

**Poulsbo Port District – Port Commission**  
**Poulsbo Marina-18809 Front Street**  
**Multi-purpose Building on ‘E’ Dock**

<b>Subject</b>	<b>*HYBRID* Regular Meeting Agenda</b>	<b>Date</b>	<b>3/6/2025</b>
<b>Recorder</b>	<b>Cassidy Conners</b>	<b>Start Time</b>	<b>7:00 PM</b>
<b>Commission Chair</b>	<b>Jay Lawrence</b>	<b>End Time</b>	<b>9:00 PM</b>
<b>Commission Members</b>	<b>Jamie Green; Jeff Pfeil</b>		
<b>Staff Present</b>	<b>Carol Tripp – Port Accountant</b>		

<b>AGENDA</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>CALL TO ORDER</b>	
<b>2.</b>	<b>COMMISSIONER COMMENTS</b>	
<b>3.</b>	<b>PBA REPORT / PUBLIC COMMENTS (limit of 3 minutes)</b>	
<b>4.</b>	<b>CONSENT AGENDA ITEMS</b> (Next Res: 2025-05) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. <b>A. Approve meeting minutes of: 2/6/25, 2/20/25, and 2/24/25</b> <b>B. Warrants: 19041 – 19047, P14231 – P14255, 2/11/25 EFT, 2/25/25 EFT, 2/28/25 EFT, 3/5/25 EFT in the amount of \$72,713.80.</b>	
<b>6.</b>	<b>OLD BUSINESS ITEMS</b>	
	<b>A. 30 Day Notice Waiver for Licensee</b>	
<b>7.</b>	<b>NEW BUSINESS ITEMS</b>	
	<b>A. Commissioner Responses to public comments/discussions</b>	
	<b>B. Accounting Report – Carol</b>	
	<b>C. HDPA Video Partnership</b>	
	<b>D. Lease Agreement</b>	
	<b>E. MOLO Website Reservations</b>	
	<b>F. Employee Schedules and PTO Request</b>	
	<b>G. Lease Agreement</b>	
<b>8.</b>	<b>PUBLIC COMMENT FOR FUTURE MEETINGS</b>	
<b>9.</b>	<b>COMMISSIONER COMMENTS</b>	
<b>10.</b>	<b>EXECUTIVE SESSION – To evaluate the performance of a public employee – RCW 42.30.110(1)(G)</b>	<p>The Commission will now adjourn into an executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(G).</p> <p>The executive session is expected to last 30 minutes. Executive sessions are not open to the public.</p>

The Port of Poulsbo provides a time for citizen input during, ‘Public Comments.’ Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during ‘New Business Items – public comments.’ If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

		<p>After the executive session the Commission will reconvene to the public portion of the commission meeting.</p> <p>It is anticipated that the Commission may take final action in the public portion of the meeting.</p>
<b>11.</b>	<b>ADJOURN</b>	

<https://us02web.zoom.us/j/81088487431>

Meeting ID: 810 8848 7431

**One tap mobile**

**+12532158782,,89253011491# US (Tacoma)**

**+12532050468,,89253011491# US**

The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please step up to the podium and speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.