

VIRTUAL MEETING VIA ZOOM

Poulsbo Port District – Port Commission

Subject	*REMOTE* Regular Meeting Agenda	Date	August 6, 2020
Recorder	Cassidy Conners	Start Time	7:00 PM
Commission Chair	Mark Singer	End Time	9:00 PM
Commission Members	Jamie Green		
Staff Present	Carol Tripp, Port Accountant & Mgr. - Melanie Winnett, Harbormaster		

AGENDA		
No.	Topic	Action/Recommendation/Discussion
1.	CALL TO ORDER	
2.	PUBLIC COMMENTS (limit of 3 minutes)	
3.	COMMISSIONER COMMENTS	
4.	CONSENT AGENDA ITEMS (Next Res: 2020-11) All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by Citizen Request. A. Approve meeting minutes of: 7/16/2020 and 7/23/2020 B. Warrants: 16805 – 16832, P12802 – P12818, EFT 7/24/20, EFT 7/27/2020, EFT 7/31/2020, EFT 8/7/20 in the amount of \$179,093.55. C. Resolution:	
5.	OLD BUSINESS ITEMS	
	A. Breakwater & Boat Ramp Updates	
	B. Commissioner Appointment	
6.	NEW BUSINESS ITEMS	
	A. Items for public comments/discussions	
	B. Poulsbo Boater's Association Report	
	C. Accounting & Manager's Report	
	D. Harbormaster Report	
7.	PUBLIC COMMENT & REQUESTS FOR FUTURE AGENDA ITEMS	
8.	COMMISSIONER COMMENTS	
9.	EXECUTIVE SESSION	
10.	ADJOURN	

Join Zoom Meeting

<https://us02web.zoom.us/j/86118605422>

Meeting ID: 861 1860 5422

One tap mobile

+12532158782,,86118605422# US (Tacoma)

The Port of Poulsbo provides a time for citizen input during, 'Public Comments.' Please limit yourself to three (3) minutes per person. If you wish to address the Commission, please speak clearly. The Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. The Board will address public comments during 'New Business Items – public comments.' If you wish to attend the Commission meeting and require physical accommodations in order to do so, please call (360) 779-9905 by 9 a.m. the day of the meeting.

VIRTUAL MEETING VIA ZOOM

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Dial by your location

+1 253 215 8782 US (Tacoma)

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Meeting ID: 861 1860 5422

Find your local number: <https://us02web.zoom.us/j/86118605422>

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PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
AUGUST 6, 2020
7:00 PM

Present: Commissioner Singer, Commissioner Green, Port Accountant Carol Tripp, Melanie Winnett - Harbormaster

Call to Order 7:00pm

Public Comments

Pam Benson said she has been studying the applicants for the open commissioner seat and believes four out of six of the resumes are highly qualified applicants. She pointed out the rocky relationships between the staff, licensees, the city, and the larger community, and the fact that it has been on the mend in the past two years. She hopes to see this uptick in the trend continue. Pam also acknowledged the large physical projects at the port and asks that the board keeps all these things in mind when selecting the next commissioner.

Commissioner Comments

Commissioner Green said everyone is doing a great job keeping everyone safe and healthy. She is going to add to the agenda discussion of rules of decorum for public comments. She also would like to add to the agenda a workshop for a comprehensive plan/scheme. Commissioner Green would like to bring about fun events to the port and mentioned some of her ideas (carved pumpkin walk, seasonal light display, tourism photo opportunities for the port, and a free library). She would also like to add to a future agenda the discussion of mental health days for the port employees through the continued pandemic.

Commissioner Singer is concerned about people slipping and falling on the boat ramp. The new design will better help paddle boarders and prevent slipping and falling. In the meantime, he considers it a liability. He thanked Pam for her input. He believes the port is here for economic development and the port needs to work on getting permitting done. He said we all need to continue working together. The staff is doing great and community input is valued.

Consent Agenda

Motion: Move to approve the minutes of 07/16/20 and 07/23/20

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

Motion: Move to approve the warrants

Moved by: Commissioner Green **Seconded by:** Commissioner Singer

Motion passed unanimously.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
AUGUST 6, 2020
7:00 PM

Breakwater & Boat Ramp Updates

Mr. Piccone gave a breakwater update first. The final design process to bring the breakwater to a 100% drawing and project documents for public bidding is something he would like to see commence later this month, then get started on at the end of August with a completion date of February. He wants to move the project to bidding as soon as the permitting is done. He will provide a detailed task list for approval at the August 20th meeting. The schedule as of now is the same as it has been, and he is targeting February – April 2021 as the time frame for the project to go for bidding. The permitting process is the only piece of the schedule that is difficult to predict. Mr. Piccone has been communicating with National Marine Fisheries as much as possible, but NMF has been slow in their reviews recently. He will keep everyone updated as things move along. Part of the federal permitting involves the Suquamish tribe reviews. Mr. Piccone likes to reach out to them separately and will do so as that develops. He will pass along to the port any areas of concern.

Regarding city permits, he has prepared a substantial amount of shoreline permitting paperwork, including the submerged vegetation survey the city asked for. The survey was completed in June and it was received in mid-July. It is ready but the city has not accepted the submission at this time. The city has a process they refer to as “counter-complete.” The city did that last week and they rejected it based on what Mr. Piccone would consider a handful of minor technicalities. His hope is that we can move through those technicalities. He and Port Accountant Tripp are working through those technicalities this week and next week. He will provide an update at the next meeting and he will be surprised and disappointed if this cannot be rectified in the next two weeks. Another item in the regulatory compliance category is related to DNR and very important that the port and city can move forward in negotiations relative to the city owned parts of the marina. Those are related to the lease the port has with the city, and PMA with DNR. That lease not only expires next year but working through that process with DNR is a necessary component for the project. There was not much to update on funding the breakwater, though Mr. Piccone did recognize and acknowledge the port for being awarded the BIG and BFP grants.

Regarding the clean vessel funding, the state parks put out a request for proposals for those projects. So far there has not been any requests for proposals on funding for floating restrooms or pump out boats. Mr. Piccone has been monitoring that and as soon as it comes out he'll make the port aware of it if.

The breakwater project is still at the 60% design process. Permitting is the thing of concern with the schedule. Regarding to city permitting, Mr. Piccone still does not have a clear answer from the city on their permitting pathway. Reminder we have talked about this before we asked for a shoreline exemption in December of 2019. It was not until April of 2020 before he heard back from the city, who then asked for quite a bit of additional information. That information was prepared and submitted a couple of months ago. We are still waiting to hear back from the city.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
AUGUST 6, 2020
7:00 PM

Mr. Piccone recently checked in and it is his understanding that the city should have an answer for city level permits the week of August 10th.

In terms of federal permitting on the boat ramp, the project is tracking the same lines as the breakwater project. The paperwork was turned in mid-2019 and then stagnated until the port got new project manager. Things are now moving along. While the project is a little easier project through the corps, it is essentially following the same timeline as the breakwater project. Mr. Piccone touched on the hydraulic project approval through WDFW. He stated that is usually a quick turnaround. He has not submitted it yet because the port needs to wait on the city to start their process. Mr. Piccone suggested scheduling a workshop (per Commissioner Green's comments) in late August or September.

Commissioner Appointment

Final applications are due by noon tomorrow in the office. Commissioner Singer commented that he and Commissioner Green have had people reach out directly to them with their resumes and those applicants have since been redirected to Port Accountant Tripp. Port Accountant Tripp said there are presently six applicants. Interviews will be held on August 20th and the appointment of the next commissioner will be made September 3rd.

Items for Public Discussion

Rules of Decorum for Public Comments

Commissioner Green wanted to address how commissioners will address public meetings. After lengthy discussion it was agreed that commissioners will listen with respect, public comments will be made respectfully, there will be no interruptions, and responses will be made as necessary.

Poulsbo Boater's Association Report

The association gave their report.

Accounting & Manager's Report

See attached.

Harbormaster's Report

See attached.

Public Comments/Request for Future Agenda Items

There were none.

PORT OF POULSBO
REMOTE REGULAR MEETING MINUTES
AUGUST 6, 2020
7:00 PM

Commissioner Comments

Commissioner Green is excited to see projects move forward and the prospects of the candidates. Good meeting tonight and a lot of things were put on the table have been addressed.

Commissioner Singer glad we had the discussions we did and encouraged everyone to continue working together.

Final Adjournment 8:53pm



Mark Singer, Commissioner



Jamie Green, Commissioner

Cassidy Conners, Recording Secretary (Not in Attendance)

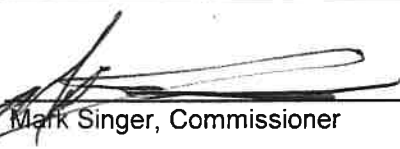

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA July 24, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$4,369.58 and from the General Fund, this 24th day of July 2020.


Mark Singer, Commissioner

Jamie Green, Commissioner

ATTEST:


Cassidy Conners, Recording Secretary

Voucher #	Claimant	Amount
16805	Brian Smith	573.76
16806	Edward Jones	3,795.82
TOTAL		\$ 4,369.58

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor



PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

August 7, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$118,104.48 and from the General Fund, this 7th day of August 2020.


Mark Singer, Commissioner

ATTEST:


Cassidy Conners, Recording Secretary


Jamie Green, Commissioner

Voucher #	Claimant	Amount
16808	Puget Sound Energy	2,327.05
16809	Carolyn Poncelow	209.11
16810	Carolyn Poncelow	247.30
16811	Doug Briant	210.00
16812	Elizabeth Barnich	228.89
16813	Jerry James	206.00
16814	John Dickison	185.94
16815	VOID	
16816	CHS Inc/Cenex	67.72
16817	Chmelik Sitkin & Davis PS	825.00
16818	Coast to Coast Hardware	127.07
16819	Fisheries Supply	65.25
16820	Home Depot	725.11
16821	Kingston Lumber Supply Inc	307.38
16822	Kitsap Gutters Inc	1,100.90
16823	Kitsap Networking Services	2,290.00
16824	New Pig Corporation	139.42
16825	Norbut Law Firm PLLC	270.00
16826	Office Depot Credit Plan	358.56
16827	PetroCard	48,042.78
16828	Propane Northwest	128.54
16829	State Auditor's Office	2,262.00
16830	Enduris	56,487.00
16831	Bank of America	1,138.42
16832	Kitsap County Dept of Public Works	155.04
TOTAL		\$ 118,104.48

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

July 24, 2020


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$10,005.02 and from the General Fund, this 24th day of July 2020 .


Mark Singer, Commissioner


Jamie Green, Commissioner

Voucher #	Claimant	Amount
P12802	Richard Stice	1,590.24
P12803	Eugene Madayag	1,523.97
P12804	Jannese Hunt	1,285.43
P12805	Carol Tripp	2,226.28
P12806	Kelli Hodges	1,435.31
P12807	Melanie Winnett	1,943.79
	TOTAL	\$ 10,005.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA August 7, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$12,315.17 and from the General Fund, this 7th day of August 2020.

  
Mark Singer, Commissioner

  
Jamie Green, Commissioner

| Voucher # | Claimant           | Amount       |
|-----------|--------------------|--------------|
| P12808    | Jamie R. Green     | 550.41       |
| P12809    | Mark J. DeSalvo    | 339.84       |
| P12810    | Mark E. Singer     | 655.68       |
| P12811    | Cassidy Conners    | 315.84       |
| P12812    | Richard E. Stice   | 1,532.69     |
| P12813    | Brian T. Smith     | 1,045.61     |
| P12814    | Eugene F. Madayag  | 1,217.44     |
| P12815    | Jannese M. Hunt    | 1,292.30     |
| P12816    | Carol L. Tripp     | 2,225.87     |
| P12817    | Melanie I. Winnett | 1,704.33     |
| P12818    | Kelli M. Hodges    | 1,435.16     |
|           | TOTAL              | \$ 12,315.17 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA July 24, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$3,362.35 and from the General Fund, this 24th day of July 2020.


Mark Singer, Commissioner


Jamie Green, Commissioner

ATTEST:


Cassidy Conners, Recording Secretary

| Voucher # | Claimant | Amount |
|------------|-----------------------------|-------------------|
| EFT 8/7/20 | US Treasury/Financial Agent | \$3,362.35 |
| | TOTAL | \$3,362.35 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~ EFT ~~~

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

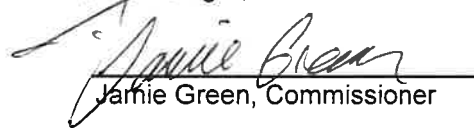
Kitsap County, WA July 27, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$7,468.16 and from the General Fund, this 27th day of July 2020.

ATTEST:

  
Mark Singer, Commissioner

  
Cassidy Conners, Recording Secretary

  
Jamie Green, Commissioner

| Voucher #     | Claimant                          | Amount            |
|---------------|-----------------------------------|-------------------|
| EFT 7/27/2020 | Washington State Dept of Revenue  | \$3,978.86        |
|               | Dept of Labor & Industries        | \$2,966.68        |
|               | WA State Employment Security Dept | \$310.32          |
|               | WA State Employment Security Dept | \$212.30          |
|               | TOTAL                             | <b>\$7,468.16</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

~~~ EFT ~~~

PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA July 31, 2020

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$20,331.65 and from the General Fund, this 31st day of July 2020.

ATTEST:


Mark Singer, Commissioner


Cassidy Conners, Recording Secretary


Jamie Green, Commissioner

| Voucher # | Claimant | Amount |
|---------------|--|-------------|
| EFT 7/31/2020 | Washington State Dept of Revenue (LET) | \$20,331.65 |
| | TOTAL | \$20,331.65 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

--- EFT ---

Accounting & Port Manager Report

August 6, 2020

Summary of Financial Statements through June 30, 2020 were emailed to Commissioners earlier this week.

- Garbage – need new agreement
- Marine science center boathouse – rent to port for storage?
- Budget
- Opened up more slips-bathrooms still closed
- Workshop when new Commissioner appointed for comprehensive scheme
- Public Records Request Policy is up for review-this policy was sent to Commissioners earlier this week for review and study.
- Port's new website is in the final review process and will be 'live' in 2 weeks or less.
<https://scheduling742.wixsite.com/portofpoulsbo>



**Port of Poulsbo
Summary of Financial Statements
For the Four Months Ending April 30, 2020**

ASSETS, LIABILITIES, EQUITY

| | | |
|------------------------|--|-----------------|
| Cost of Capital Assets | | \$ 3,440,829.65 |
| Current Assets | | 2,842,443.20 |
| TOTAL ASSETS | | \$ 6,283,272.85 |
| Current Liabilities | | \$ 470.00 |
| TOTAL LIABILITIES | | \$ 470.00 |
| TOTAL EQUITY | | \$ 6,282,802.85 |

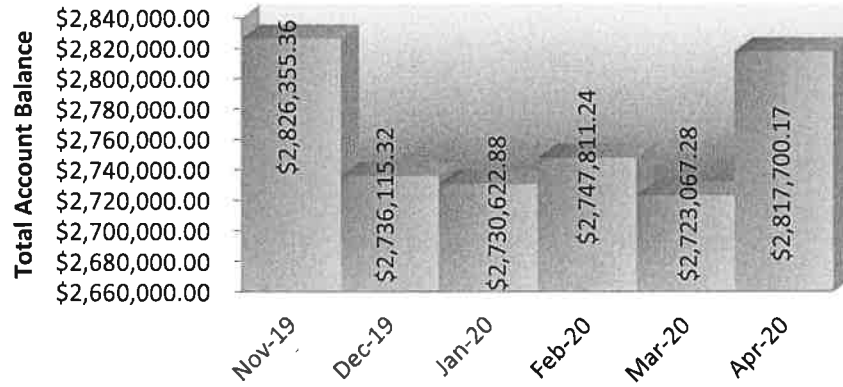
| | April | Year To
Date |
|------------------------------|--------------|-----------------|
| INCOME & EXPENSES | | |
| Gross Profit | 212,683.93 | 581,014.60 |
| Operating Expenses | 123,946.22 | 524,759.51 |
| NET GAIN/LOSS | \$ 88,737.71 | 56,255.09 |

CAPITAL IMPROVEMENTS 1,800.00

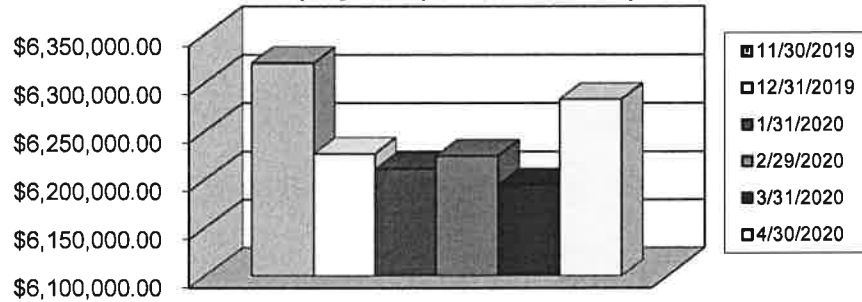
| | |
|---|-----------------|
| Balances of Assets Accts | |
| <i>April 30, 2020</i> | |
| General Fund | \$ 49,161.93 |
| General Investment Fund | 2,099,616.73 |
| Liberty Park Fund | 19,604.11 |
| Park Investment Fund | 2,982.99 |
| Remaining Fund Balances
and other current assets | 671,077.44 |
| | \$ 2,842,443.20 |

**CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET
VALUE OR REPLACEMENT COST.**

Change in Cash Accounts



Equity Comparison - Monthly



CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET VALUE OR REPLACEMENT COST.

**Port of Poulsbo
Summary of Financial Statements
For the Five Months Ending May 31, 2020**

ASSETS, LIABILITIES, EQUITY

| | | |
|------------------------|--|------------------------|
| Cost of Capital Assets | | \$ 3,440,829.65 |
| Current Assets | | <u>2,850,277.60</u> |
| TOTAL ASSETS | | <u>\$ 6,291,107.25</u> |
| | | |
| Current Liabilities | | <u>\$ 705.00</u> |
| TOTAL LIABILITIES | | <u>\$ 705.00</u> |
| | | |
| TOTAL EQUITY | | <u>\$ 6,290,402.25</u> |

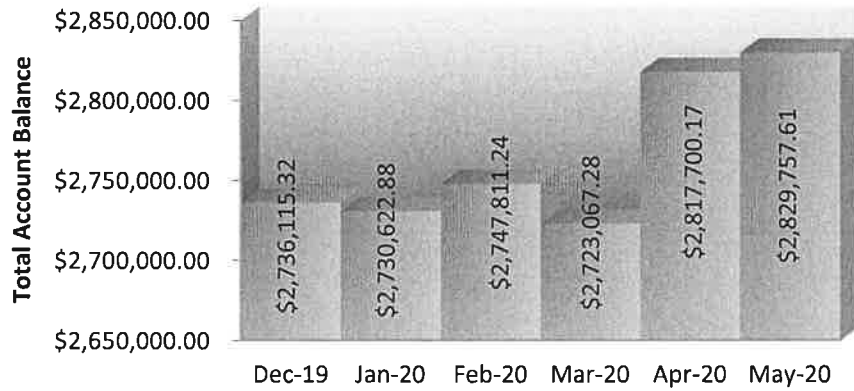
| | May | Year To
Date |
|------------------------------|--------------------|------------------|
| INCOME & EXPENSES | | |
| Gross Profit | 129,267.81 | 710,282.41 |
| Operating Expenses | 121,668.41 | 646,427.92 |
| NET GAIN/LOSS | <u>\$ 7,599.40</u> | <u>63,854.49</u> |

CAPITAL IMPROVEMENTS 1,800.00

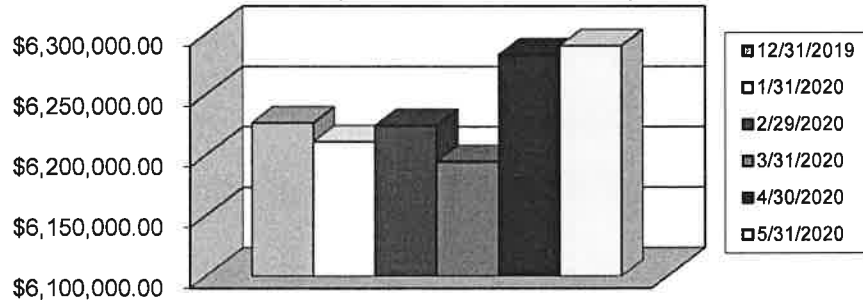
| | |
|---|------------------------|
| Balances of Assets Accts | |
| <i>May 31, 2020</i> | |
| General Fund | \$ 137,030.07 |
| General Investment Fund | 2,100,201.95 |
| Liberty Park Fund | 18,808.37 |
| Park Investment Fund | 2,985.70 |
| Remaining Fund Balances
and other current assets | 591,251.51 |
| | <u>\$ 2,850,277.60</u> |

**CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET
VALUE OR REPLACEMENT COST.**

Change in Cash Accounts



Equity Comparison - Monthly



CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET VALUE OR REPLACEMENT COST.

**Port of Poulsbo
Summary of Financial Statements
For the Six Months Ending June 30, 2020**

ASSETS, LIABILITIES, EQUITY

| | | |
|--------------------------|--|-------------------------------|
| Cost of Capital Assets | | \$ 3,440,829.65 |
| Current Assets | | <u>2,858,800.74</u> |
| TOTAL ASSETS | | <u>\$ 6,299,630.39</u> |
| Current Liabilities | | <u>\$ 1,525.00</u> |
| TOTAL LIABILITIES | | <u>\$ 1,525.00</u> |
| TOTAL EQUITY | | <u>\$ 6,298,105.39</u> |

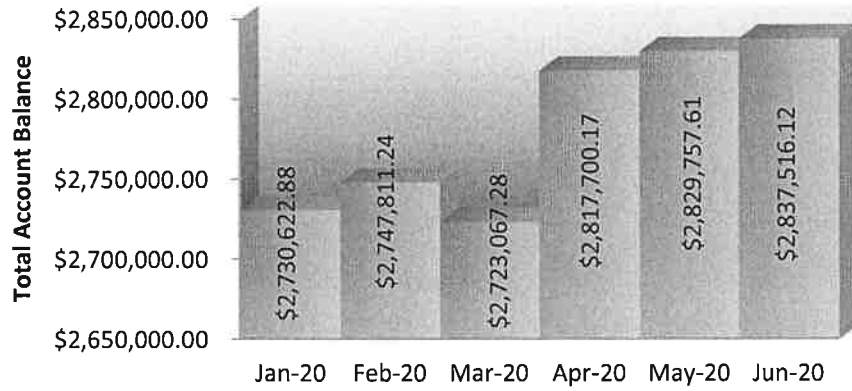
| | June | Year To
Date |
|------------------------------|--------------------|------------------|
| INCOME & EXPENSES | | |
| Gross Profit | 129,848.82 | 840,131.23 |
| Operating Expenses | 122,145.68 | 768,573.60 |
| NET GAIN/LOSS | <u>\$ 7,703.14</u> | <u>71,557.63</u> |

CAPITAL IMPROVEMENTS 1,800.00

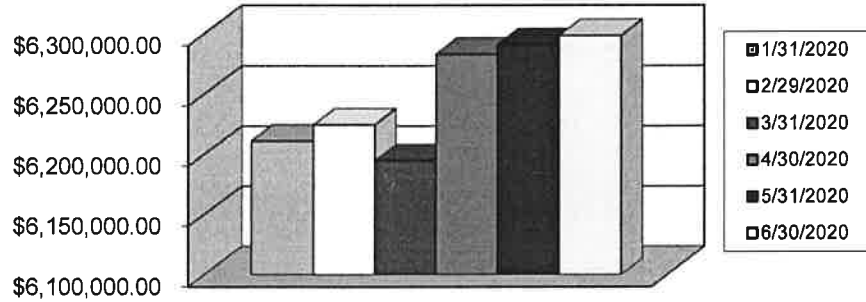
| | |
|---|------------------------|
| Balances of Assets Accts | |
| <i>June 30, 2020</i> | |
| General Fund | \$ 130,773.39 |
| General Investment Fund | 2,100,829.83 |
| Liberty Park Fund | 47,300.02 |
| Park Investment Fund | 2,988.16 |
| Remaining Fund Balances
and other current assets | 576,909.34 |
| | <u>\$ 2,858,800.74</u> |

**CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET
VALUE OR REPLACEMENT COST.**

Change in Cash Accounts



Equity Comparison - Monthly



CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET VALUE OR REPLACEMENT COST.

8/6/20

It has come to my attention that there are some that are still not fully familiar with the WA Administrative code of WA (WAC) you can find the WAC 332.30.106.(62)(b)(i)

<https://apps.leg.wa.gov/rcw/>

anyone can stay on their vessels in a marina for 30 out of 40 days or 90 out of 365 days. The Port office monitors this. But it is impossible to know every single movement, it would be considered presumptionist to accuse a licensee of living aboard if it was before the 90 day mark, but what I have done through the years is speak with them after I believe they've been staying over night over 60 days. We have atleast a handful of licensee that are snowbirds and they come out to Poulsbo stay on their boat during the summers so this WAC actually coincides with those lifestyles, but of course there will always be ones that want to push the envelope. The WAC not only can be found at the website I just listed, but we recite part of it on our contracts since 2014 before it was just stay on your boat for 3 out of 7 days, it is also listed partially in rules & regs & in full on LA agreement. I've worked here at the Port for 10 yrs, 9 of those years, I had to relay the important parts of the Rules n Regs & go over contracts when moving folks in and then hand over the booklet of R&R & copy of contract in hopes they read it and follow it. It has also come to my attention that some prefer to continue to run to the board with concerns of fellow boaters and the marina instead of bringing it to the office so myself or Carol can look into the concern or of course the licensees can bring it to the PBA. The board is not to have hands on to the day to day operations at the port. The delegation of such has been given to the Port Manager and should be respected as just that. commission are elected to make policy, planning, economic development, goal setting, budgeting. Majority of the time we already know, but there are times we do not because we can't be everywhere 24/7. So we rely on you, the licensee; to let us know things of concern. Examples would be: who they think is living aboard, who they think have abandoned their boat, a neighbor encroaching on the finger or main dock, using someone else's power, sinking vessel, roof flapping on a boat house, fuel spills, things in that nature. We always use discretion of any complaints. Please bring concerns or ideas to office and let the Commission concentrate on many other items for the Port.

Maintenance replaced 3 panel breakers

Replaced 60 ft of bull rail on D dock

Removed over 30 tires off seaplane dock and installing new bumper system.

Brian has done a wonderful job tackling the Jensen way parking lot with trimming, weeding, clearing out all the debris has back end of lot to finish.

2 more licensee were called to remove their vessels from an occupied space on D dock.

Guest moorage night for July 2019 were 1083 for July 2020 were 772..not as good but decent during COVID.

