

**PORT OF POULSBO
MEETING AGENDA OF
September 1, 2011**

1. OPEN MEETING

2. OPEN MEETING TO PUBLIC COMMENTS (LIMIT 3 MINUTES)

3. COMMISSIONER COMMENTS

4. CONSENT AGENDA ITEMS

(Next Res. 2011-11)

All matters listed within the Consent Agenda have been distributed to each member of the commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by citizen request.

- A. Approve meeting minutes of August 18, 2011 & Minutes of the Comprehensive Plan August 22, 2011.
- B. Warrants: 10960-10976, P10442-P10453, ACH 09/02/11 in the amount of \$116,999.45.
- C. Resolution 2011-10 on the subject of establishing a Small Works Roster Process to award Public Works Contracts.

5. OLD BUSINESS ITEMS

- A. Armory Parking Lot Project – Update - Port Manager
- B. “C” Dock Project – Update - Port Manager

6. NEW BUSINESS ITEMS

- A. Items for public comments/motions/discussions
- B. WPPA – Chairman Bockus
- C. 2012 Budget – Carol Tripp/ Accountant/ Staff Auditor
- D. Port Attorney – Greg Norbut
- E. Managers/Maintenance Report – Port Manager

7. OPEN TO PUBLIC COMMENTS: (LIMIT 3 MINUTES EACH)

8. COMMISSIONER COMMENTS

9. ADJOURN MEETING

PORT OF POULSBO
BOARD MEETING MINUTES
SEPTEMBER 1, 2011
7:05PM

ATTENDEES: CHAIRMAN BOCKUS; ~~COMMISSIONER GILBERT~~; COMMISSIONER DECARLO; PORT ATTORNEY, GREG NORBUT; PORT MANAGER, KIRK STICKELS; PORT ACCOUNTANT AND AUDITOR, CAROL TRIPP; PORT SECRETARY, ANDREA NIX

1. Chairman Bockus called the meeting to order at 7:05pm.
2. No Public Comments.
3. Commissioner Comments -

Chairman Bockus: Commissioner Gilbert is excused from attendance at this meeting.

4. Consent Agenda -

Commissioners approved Consent Agenda Items A, B & C.

5. Old Business -

A. Armory Parking Lot Project - Update - Port Manager -

Kirk Stickels: Our civil engineer, Mike Wnek, and myself hope that we have received the last of the review comments. Two items of particular interest are, first, more specifics in regards to the landscaping program, and, second, our curb cuts will need to be ADA compliant. The biggest comments that will take the most work, but which I think there is a simple solution, pertains to the water meter. The Armory always had a water service and a commercial meter. We requested that it be shut off during demolition and construction. As a condition of the landscaping construction we are required to care for the landscape, in order to establish it, for the first two years. The plants we have chosen to go in are drought tolerant, but will need initial care to become established. The first step, I thought, was to go back and reestablish our water service. We were told a couple of months ago that we would most likely not be able to downsize the meter. There would also be additional costs in the hookup. We've been told now that the commercial meter cannot be reestablished because the tap that goes into the water main was done a number of years ago and does not confide with current standards. In order to get water service it will require dead-ending the existing taps, re-tapping, bringing the water line up and installing a new meter. Considering that this is only a requirement for the first two years for landscape maintenance it does not seem worth it. Because of the cost I think the simple solution is to contact the landscaping firm and have them take care of the landscaping, including watering with portable water, for the first two years, and not

reestablish water service. It will cost less to do this than to establish the meter, pay for sewer as well, and continue paying for those services past the first two years, which should be the only time when water will be needed.

Commissioner DeCarlo: We could contact Dr. Mumford and ask that, for a fee, we connect to his water to water the plants for two years.

Kirk Stickels: Only one year is required by the State of Washington for landscape establishment, but the City has asked for two years. If we use a landscaping crew, and we were to lose some of the plantings, they would replace them under the contract.

Commissioner DeCarlo: We will have to look at the cost of the landscapers, because they are usually not inexpensive. We have part-time employees who could be hired to maintain the watering during the week if Dr. Mumford would let us use his water.

Chairman Bockus: That would be another option to look at.

Kirk Stickels: Mike Wnek's company, the company that did the demolition, gave us a bid for construction. It is not detailed because there were some exclusions in it, and we would have to look at those and determine the additional costs of them. The base bid, including removal and disposal of contaminated soil, is \$238,000 before tax.

Carol Tripp: With tax it is \$263,000.

Kirk Stickels: The porous asphalt that we are using is more costly, but we chose not to give up room for an onsite water retention pond.

Carol Tripp: We are required to get five estimates and to advertise them in the newspaper.

Kirk Stickels: We approached them first, and when we go out and get other bids Mike's company will have the opportunity to rebid.

B. "C" Dock Project – Update – Port Manager

Kirk Stickels: We haven't heard back from the Department of Fish and Wildlife after the JARPA permit was submitted to them. I'm assuming that it is in the review process. We will begin digging in the parking lot on Tuesday morning to make the sewer connection. It is posted on the bulletin board, and we will post that there will be an interruption to parking during the week. We will be working near the enclosed dumpster area. I am hopeful that the opening, the connection and the boring through the ecology blocks underneath will be done by Friday and closed back up again. It will be the first in a series of interruptions to parking as we move through the project. This will supply the sewer connection from the City.

6. New Business -

A. No Public Comments/Motions/Discussions.

B. WPPA -

Chairman Bockus: We have completed all discussion of this issue. We are going to continue as members of the WPPA.

C. 2012 Budget - Staff Accountant/Auditor -

Carol Tripp: You have a copy of the draft of the budget in your folders. Based on the Board's input from the last meeting there will be no increase in monthly moorage, with the exception that there will be a \$25 per month charge for dinghy storage for long-term storing.

Kirk Stickels: They will be under contract with the Port, liable to Port's rules and regulations. We will have a point of contact, and if there is a dinghy under contract that is left here for longer than 45 days we will have recourse against that owner. I don't foresee a problem of enforcement, nor of too many dinghies. It will be based on space available. The long-term dinghies will be stored on the dock adjacent to the breakwater. People who are here visiting will be able to use the space next to the fuel dock.

Carol Tripp: In order to recoup some of our costs since we are not increasing the moorage, I suggest that individuals who have their statements mailed to them be charged a statement fee of \$2.00. We are set up to do the billing via email, and for anyone who cannot access email I think it is fare that they be charged. We have staff time and supply costs for those paper billings. Approximately 120 people received paper mailings, and about that same number receive statements via email. We will give warning, and should they chose to opt out of paper mailings they will have time to do so. By going with this budget, based on information that I received from the Board and from Kirk, we will have \$30 going into our cash reserves at the end of the year. There will be a small change in the tax levy. The final numbers are not available yet to do that calculation, and they will not be until the last week of October or the first week of November. It is more than likely going to be a reduction, but I estimate it will not be more than \$2,000. I didn't have any of the actual costs for capital improvements, so I took what our expenditures where expected to be, what income we are expected to take in, and the balance is what is available. We have allotted \$108,500 for capital improvements. There is one project that is likely not going to be done.

Kirk Stickels: That is the parking lot upgrade, or resurfacing of the area adjacent to the shower buildings. It is a small area to cover, and a relatively complicated engineering project, but not a top priority or a project that we have funds for next

year. The City is going to be taking up all of Anderson Parkway, so it would be more appropriate to match the two projects when they do that work.

Carol Tripp: There have been some changes in guest moorage. Our boat nights are down, so I reduced the amount expected in guest moorage. Permanent moorage stayed the same. Winter moorage went down. We had budgeted for 58 slips this year, next year it is going to be reduced to 35. There have also been a few increases in incomes. Fuel revenue was bumped up by \$5,000. There have been no major changes in either revenues or expenditures.

Commissioner DeCarlo: I was looking at the time that Andrea puts in. When Corey was doing it she was using shorthand and her minutes were not verbatim. Andrea has been doing minutes mostly verbatim. I think it's only fair that if we want verbatim we should pay for it. She may end up spending 12 or 14 hours on these minutes.

Chairman Bockus: At one time we said that we wanted verbatim, but then I think we decided that we have the tapes for that and we do not need the minutes to be verbatim. Wasn't there some conversation about changing the way you are writing them?

Andrea Nix: Yes. For the last meeting for the Comprehensive Plan I attempted a different method where the minutes were not verbatim, but where I hoped to catch all of the important points. I have given a copy of those to Kirk and Carol for review. If they are satisfactory, then I will continue using that method to write the minutes.

Chairman Bockus: Let's see how it goes with this new method. We can bring it back up a couple of meetings down the road.

Carol Tripp: In order to increase the Secretary to the Commissioners amount I will need to take \$1200 from somewhere else. We could take it from the Commissioner Training and Travel in the amount of \$400 each.

Carol Tripp: There are two other points that are not related to the budget. One is that I sent an email to everyone that we did get the last grant for the pump-out on the fuel dock, so that contract is completed. Two is that there are two travel vouchers for expenditures. One is for Commissioner Bockus for attending the WPPA meeting, and it is for \$102.93. The other one is for myself for \$69.87 for the August 17th Prevailing Wage Seminar that I attended. The last thing is that we have a request from Mr. Hal Matthiesen asking that the late fee of \$20 for a late payment on his electrical charge be waived. He sent a letter stating that they were travelling by boat where there was not Internet or phone service, and that he has never been late before. He has a spotless record of payment prior to this incident and has asked that the Commissioners waive this late fee. This was for his electrical charge for the second quarter, on the July 11th statement, which he did not pay for over a month.

Commissioner DeCarlo: I am in favor of waiving it since he has been current for all of his years of tenancy.

Chairman Bockus: I agree with Commissioner DeCarlo.

C. Port Attorney's Report –

Greg Norbut: 1.) The court work on the abandoned boat will be resolved this next week. We'll have the certified copy from the Department of Licensing.

Greg Norbut: 2.) Regarding the boundary adjustment, I have called the City Engineer several times and left messages, and I finally spoke to him the last time I called. He told me that the Mayor had told him that this was not a priority and that other projects on his desk were. I said that since the City had asked us to take the lead on this matter and that all that was needed was a signature, that I didn't think it would take this much time. It has been two weeks since I dropped it off with him. I am inclined to write a letter to the Mayor stating that I do not understand why it is that after we have sustained all of the cost on this it is being delayed. If you endorse that approach, I will do it.

Commissioner DeCarlo: I suggest that we send the City a bill for their share of the repairs on that section of the property with a timeframe of 30 days to pay, or else sign the document releasing the four foot strip to us. Either pay for the repairs that were done on the dock or sign it over to us.

Kirk Stickels: At the joint meeting between the City and the Port, on May 18th, the Council Members and the Mayor determined, based on Mike Bateman advisement, to sign the piece over immediately. They were advised that there was no legitimate reason for the City to keep it. That meeting was over three months ago.

Chairman Bockus: I think we should have Greg write the letter to the Mayor, outlining that we have incurred the costs in putting this together, and ask her why she is not asking her staff to make this a priority.

Commissioner DeCarlo: I could bring it up at the next City Council meeting.

Chairman Bockus: We could do both. The letter should have copies sent to the Council Members.

Greg Norbut: The other issue that I have spent time on is with the regards to the City's Shoreline Management Plan. I reviewed the email that Kirk sent from the City. The case law that they have sited specifically suggests that the City would be encouraged to involve other jurisdictions in the planning process. If they did that it would change the posture that we have relative to their decisions. The Court of Appeals says that if we are involved in that planning process then we are obligated to follow their zoning because we are part and parcel to the plan, but if we are not

included in the planning process then we may not have to follow the plan under all circumstances. Generally a Port authority, as court noted, is obligated to follow zoning notices proposed by the city, but they are not when there is a specific statute delegating the authority to the Port. What I thought of immediately was the live-aboards, because they have been discussing the live-aboard situation in terms of the number of permissible live-aboards. That has been delegated to the Port pursuant to Title 5308. If they do want to regulate something within our Port District, like the live-aboards, then the Port could very well challenge that, in this case by taking it to the Department of Ecology, which is the governing agency responsible for shoreline management.

D. Managers/Maintenance Report – Port Manager –

Kirk Stickels: 1.) The maintenance has mostly been on this multipurpose room structure. We found out after some investigation earlier this spring that the exterior on two sides of the building had deteriorated. Maintenance staff has been stripping the exterior. We pulled out significant amount of rot, and we are restructuring those portions. When they built this structure they did a typical home-type construction. Wind and rain had wicked into the end grain on those two sides. In the restructuring we are approaching it differently, with a different type of flashing that will improve its resistance to weather. We may soon need to do some work on the roof, as well.

Kirk Stickels: 2.) We had an Eagle Scout, whose parents are tenants on A dock, and who is going for his Eagle Scout Badge, come in with his crew. His name is Andrew Gannet. He is also a member of the LDS Church in Poulsbo. A community service work project is part of the badge process. One of the things he is going to do is construct a new wooden picnic table. The second portion of his project was to rehab the boat launch. He brought the crew in and ran the project, including safety. I arranged to meet them at the ramp at about 8:15AM last Saturday, and they worked until just after noon. The floats were twisted and leaning because rocks had slid out. They used jacks to lift the ramp, placed cribbing underneath, and replaced material. This was done at low tide. We left the blocking in place, and came back at about 4PM when the tide had come in, and took the cribbing off. He and his crew did an excellent job.

Kirk Stickels: 3.) The individual who had his dinghy tied out here for so long has decided to remove his dinghy from the Port property instead of pay moorage. He asked that I would distribute this letter to everyone. The boat that had been beached, and had floated loose and was brought to us for safekeeping, is now gone. The previous and current owners of that vessel kept good communication with us through that process.

7. No public comments.

8. Commissioner Comments –

Chairman Bockus: We had a meeting with the Director of the Chamber of Commerce on Monday. She came down and met with myself, Carol and Kirk. She wanted to talk about the presentation that the Mayor made to us at the last Board meeting, regarding the \$20,000 from the Escrow account that she wanted us to contribute for hiring a public relations person. At that time the Mayor said that the Chamber of Commerce and the HDPa were endorsing the new marketing position. The Director came to make a point of saying that the Chamber was not endorsing it.

Greg Norbut: The City has set up BIAs, or Business Improvement Districts, with the local merchants. The merchants in the downtown corridor are required to belong to them. It was my understanding that the BIAs were set up for the City and Merchants to discuss and manage marketing.

Chairman Bockus: Tammy Matson was also part of establishing the BIAs fund, and she didn't mention it, but she did say that she also did not endorse the new marketing position.

Commissioner DeCarlo: The consensus of the Commissioner was that we would not contribute the funds. We need to make a formal decision today.

Chairman Bockus: We should also send a letter to the Mayor.

Carol Tripp: I think that Greg should write the letter. I have concerns about using this Escrow account for something other than what it was intended. I think you are opening up a door to use those funds for other purposes in the future by contributing them to this City marketing project now.

Commissioner DeCarlo: The account was set up primarily for waterfront improvements, but it is stipulated that the funds could be used for something else if we jointly decide with the City to use them for another purpose.

Kirk Stickels: The Mayor asked for the Board to think about it and get back to her, and she said that we would have the information, including the job description, on the following day. She has not sent anything yet. She also said that the Chamber, the HDPa and the Port would have a say in what this person does and who is hired for this position.

Commissioner DeCarlo: Our advertising dollars that we want to spend should come out of our own budget, and the Escrow fund should be used for the bulkhead.

Chairman Bockus: There is emergency work that has to be done on the bulkhead. We have already submitted our request to use those funds for this work.

Kirk Stickels: Shane will put an estimate together for the work on the portion of the bulkhead under the grid, and we will submit that as well.

Chairman Bockus opened the meeting back up for New Business to entertain a motion.

Commissioner DeCarlo: I make a motion that we write a letter to the Mayor, the Council Members, the Chamber of Commerce, and the HDPA stating that the Escrow account is strictly for the maintenance of the waterfront bulkhead as prescribed in the lease.

Motion passed.

Kirk Stickels: The Director of the Chamber of Commerce asked that if she puts together a meeting to discuss the matter of a marketing position, she also would like the President of the HDPA and the Commissioners to attend. At this point, we haven't heard if there has been a meeting scheduled.

9. PORT OF POULSBO BOARD MEETING FOR SEPTEMBER 1, 2011 ADJOURNED AT 9:15PM




CHAIRMAN BOCKUS

COMMISSIONER GILBERT



COMMISSIONER DECARLO



PORT SECRETARY ANDREA NIX

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2011-12
DATED: SEPTEMBER 15TH 2011

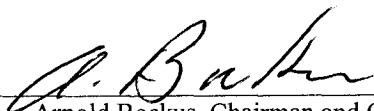
A RESOLUTION of the Board of Commissioners, Port of Poulsbo, adopting new rates.

WHEREAS, the rates for the Port of Poulsbo as indicated in exhibit "A" are approved; and

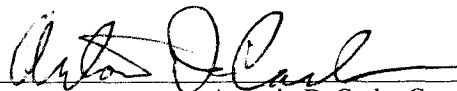
WHEREAS, the remaining adopted rates as indicated in exhibit "A" will take effect January 1, 2011

THEREFORE, BE IT RESOLVED by the Board of Commissioners are adopting new rates as indicated in exhibit "A".

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 15th day of September 2011, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, Chairman and Commissioner

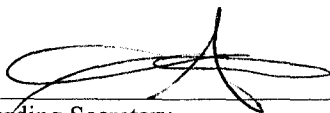


Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Andrea Nix, Recording Secretary

**Port of Poulsbo
2012 Rates**

Permanent Moorage	
<i>Moorage Charge</i>	<i>Un-improved Moorage</i>
\$4.18 Per foot	\$ 2.09 Per foot
\$0.15 Per foot - Util Chrg	\$ 0.07 Per foot - Util Chg
\$0.54 Leasehold Tax	\$ 0.27 Leasehold Tax
\$4.87 Total-Per foot	\$ 2.43 Total-Per foot

Electricity Charge .08 per kwh

Transient, Winter & Summer Moorage	
<i>Moorage Charge</i>	
\$3.77 Per foot	\$25.00 per month for Dinghy Storage
\$0.48 Leasehold Tax	
\$3.25 Electrical Charge	
\$7.50 Total-Per foot	

Guest Moorage	
<i>Moorage Charge</i>	
\$0.90 Per foot	
\$5.00 for 0-4 hours	

Boat House Moorage		
\$0.29 Per Sq Ft	722	\$259.92
\$0.03 Per Sq Ft - Util Chrg	1012	\$364.32
\$0.04 Leasehold Tax	1188	\$427.68
\$0.36 Total-Per Sq Ft		

Electricity Charge .08 per kwh

Other Charges	
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Paper Statement Fee	\$2 Per Monthly Statement	
Reservation Fee	\$	5.00
Waiting List Fee	\$	25.00
Keycard Deposit	\$	20.00
Parking Permit Replacement Chrg	\$	25.00
Daily Grid Rate		
Current Port Tenant	\$	25.00
Non Port Tenant	\$	50.00
Tow Charge		
Current Port Tenant	\$	25.00
Non Port Tenant	\$	50.00
Late Fee	\$	20.00
Processing Fee	\$	50.00 2nd Chaining \$100
Liveaboard Fee	\$	33.85
Maintenance Fee **	50.00 per man hour	
	+ materials cost	

REMINDER:
NO Annual Moorage

**-Maintenance Fee is for dewatering or securing boats because of lack of response, carelessness, neglect etc. of tenant/visitor

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2011-11
DATED: SEPTEMBER 15, 2011

A RESOLUTION of the Board of Commissioners, Port of Poulsbo, adopting a final budget for 2012.

WHEREAS, State law requires this Port Commission to prepare a preliminary budget for the ensuing fiscal year showing the estimated expenditures and the anticipated available funds from which all expenditures are to be paid; and

WHEREAS, this Port Commission has published a Notice in accordance with state law stating that the preliminary budget of this Port District has been prepared, and has given due notice of the place and hour designated of a hearing on the preliminary budget and adoption of the final budget; and

WHEREAS, all persons present at said hearing were given the opportunity to comment and present objections to the preliminary budget; now, therefore

BE IT RESOLVED by the Board of Commissioners, Port of Poulsbo, Kitsap County, Washington, as follows:

The final budget for the Port of Poulsbo, as reflected in exhibit attached hereto, and by this reference incorporated herein, is hereby adopted as the final budget for this Port for the 2012 calendar year.

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 15th day of September 2011, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, Chairman and Commissioner

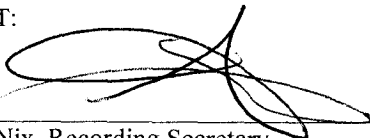


Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Andrea Nix, Recording Secretary

Budget Summary for 2012

Total Income

	<i>Port</i>	<i>Liberty Park</i>	<i>Totals</i>
General Tax Levy	271,937		
Facility Revenues	581,138	265,955	
Interest Revenues	20,000	1,000	
<i>Total Income</i>	873,075	266,955	1,140,030

Expenses

Maintenance & Operations	789,033	242,467	
Capital	108,500		
<i>Total Expenses</i>	897,533	242,467	
To Cash Reserves	30		1,140,030

Port of Poulsbo

2012 Budget

OPERATING FUNDS

INCOME	<i>General (Port)</i>	<i>Liberty Park</i>
General Fund Taxes & LET	\$271,937	
Operating Revenue (Attachment A)	581,138	\$265,955
Interest on Investments	20,000	1,000
TOTAL INCOME	\$873,075	\$266,955

EXPENDITURES

Commissioner Compensation	\$31,500	\$10,500
Salaries & Payroll	251,250	83,750
Payroll Taxes	43,500	14,500
Employee Benefit Programs	6,375	2,125
Insurance - Health	107,250	35,750
Uniforms	2,500	
Accounting	1,250	
Legal	22,000	
Office Expenses	9,000	4,500
Janitorial Supplies	2,000	4,000
Storage Rent	250	
Visa Fees	18,000	4,500
Insurance - General	22,858	9,142
Advertising	4,500	4,500
Dues	4,400	
Electricity	39,000	38,000
Garbage, Sewer & Water	14,000	14,000
Telephone	7,500	2,500
Short & Over	300	
Refunds (Deposits)	1,000	
Bad Debt Expense	2,000	
Maintenance	40,000	5,000
Outside Services	10,000	
Training (includes travel)	3,000	
<i>Commissioner Bockus</i>	600	
<i>Commissioner DeCarlo</i>	600	
<i>Commissioner Gilbert</i>	600	
Consultants/Audit Fees	30,000	5,000
Lease - DNR	19,500	
Miscellaneous	1,000	
Taxes - Excise	50,000	5,000
Election Expense	4,500	
Contingency Reserve	20,000	
Matching Funds to City of Poulsbo	18,500	
EXPENDITURES	\$788,733	\$242,767

CAPITAL IMPROVEMENTS & PURCHASES

**Projects may be modified, delayed or deferred
depending on the availability and amount of funds.**

2nd Phase of Electrical Pedestals			
Computer Replacement			
Shower Bldg Repairs			
C Dock Float Replacement (End)			
Parking Lot Upgrade			
Total Allocated Costs for CIP		108,500	
Total	\$	108,500	\$ -
TOTAL EXPENDITURES		\$897,233	\$242,767

BUDGET FOR CALENDAR YEAR 2011

Revenues	\$1,140,030
Expenditures	\$1,140,000
Addition to Reserves	\$30

Attachment A

Breakdown of Projected Operating Revenues for the year 2012

	General (Port)	Liberty Park
Permanent Moorage	\$ 440,638.00	
Winter Moorage		\$ 27,960.00
Transient Moorage	11,500.00	
Guest Moorage		198,635.00
Finance Charge Income	3,500.00	
Misc - Other 1 & 2	7,500.00	8,000.00
Live Aboard Fee		7,250.00
Fuel Revenue (Net)	65,000.00	
Electricity	35,000.00	19,110.00
Reservation Fees		5,000.00
Utility Fee	18,000.00	
TOTAL	\$ 581,138.00	\$ 265,955.00
Interest - Investments	\$ 20,000.00	\$ 1,000.00

1 Grid, Waiting List & Key cards (Port)

2 Shower & Washer/Dryer Monies (Park)



PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA September 16, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$90,894.85 and from the General Fund, this 16th day of September 2011

Antonio DeCarlo, Commissioner

ATTEST:

Andrea Nix, Recording Secretary

Glenn E. Gilbert, Commissioner

Arnold Bockus, Commissioner

Voucher #	Claimant	Amount
10977	Associated Petroleum Products, Inc.	51,535.41
10978	Associated Petroleum Products, Inc.	308.06
10979	Bainbridge Disposal Inc.	107.76
10980	Bank of America	216.54
10981	Bill's Fire Extinguisher	1,554.66
10982	Buy - Rite Carpet Wholesaler, Inc.	162.90
10983	Cass/Cade Distributing, Inc.	130.55
10984	CHS, Inc/Cenex	75.02
10985	Coast & Harbor Engineering	3,123.50
10986	Coast to Coast Hardware	60.51
10987	Cubell Plastics, Inc.	467.92
10988	Home Depot	287.79
10989	James Lumber & Ace Hardware	182.86
10990	Kitsap County Dept. of Public Works	38.28
10991	Kitsap Networking Services	890.00
10992	Olympic Springs, Inc.	25.81
10993	Port Supply	225.75
10994	Regence Blueshield	11,862.14
10995	Verizon Wireless	46.95
10996	Puget Sound Energy	1,975.75
10997	WA State Department of Revenue	12,140.09
10998	CenturyLink	378.61
10999	Carol Tripp	69.87
11000	Arnold Bockus	102.93
11001	AT & T	128.21
11002	City of Poulsbo	1,970.31
11003	Port Townsend Leader	169.15
11004	Edward Jones	1,557.96
11005	Matthew Voorsanger	157.32
11006	Mark Carr	137.40
11007	Bruce Barrett	804.84
TOTAL		\$90,894.85

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Port Auditor


PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA September 16, 2011

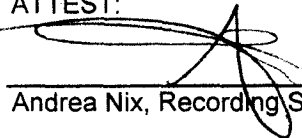
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$8,809.57 and from the General Fund, this 16th day of September 2011.


Antonio DeCarlo, Commissioner


Glenn E. Gilbert, Commissioner


Arnold Bockus, Commissioner

ATTEST:


Andrea Nix, Recording Secretary

Voucher #	Claimant	Amount
P10454	Kirk Stickels	\$1,369.82
P10455	Richard Stice	\$1,481.94
P10456	Brady Miller	\$1,196.62
P10457	Jannese Petersen	\$1,045.50
P10458	Carol Tripp	\$1,650.11
P10459	Melanie Winnett	\$1,107.70
P10460	Charles Schmidt	\$532.27
P10461	Jonathan Davis	\$425.61
TOTAL		\$8,809.57

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA September 16, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$2,765.13 and from the General Fund, this 16th day of September 2011.

  
Antonio DeCarlo, Commissioner

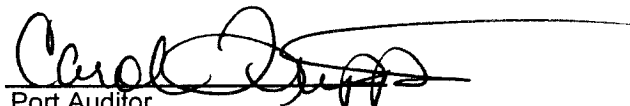
  
Glenn E. Gilbert, Commissioner

  
Arnold Bockus, Commissioner

ATTEST:  
  
Andrea Nix, Recording Secretary

| Voucher #    | Claimant                    | Amount     |
|--------------|-----------------------------|------------|
| ACH 09/12/11 | US Treasury/Financial Agent | \$2,765.13 |
|              | TOTAL                       | \$2,765.13 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

~~~ ACH ~~~