long waitlist). Commissioner Green asked if the Sea Discovery Center was open because she's interested in building that relationship. Port Accountant Tripp spoke with Holly last week and does speak with her regularly. The organization has big plans for fundraising and more than likely the Port will be relocated on the second floor for offices. The multipurpose room is available for renting, but it may need to be shut down again because of COVID changes.

Commissioner Rose said he is considering taking a trip to go see the Viking vessel.

Councilman Musgrove touched on the joint Port/City meeting and said Commissioner Green's comments would be a good agenda topic for the meeting. He requested Port Accountant Tripp email him her amazing summary of events. He suggested considering the Compounding Pharmacy building once the company has relocated. The Orca Funding American Rescue Plan Act has money available for nearly every level of taxing district and the eligibility is far reaching for some level of funding. The breakwater project may be eligible for some funding.

REGULAR MEETING PORT OF POULSBO  
AUGUST 19, 2021  
7:00 PM


Pam mentioned two vessels within City limits that are anchored out, mast down, and wondered if the City is doing anything to move the boat along since it's been in trespass for a long time. Councilman Musgrove said the Port can reach out to him with recommendations so he can have a better idea of who to talk to.

**Commissioner Comments**

Commissioner Green thanked Port Accountant Tripp for advocating for the article, along with everything else she does, including her creative extensions for the Port website.

Commissioner Rose thanked everybody for their continued input and support.

**Final Adjournment 8:05pm**

  
\_\_\_\_\_  
Mark Singer (Sep 3, 2021 15:01 PDT)

Mark Singer, Commissioner

  
\_\_\_\_\_  
Jamie Green (Sep 3, 2021 12:38 PDT)

Jamie Green, Commissioner

  
\_\_\_\_\_  
Thomas K. Rose (Sep 7, 2021 15:57 PDT)

Thomas Rose, Commissioner

\_\_\_\_\_  
Cassidy Conners, Recording Secretary (Not in Attendance)

## Accounting & Manager Report – August 19, 2021

- Maintenance Report – Eugene Madayag
  - Maintenance completed for the month of August:
    - Basic ongoing maintenance of docks and restrooms.
    - Replaced several receptacles and breakers on power pedestals.
    - Proper signage for boat launch has been put back on floats and a new life ring case has been ordered.
    - City of Poulsbo storm drainage assessment/maintenance sheet filled and returned to public works. Our 2 drains in our parking by boardwalk checkout fine and replaced storm drain filters.
  - In progress:
    - Moving of shop in progress now, about half of the major tools have been move back. Moving has been slow going by myself but Bruce is now in maintenance and will pick up.
    - Time can be re-allocated to forward progress of kayak float; some framing material has been brought over for completion.
    - Seabin maintenance is due and will be started when Bruce has settled into schedule.
    - Kitsap Marine is now moving forward on maintenance of Pumpout boat and trailer. Integrity of waste holding tanks will be checked after by different shop.
    - Hazardous waste drop-off appointment set for 8/25/21
- Guest Moorage Report – Jannese Hunt

The North Kitsap Herald has been in contact with us, and I expect that our event will be featured in an upcoming article. There has been quite a bit of interest in the upcoming Paddle to Poulsbo Event. We really do hope that the event is well attended and enjoyed by all the participants. Unfortunately, I have not been able to dedicate myself to marketing the event due to my son being in a serious accident. We have placed signs in Bremerton, Poulsbo, and Port Townsend as well as social media.

The Paddle to Poulsbo Event: Participants will meet at F Dock on the large activity float, and then move over to the end of F dock. Registration will be from 10:00am – 11:45am, with the safety demonstration immediately following. Members of the US Power Squadron will give a brief safety presentation. Additionally, 5 of the members will have safety boats in the water and serve as “overwatch” to ensure the safety of the participants. Estimated time of the paddle is 12:00 - 3:00 pm. Participants will sign an "at your risk waiver" to protect the port from liability. There will be 3 groups of participants. The categories: Men, Women & children. The Sons of Norway Vikings will be on their Viking ship in the water. The paddlers will be encouraged to beat the Vikings to our work boat. Our work boat will be out in the bay with a "boom" surrounding it. Inside the boom there will be rubber ducky Vikings. Paddlers will grab a ducky and then race back to the float on F Dock. All 3 winners will be crowned with a Viking helmet. Western Red Brewery will host an after party. Those who present their ducky at WRB will receive a discount on "tbd". Donations will be requested, which will benefit the Sons of Norway Vikings. The Vikings will provide a Bonfire at 8pm.

This week I attended a meeting with several HDP Board Members. Bittina Erickson an HDP Board Member is also a spokesperson for the Sons of Norway Vikings. Kathi Foresee with the Chamber of Commerce was also in attendance. The purpose of the meeting was to discuss Holiday Events.

Saturday, October 30<sup>th</sup> the Sons of Norway are planning a Viking Bon Fire and will also be handing out candy. On Halloween the consensus from the HDP is to duplicate the Drive through Trick or Treat. The activity was popular. Both groups are not willing to change the date to combine both celebrations. The Vikings are going to have their Yule fest, December 4<sup>th</sup>. This event is typically very well attended. Several yacht clubs (Seattle Sailing specifically) are interested in this coming to the event.

Additionally, the Vikings are going to plan Valisblot for February. That is the Viking Valentine's Day. This is envisioned to take the place of midwinter rendezvous and be a more Poulsbo related event. Again, several yacht clubs as well as individual boaters may participate in this event. This has the potential to be an annual event and one that will be well attended during an otherwise slower time of year.

There are presently 13 yacht clubs reserved between now and November with at least 5 reserved for next summer already.

- Permanent Moorage Report – Melanie Winnett

Parking lot signage has been put back up in the permanent moorage parking area adjacent to the 'C' Dock gate.

Signage has been ordered for the Dinghy dock in guest moorage. Commissioner Rose came in to help with a dinghy that was leaking fuel/oil at the dinghy dock. The dinghy was trailered out of the water since we had no way to contact the owner and it had the possibility of causing an environmental hazard.

'C' Dock gate has been re-welded.

Port's newsletter was sent out and posted on social media.

The Port's office was reroofed. There were several places that the roofers fell through the rotted-out plywood sheathing. Vents were added to the roof.

A 25' sailboat broke anchor and the maintenance crew secured it before it damaged a large vessel on the end of 'F' Dock.

During the daily walks around the docks, I had to untie 4 electrical cords that were tied around safety ladders. Please do not block the safety ladders.

Winter moorage wait list has been very active this past week.

## Accounting and Manager Report

The Summary of Financial Statements for the period ending July 31, 2021, was sent to the Commission last week.

The financial statements from 2014 to current have been provided to Northwest Municipal Advisors. They will begin to start the loan/bond process to fund the Breakwater project. The Port will have more flexibility with a local lender and more than likely a better interest rate, if we stay with a local bank. All possibilities will be reviewed to find a lender that will give the best rate and lending flexibility. As this process moves along, I will give the Board updates.

The Notice of Need for Emergency Work was submitted to the Army Corps of Engineers on Monday of this week. We should hear something back from the Seattle office very soon and hopefully an approval from the Portland office within the next couple of weeks.

The office continues to struggle with receiving our mail. I have personally spoken with the Poulsbo Postmaster regarding the quality of service that we are receiving and the problems that this is causing our licensee's and staff. Mail that has been properly addressed is being mis-directed, forwarded to incorrect addresses, or incorrectly addressed mail is sitting idle for weeks on end before the USPO decides to act on it. These delays are causing late fees to be assessed on accounts, in which payments were mailed on time but the USPO can't seem to process them correctly and we end up receiving checks 2 to 4 weeks after they have been mailed. By this time, late fees have been charged on the licensee accounts.

A request was made to allow licensee's, with multiple slips, to given additional parking permits. This is not something that I endorse nor support. We have several multiple slip licensees, and this would give an unfair advantage to a very limited number of individuals and would penalize many licensees at the Port. Parking is at a premium at the Port and to continue to be fair with all licensees within the marina, we will continue to issue one parking permit.

I did speak with principal Jon Sitkin from Chmelik, Sitkin & Davis, regarding the Port's handicapped parking spaces (adjacent to 'C' Dock ramp). Per Mr. Sitkin the Port can tow a vehicle with a handicapped permit after the following steps have been completed:

1. Tag the vehicle with the date and time noted
2. Record the vehicle information into a logbook
3. Attach a letter to the vehicle stating that the vehicle will be towed if it is parked in a Port handicapped space again.

Mr. Sitkin suggested that the Port adopt this process into a policy and adopt it at a Commission meeting.

I had a lengthy conversation with Paul Weyn from NW Mobile Pumpout last week regarding service areas in Liberty Bay. The agreement between the State of WA Parks Dept allows the Port to use the Pumpout vessel within our DNR boundaries. The vessel and operators are not covered by the Port's insurance to venture further out in the bay.

I did an interview with Alec Cowan from KUOW/Seattle Now about 'Ghost Boats,' which is another name for derelict boats. The link is: <https://www.kuow.org/stories/seattle-now-ghost-boats-are-haunting-puget-sound-waters>



A draft preliminary budget will be completed and ready for presentation at the September 2<sup>nd</sup> meeting. The tentative schedule for the budget is as follows:

- Draft Preliminary Budget 2022 – September 2, 2021
- Present Preliminary 2022 Budget – September 16, 2021
- Adopt Final 2022 Budget – October 7, 2021

Respectfully Submitted

Carol Tripp

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370


Kitsap County, WA August 20, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$161,482.89 and from the General Fund, this 20th day of August 2021.

  
Mark Singer (Aug 23, 2021 14:43 PDT)


Mark Singer, Commissioner

ATTEST:

  
Jamie Green (Aug 23, 2021 13:56 PDT)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

  
Thomas K. Rose (Aug 24, 2021 07:45 PDT)

Thomas Rose, Commissioner

| Voucher # | Claimant                   | Amount               |
|-----------|----------------------------|----------------------|
| 17359     | Edward Jones               | 2,168.32             |
| 17360     | Puget Sound Energy         | 2,455.03             |
| 17361     | Michael Jackson            | 5.13                 |
| 17362     | Michael Jackson            | 239.10               |
| 17363     | Robert Kantola             | 74.46                |
| 17364     | Doug McKenna               | 229.61               |
| 17365     | Jill Larsen                | 298.82               |
| 17366     | Bank of America            | 2,871.63             |
| 17367     | Blue Sky Printing          | 23.77                |
| 17368     | Coast to Coast Hardware    | 45.73                |
| 17369     | Home Depot                 | 139.90               |
| 17370     | Kitsap Networking Services | 975.00               |
| 17371     | Olympic Springs Inc        | 67.15                |
| 17372     | PetroCard                  | 92,274.79            |
| 17373     | PUD #1 of Kitsap County    | 345.00               |
| 17374     | Home Depot Pro             | 376.23               |
| 17375     | Bird Electric Corp         | 228.90               |
| 17376     | Rogue Fabricators Inc      | 961.32               |
| 17377     | SME Solutions LLC          | 1,950.00             |
| 17378     | Enduris                    | 55,753.00            |
|           | <b>TOTAL</b>               | <b>\$ 161,482.89</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Aug 20, 2021 07:46 PDT)

Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA August 20, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$12,680.24 and from the General Fund, this 20th day of August 21.

  
Mark Singer (Aug 23, 2021 14:43 PDT)  
Mark Singer, Commissioner

  
Jamie Green (Aug 23, 2021 13:56 PDT)  
Jamie Green, Commissioner

  
Thomas K. Rose (Aug 24, 2021 07:45 PDT)  
Thomas Rose, Commissioner

| Voucher # | Claimant            | Amount       |
|-----------|---------------------|--------------|
| P13069    | Christopher Henry   | 933.07       |
| P13070    | Kelli M. Hodges     | 1,659.36     |
| P13071    | Eugene Madayag      | 1,510.89     |
| P13072    | Nicholas Mandeville | 925.69       |
| P13073    | Jannese M. Hunt     | 1,349.29     |
| P13074    | Bruce Riley         | 1,034.09     |
| P13075    | Brian T. Smith      | 1,088.14     |
| P13076    | Carol L. Tripp      | 2,437.39     |
| P13077    | Melanie I. Winnett  | 1,742.32     |
| TOTAL     |                     | \$ 12,680.24 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Aug 20, 2021 09:46 PDT)  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA August 20, 2021

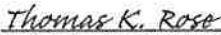
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$131.22 and from the General Fund, this 20th day of August 21.

  
Mark Singer (Aug 23, 2021 14:43 PDT)

Mark Singer, Commissioner

  
Jamie Green (Aug 23, 2021 13:56 PDT)


Jamie Green, Commissioner

  
Thomas K. Rose (Aug 24, 2021 07:45 PDT)

Thomas Rose, Commissioner

| Voucher # | Claimant    | Amount    |
|-----------|-------------|-----------|
| P13078    | Bruce Riley | 131.22    |
|           | TOTAL       | \$ 131.22 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Aug 20, 2021 07:46 PDT)

Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA August 10, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$11,253.20 and from the General Fund, this 10th day of August 2021.

*Mark Singer*  
Mark Singer (Aug 23, 2021 14:43 PDT)  
Mark Singer, Commissioner

ATTEST:

*Jamie Green*  
Jamie Green (Aug 23, 2021 13:56 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

*Thomas K. Rose*  
Thomas K. Rose (Aug 24, 2021 07:45 PDT)  
Thomas Rose, Commissioner

| Voucher #    | Claimant                   | Amount             |
|--------------|----------------------------|--------------------|
| EFT 08/10/21 | WA Teamsters Welfare Trust | \$11,253.20        |
|              | TOTAL                      | <b>\$11,253.20</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Aug 20, 2021 07:46 PDT)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA August 20, 2021

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,008.69 and from the General Fund, this 20th day of August 2021.

*Mark Singer*  
Mark Singer (Aug 23, 2021 14:43 PDT)

Mark Singer, Commissioner

ATTEST:

*Jamie Green*  
Jamie Green (Aug 23, 2021 13:56 PDT)

Jamie Green, Commissioner

Cassidy Connors, Recording Secretary

*Thomas K. Rose*  
Thomas K. Rose (Aug 24, 2021 07:45 PDT)

Thomas Rose, Commissioner

| Voucher #    | Claimant                    | Amount            |
|--------------|-----------------------------|-------------------|
| 08/20/21 EFT | US Treasury/Financial Agent | \$3,804.23        |
| 08/20/21 EFT | DSHS                        | \$204.46          |
|              | TOTAL                       | <b>\$4,008.69</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

*Carol Tripp*  
Carol Tripp (Aug 20, 2021 07:46 PDT)

Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA August 20, 2021

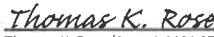
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$22.04 and from the General Fund, this 20th day of August 2021.

  
Mark Singer (Aug 23, 2021 14:43 PDT)  
Mark Singer, Commissioner

ATTEST:

  
Jamie Green (Aug 23, 2021 13:56 PDT)  
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary

  
Thomas K. Rose (Aug 24, 2021 07:45 PDT)  
Thomas Rose, Commissioner

| Voucher #    | Claimant                    | Amount  |
|--------------|-----------------------------|---------|
| 08/20/21 EFT | US Treasury/Financial Agent | \$22.04 |
|              | TOTAL                       | \$22.04 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Aug 20, 2021 09:46 PDT)  
Port Auditor

~~~ EFT ~~~