



GROUP RESERVATION AGREEMENT

Port of Poulsbo
18809 Front St. P.O. Box 732 Poulsbo, WA 98370
Phone (360)779-3505; Fax (360)779-8090
reservations@portofpoulsbo.com

The terms and conditions of this agreement between the Port and the undersigned representative are as follows:

Contact Information

Group Name _____ Contact Person _____

Address _____ Zip _____

Phone Home _____ Phone Cell / Office _____

E-mail address _____

Reservations are secured by paying a \$5.00 fee per vessel. This fee is non-refundable and not applicable to the first night's moorage. The moorage rate is \$0.90/foot with a 30' minimum charge based on boat length or slip length, whichever is greater. **End of E Dock is \$68.40 Minimum End of F Dock is \$59.40 Minimum.** Our office will need a list of vessels complete with name, length overall (LOA) and beam for each. Vessels must check-in to their reserved slips no later than 1900, otherwise the reservation will be considered forfeit. Below is a complete list of rules, regulations and policies. Please read them carefully.

NOTE: No reservation is guaranteed until payment is received.

Total number of Slips _____ 40-Foot Slips _____ 30-Foot Slips _____

Multipurpose Room _____ \$50/2 nights

Number of Nights _____ Arrival Date _____ Date of Departure _____

Amount Owed _____ Amount Paid _____

Method of Payment _____ Staff Initials _____ Reservation Logged _____

Agreement Rules, Regulations and Policies

1. **GUEST MOORAGE AGREEMENT.** Slip moorage is for recreational and pleasure only and shall not be used for any commercial purpose.
2. **TERM.** The term of this agreement shall be day to day unless otherwise specified in the agreement. Departure date shall be as stated unless otherwise noted.
3. **RESERVATION FEE.** Fee is \$5.00 per vessel – non-refundable and not applicable to the first night’s moorage. **The reservation fee is due at the port office no later than 14 days prior to the arrival date.** The payment must be in the form of a single check or credit card. **The Port does not accept individual payments for group reservations.** The Port will compute the fee based on the number of vessels listed. Please note that a reservation does not guarantee the vacancy of a slip if it is temporarily vacated during the stay. Also note that a moorage bay consists of two adjacent slips. Vessels occupying more than 50% of a moorage bay will be charged for the additional slip.
4. **CANCELLATIONS.** Cancellations must be made **no later than 3 days prior** to the arrival date. Failure to cancel **3** days prior to the arrival date will result in the forfeit of all reserved slips and all moneys paid in advance.
5. **CHECK-IN.** Check-in time is 1300 on the date of arrival. **The group organizer must check in at the guest moorage office upon arrival.** Slips not occupied by 1900 on that same day will be returned to the Port for use. Note: **Moorage is due 30 minutes after the vessel is secured to the dock.**
6. **CHECK-OUT.** Check-out time is 1200 on the day of departure. Slips still occupied by group vessels as of 1600 on that same day, will be charged an additional night’s moorage.
7. **FUTURE RESERVATIONS.** *As of 2011 all reservations will be accepted after January 2 of the year in which they occur.*
8. **SERVICE CHARGES, INTEREST.** Guest shall pay the Port a service charge of \$40.00 for every check returned by guest bank for insufficient fund or for other reasons.
9. **UTILITIES.** The Port is not in the business of providing electricity and does not warrant or guarantee the continuity or characteristics of electric service or it’s compatibility with a boat’s electric current protector, if any, or any effects of electrolytic action.
10. **RELATIONSHIPS OF PARTIES.** It is mutually agreed that the Port does not accept vessels for storage and shall not be liable, in any manner, for their safekeeping or condition of their tackle, gear, equipment or property, either upon the boat or upon Port premises. The Port shall not be liable and guest waives all claims and recourse against the Port, including right to contribute, for any loss, injury, or damage to any person or property on or about rented premises from any person or property on or about rented premises from any cause whatever, including latent defects, and guest shall indemnify, hold harmless and defend the Port and it’s officers, agent and employees against any and all claims arising in anyway from guest use of Port premises.
11. **CONDITIONS OF BERTHAGE SPACE.** Guest has inspected the slip and is satisfied that it is adequate for the safe mooring of vessel. Guest will keep the rented space neat, clean, orderly, free of flammable substances. Guests will preserve the space in good condition and repair. Guests will comply with all applicable laws and with the rules and regulations of the Port of Poulsbo.

12. **EMERGENCY SERVICES / ACCESS.** Guest will fully compensate the Port for reasonable cost of any emergency or other services rendered which the Port, in its sole discretion, deems necessary for safekeeping or safety of guest's vessel or other vessels in the marina, including, but not limited to, fuel spills, securing lines, and pumping out vessel. Guests grant The Port free access to vessel for purposes of compliance with this agreement, reassignment of berth or to provide emergency services; however, The Port does not assume any responsibility for boat on the basis for the foregoing rights.
13. **NONWAIVER.** Nothing contained in this agreement or any act or failure to act by the Port shall be constructed as a waiver by The Port of any rights or privileges created by this agreement nor of any rights which the Port may have against Guest or Guest boat, nor of the Port's rights to arrest any vessel to enforce a maritime lien, nor a waiver of any other right or remedy under the laws of the state of Washington.
14. **TRANSFERS AND ASSIGNMENTS.** This agreement and Guest's rights hereunder are not transferable or assignable. In addition, Guest may not sublet or assign the right to use the slip or any other slip without the Port's prior approval.
15. **ATTORNEY'S FEES.** In the event that action or legal proceeding is brought to enforce any provisions of this agreement, The Port of Poulsbo shall be entitled to recover all cost plus reasonable attorney fees from the Guest.
16. **ENTIRE AGREEMENT / AMENDMENTS.** This agreement constitutes the entire agreement between the parties. The Port reserves the right to amend the terms of its Rules and Regulations from time to time.
17. **NO OVERBOARD DISCHARGE OF HEAD OR WASTE MATERIALS AT SLIP OR IN LIBERTY BAY.** Pump-out equipment is located at the Fuel Dock, for use free of charge.

Authorized Signature _____ Date _____