

**Poulsbo Port District – Port Commission
Poulsbo Marina-18809 Front Street
Multi-purpose Building on 'E' Dock**

Subject	*HYBRID* Regular Meeting Agenda	Date	Jan 8, 2024
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair		End Time	9:00 PM
Commission Members	Mark Singer, Jamie Green, Jay Lawrence		
Staff Present	Eugene Madayag – Port Mgr; Carol Tripp – Port Accountant		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	ELECTION OF BOARD POSITIONS	
3.	ADOPT 2024 COMMISSION MEETING SCHEDULE	
4.	COMMISSIONER COMMENTS	
5.	PUBLIC COMMENTS (limit of 3 minutes)	
6.	POULSBO BOATER'S ASSOCIATION REPORT	
7.	CONSENT AGENDA ITEMS (Next Res: 2024-01) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 12.7.23 and 12.22.23 B. Warrants: 18548 – 18582, P13810 – P13837, 12/22/23 EFT, 12/25/23 EFT, 12/29/23 EFT, 1/5/24 EFT in the amount of \$189,171.98.	
8.	OLD BUSINESS ITEMS	
9.	NEW BUSINESS ITEMS	
	A. Commissioner Responses to public comments/discussions	
	B. Manager's Report - Eugene	
10.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
11.	COMMISSIONER COMMENTS	
12.	EXECUTIVE SESSION – To evaluate the performance of a public employee – RCW 42.30.110 (1)(g)	The Commission will now adjourn into an executive session to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g). The executive session is expected to last 10 minutes. Executive sessions are not open to the public.

The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

		<p>After executive session, the Commission will reconvene to the public portion of the meeting.</p> <p>It is anticipated that the Commission may take final action in the public portion of the meeting.</p>
12.	ADJOURN	

<https://us02web.zoom.us/j/89624612612>

Meeting ID: 896 2461 2612

One tap mobile

+12532158782,,89253011491# US (Tacoma)

+12532050468,,89253011491# US

The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

PORT OF POULSBO
REGULAR MEETING MINUTES
JANUARY 8, 2024
7:00 PM

Present: Commissioner Singer, Commissioner Green, Commissioner Lawrence, Port Manager Madayag, Port Accountant Carol Tripp

Call to Order 7:00pm

Election of Board Positions

This position allows the Commission to have oversight in running the meetings.

Motion: Move to approve Commissioner Singer as chairperson

Moved by: Commissioner Green **Seconded by:** Commissioner Lawrence

Adopt 2024 Commission Meeting Schedule

Eugene sent out the proposed schedule for the year, which looked agreeable.

Motion: Move to adopt the 2024 Commission Meeting Schedule

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Commissioner Comments

Commissioner Lawrence said it was an honor and privilege to be on the board and thanked everyone for his elected position. He will do the best he can for the Port and the lessees. He wants to keep things going and make them better. There is something good at the Port of Poulsbo and he wants to keep it that way. He's looking forward to working with everyone.

Commissioner Green welcomed Commissioner Lawrence to the board. Winter is finally here, so be sure to secure boats in preparation for the weather.

Commissioner Singer thanked everyone for last year and their input toward the Rules and Regulations. He said the Port of Poulsbo has one of the better amenities because the Port is in a protected bay. A lot was accomplished last year. This year the board is looking at expenditures and where the Port is headed for the future. He is looking forward to future improvements and more visitors thanks to the breakwater.

Public Comments

Rodney McVicker, Port district resident and commercial tenant, said he has been asked for years to promote the Port and to help bring in commercial boats. He met a gal with a boat that was built in Poulsbo who left and has since returned to Fisherman's Terminal. Rodney had recommended mooring at the Port of Poulsbo. After receiving his bill from the Port he felt bad for recommending her to the Port of Poulsbo, who is 35% higher in moorage than Fisherman's

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Terminal. If Poulsbo wants commercial boats, they'll have to be competitive with Fisherman's Terminal.

Craig Muller read an article in the paper about the City talking about paid parking. People will still look for free parking and will wind up taking liveaboard spots. He's wondering about how the Port can monitor parking so a tow company can be called as soon as possible to get the cars out. He has seen in the past tow companies cruise around and tow illegally parked cars. A plan needs to be in place to prepare for such a scenario.

Stuart, lessee in permanent moorage, wanted to commend staff members Katelyn Cook and Carol Tripp for their informative, predictive, and proactive email communication. Many in permanent moorage aren't close to their boats and it's important to advise them on what's going on.

David Musgrove, Councilman at the City of Poulsbo mentioned helpful, recommended forward moving resources available regarding Robert's Rules of Order. Such short guides as Jurassic Parliament and A Great Meeting are very helpful and available as laminated pieces that can go on the table for easy reference.

Poulsbo Boater's Association

There was no report.

Consent Agenda

Motion: Move to approve the meeting minutes of December 7, 2023 and December 22, 2023.

Moved by: Commissioner Singer **Seconded by:** Commissioner Green

Motion passed unanimously.

Motion: Move to approve the warrants as read.

Moved by: Commissioner Green **Seconded by:** Commissioner Lawrence

Motion passed unanimously.

Old Business Items

There was none.

New Business Items

Commissioner Responses to Public Comments/Discussions

Commissioner Green thanked Rodney for his feedback on rates. That is something for Port Accountant Tripp and Eugene to consider regarding commercial rates to be appropriate and competitive. She wasn't sure, when it comes to paid parking, if tow company patrols are a first

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option. She thinks there must be parking tickets sited first. The Port needs to investigate who has the authority to write tickets. Commissioner Green has enjoyed Katelyn's activity on Facebook and appreciates Councilman Musgrove's advice and recommendations on Robert's Rules of Order.

Commissioner Lawrence appreciated Rodney's comment about rates. Parking is definitely a touchy subject and there's a lot to it. He appreciates and values everyone's input and time.

Commissioner Singer said commercial boats are important. He wants to consider what can be done to encourage and support the commercial community at the Port; he wants to consider an ongoing agenda item for continued discussion and improvements. Parking is a hot topic, and he sees people parking without permits every day. Addressing the parking topic is something the Port has done in the past and will continue to do in the future. While Robert's Rules of Order are part of the habit at the Port, a large part of the meeting is discussion. Open discussion isn't always allowed with Robert's Rules of Order and people's input is important. Discussion needs to be encouraged.

Manager's Report

Please see attached.

Public Comments & Requests for Future Agenda Items

There was a public comment saying the people who hold the parking passes are the ones who have the most incentive for patrolled parking. They wondered how it might be possible to get those people to assist in ensuring parking is patrolled. It would be good to empower the lessees in some way.

Aaron Wenholtz said parking is a hot topic and it's only going to get worse. It isn't fair or right to place responsibility on the lessees. It will only be good for the lessees that want to help. He sees it becoming an issue between people that doesn't need to happen. There's no enforcement happening at this time, and it would be nice to see some sort of protocol within the employees and management on enforcement of parking.

Commissioner Comments

Commissioner Lawrence said people think the parking rules don't apply to them. He encouraged everyone to protect their boats in preparation of the pending deep freeze. Bundle up and stay safe.

Commissioner Green thanked everyone for coming to the meeting and for having great discussion. She felt like things were productive. She's looking forward to seeing what the new year brings as a Commission.

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JANUARY 8, 2024
7:00 PM

Commissioner Singer wished everyone a happy new year. The breakwater is opening, and he expects to see more people, along with more boaters and commercial boaters. The parking issue has been discussed a lot and it is upsetting when people don't follow the rules. It isn't the lessee's responsibility to patrol parking. Parking is a continued issue at the Port. Regarding the grand opening of the breakwater, he thinks the Port should host a contest to see who the first boat will be. Port Accountant Tripp is nervous about the new budget. Rates are going up because of all the projects the Port has done, and everyone is trying to keep up. Everything costs more now, and the Port is providing a service. The Port Attorney is looking at the Rules and Regulations. Once the document is available the board will review any issues.

Executive Session

The Commission will now adjourn into an executive session to evaluate the performance of a public employee pursuant to RCW 42.30.110(1)(g). The Executive Session is expected to last 10 minutes and is not open to the public. After the Executive Session, the Commission will reconvene to the public portion of the Commission meeting. It is anticipated that the Commission may not take final action in the public portion of the meeting.

Exited Executive Session 8:16pm

No decisions were made in Executive Session.

Motion: Adjourn 8:17pm

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.


Mark Singer (Jan 23, 2024 22:01 PST)

Mark Singer, Commissioner & Chairman


Jamie Green (Jan 22, 2024 14:56 PST)

Jamie Green, Commissioner


Jay Lawrence (Jan 24, 2024 08:02 PST)

Jay Lawrence, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)

Port Commissioner Meeting

Maintenance: Eugene

- Fuel barge yearly maintenance has been completed absorbent pads replaced, pump filters changes 11/29, paint touch up of caps, and tanks have been checked for water, with zero content.
- Ongoing maintenance within the Bathrooms. Paint touch up, fan maintenance, re-caulking of sinks as well utility closet re-organizing.
- Maintaining a watch on dingys overfilled with rainwater, notification has gone out to boaters as well.
- Maintenance is working on # plates for new breakwater. And open/reserved signs.

Guest Moorage: Jannese

- The New Year has started with multiple inquiries from Yacht Clubs (7) requesting space & verifying that they have booked space for their rendezvous. The phones have been keeping us on our toes! Currently, we have 21 Yacht Clubs booked for 2024!
- This week at our Frosty Fest Meeting we made good progress on a list of unfinished business. With that being said many remaining items need attention. The group decided that we would meet every week up until the week of the event.

Permanent Moorage: Kaitlyn

- Occupancy for permanent moorage is slow to fill as we have hit winter. Slips have been posted on the website to hopefully fill them. Winter moorage has filled for vessels over 40' with a draft of 5' or more. We still have plenty of availability for boats under 40'.
- Social media update. I am excited to say the new platform we have joined "Threads" is doing well. We joined the platform 3 weeks ago and already have 158 followers. For this being a new platform for us I hope to see this grow as well as our other pages. My goal from last meeting to grow our Facebook page likes and Instagram followers did not hit what I was hoping for. However, we have grown both. This is a much more difficult goal as we do have a large audience already.

Port overview looking forward: Eugene

- Kitsap Transit is a go for our Frosty Fest event, working on sponsorships for costs of the Carlise II to run for event. Exact schedule to be determined, Approximate operating hours will be between the hours of 10am and 8pm for the main Frosty Fest Day.
- Guest moorage and I as well as accounting will be talking and working on logistics for the opening of the breakwater.

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

December 29, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of


\$120,504.25

and from the General Fund, this

29th

day of

December 2023


Mark Singer (Jan 12, 2024 18:57 PST)


Mark Singer, Commissioner

ATTEST:


Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

Voucher #	Claimant	Amount
18548	Edward Jones	2,481.66
18549	Dynamic Collectors	439.15
18550	Dynamic Collectors	245.68
18551	Daron Jagodzinske	70.00
18552	Bank of America	865.06
18553	CSD Attorneys at Law	10,280.00
18554	Cleanenergy Detail Cleaning LLC	65.00
18555	Coast to Coast Hardware	28.37
18556	Critter Ridders Pest Control	2,557.62
18557	DH Environmental Inc	1,575.00
18558	Excel Business Systems	456.57
18559	Home Depot	26.86
18560	North Coast Electric Company	26.96
18561	Office Depot Credit Plan	627.32
18562	Olympic Springs Inc	36.50
18563	PetroCard	10,595.59
18564	PSE	5,140.97
18565	PUD #1 of Kitsap County	682.00
18566	Seattle Injector Co	195.84
18567	Southwest Engineering Assoc Inc	64,265.00
18568	CenturyLink	78.88
18569	Home Depot Pro	125.45
18570	Topper Industries Inc	11,977.77
18571	WWU	530.00
18572	Kitsap County Auditor	7,131.00
TOTAL		\$ 120,504.25

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 15, 2024 13:10 PST)

Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

January 9, 2024


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$6,743.60

and from the General Fund, this

9th day of

January 2024


Mark Singer (Jan 12, 2024 18:57 PST)


Mark Singer, Commissioner

ATTEST:


Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner


Cassidy Conners, Recording Secretary


Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

Voucher #	Claimant	Amount
18573	Sean Rock	7.20
18574	Sean Rock	300.30
18575	Jeff Griffin	242.56
18576	Bank of America	613.92
18577	City of Poulsbo	3,128.56
18578	Coast to Coast Hardware	13.11
18579	Kitsap Networking	1,055.00
18580	Office Depot Credit Plan	82.95
18581	On Time Sports	450.00
18582	Vernon Publications	850.00
TOTAL		\$ 6,743.60

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 15, 2024 13:10 PST)

Port Auditor

PORT OF POULSBO


PAYMENT VOUCHER


18809 Front St NE Box 1
Poulsbo, WA 98370


Kitsap County, WA

December 22, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$15,575.62 and from the General Fund, this 22nd day of December 2023.


Mark Singer (Jan 12, 2024 18:57 PST)
Mark Singer, Commissioner


Jamie Green (Jan 10, 2024 13:55 PST)
Jamie Green, Commissioner


Jay Lawrence (Jan 15, 2024 07:29 PST)
Jay Lawrence, Commissioner

Voucher #	Claimant	Amount
P13810	Sean P. Bauman	1,536.11
P13811	Kaitlyn Cook	1,563.55
P13812	Yordon I. Henry	954.88
P13813	Kelli M. Hodges	1,844.31
P13814	VOID	
P13815	Garrett L. Inman	1,186.23
P13816	Eugene F. Madayag	1,950.32
P13817	VOID	
P13818	Nicholas C. Mandeville	1,252.02
P13819	Jannese M. Hunt	1,337.12
P13820	VOID	
P13821	Carol L. Tripp	2,405.14
P13822	Jamie R. Green	445.13
P13823	Thomas K. Rose	445.13
P13824	Mark E. Singer	445.13
P13825	Cassidy P. Connors	210.55
TOTAL		\$ 15,575.62

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 15, 2024 13:10 PST)
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

January 5, 2024

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$13,312.46 and from the General Fund, this 5th day of January 2024.

Mark Singer (Jan 12, 2024 18:57 PST)

Mark Singer, Commissioner

Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner

Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

| Voucher # | Claimant               | Amount       |
|-----------|------------------------|--------------|
| P13826    | Sean P. Bauman         | 1,483.34     |
| P13827    | Kaitlyn Cook           | 1,566.30     |
| P13828    | Yordon I. Henry        | 743.75       |
| P13829    | Kelli M. Hodges        | 1,845.82     |
| P13830    | VOID                   |              |
| P13831    | Garrett L. Inman       | 747.95       |
| P13832    | Eugene F. Madayag      | 1,952.47     |
| P13833    | VOID                   |              |
| P13834    | Nicholas C. Mandeville | 1,249.90     |
| P13835    | Jannese M. Hunt        | 1,317.33     |
| P13836    | VOID                   |              |
| P13837    | Carol L. Tripp         | 2,405.60     |
| TOTAL     |                        | \$ 13,312.46 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Carol Tripp (Jan 15, 2024 13:10 PST)  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~


PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

December 22, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$4,430.53

and from the General Fund, this

22nd day of

December 2023



Mark Singer (Jan 12, 2024 18:57 PST)

Mark Singer, Commissioner

ATTEST:



Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary



Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

| Voucher # | Claimant | Amount |
|--------------|-----------------------------|------------|
| EFT 12/22/23 | US Treasury/Financial Agent | \$4,430.53 |
| TOTAL | | \$4,430.53 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.



Carol Tripp (Jan 15, 2024 13:10 PST)

Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

December 25, 2023


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$3,763.41

and from the General Fund, this

25th day of

December 2023

  
Mark Singer (Jan 12, 2024 18:57 PST)


Mark Singer, Commissioner

ATTEST:

  
Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner


Cassidy Conners, Recording Secretary

  
Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

| Voucher #    | Claimant                       | Amount     |
|--------------|--------------------------------|------------|
| EFT 12/25/23 | WA State Department of Revenue | \$3,541.77 |
| EFT 12/25/23 | WA State Department of Revenue | \$221.64   |
| TOTAL        |                                | \$3,763.41 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Jan 15, 2024 13:10 PST)

Port Auditor

~~~ EFT ~~~

PORT OF POULSBO


PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

December 29, 2023


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$15,867.00 and from the General Fund, this 29th day of December 2023.


Mark Singer (Jan 12, 2024 18:57 PST)
Mark Singer, Commissioner

ATTEST:



Jamie Green (Jan 10, 2024 13:55 PST)
Jamie Green, Commissioner

Cassidy Conners, Recording Secretary


Jay Lawrence (Jan 15, 2024 07:29 PST)
Jay Lawrence, Commissioner

| Voucher # | Claimant | Amount |
|--------------|------------------------------------|-------------|
| EFT 12/29/23 | Washington Teamsters Welfare Trust | \$15,867.00 |
| TOTAL | | \$15,867.00 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Carol Tripp (Jan 15, 2024 13:10 PST)
Port Auditor

~~~ EFT ~~~



PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1  
Poulsbo, WA 98370

Kitsap County, WA

December 29, 2023

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of


\$4,971.39

and from the General Fund, this

29th

day of

December 2023

  
Mark Singer (Jan 12, 2024 18:57 PST)


Mark Singer, Commissioner

ATTEST:

  
Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner


Cassidy Conners, Recording Secretary

  
Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

| Voucher #    | Claimant                       | Amount     |
|--------------|--------------------------------|------------|
| EFT 12/29/23 | Employment Security Department | \$992.56   |
| EFT 12/29/23 | Dept of Labor & Industries     | \$3,978.83 |
| TOTAL        |                                | \$4,971.39 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Carol Tripp (Jan 15, 2024 13:10 PST)  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

18809 Front St NE Box 1
Poulsbo, WA 98370

Kitsap County, WA

January 5, 2024

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of

\$4,003.72

and from the General Fund, this

5th day of

January 2024



Mark Singer (Jan 12, 2024 18:57 PST)

Mark Singer, Commissioner

ATTEST:



Jamie Green (Jan 10, 2024 13:55 PST)

Jamie Green, Commissioner

Cassidy Conners, Recording Secretary



Jay Lawrence (Jan 15, 2024 07:29 PST)

Jay Lawrence, Commissioner

| Voucher # | Claimant | Amount |
|------------|-----------------------------|------------|
| EFT 1/5/24 | US Treasury/Financial Agent | \$4,003.72 |
| TOTAL | | \$4,003.72 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.



Carol Tripp (Jan 15, 2024 13:10 PST)

Port Auditor

~~~ EFT ~~~