

**PORT OF POULSBO
MEETING AGENDA OF
June 16, 2011**

1. OPEN MEETING

2. OPEN MEETING TO PUBLIC COMMENTS (LIMIT 3 MINUTES)

3. COMMISSIONER COMMENTS

4. CONSENT AGENDA ITEMS

(Next Res. 2011-08)

All matters listed within the Consent Agenda have been distributed to each member of the commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by citizen request.

- A. Approve meeting minutes of June 2, 2011
- B. Warrants: 10833-10855, P10386-P10393, ACH-06/10/11 in the amount of \$50,774.96.

5. OLD BUSINESS ITEMS

- A. Armory Parking Lot Project – Port Manager

6. NEW BUSINESS ITEMS

- A. Items for public comments/motions/discussions
- B. Accountants Report – Carol Tripp/ Accountant/ Staff Auditor
- C. Port Attorney – Greg Norbut
- D. Managers/Maintenance Report – Port Manager

7. OPEN TO PUBLIC COMMENTS: (LIMIT 3 MINUTES EACH)

8. COMMISSIONER COMMENTS

9. EXECUTIVE SESSION

10. ADJOURN MEETING

PORT OF POULSBO
BOARD MEETING MINUTES
JUNE 16, 2011
7:00PM

ATTENDEES: COMMISSIONER BOCKUS; COMMISSIONER GILBERT; COMMISSIONER DECARLO; PORT ATTORNEY, GREG NORBUT; PORT MANAGER, KIRK STICKELS; PORT ACCOUNTANT AND AUDITOR, CAROL TRIPP.

PUBLIC ATTENDEES: DAVID MUSGROVE; JOE & SUE DAISY, F/V DIAMOND LIL.

1. Meeting Chairman, Commissioner Bockus called the meeting to order at 7:00pm.

2. Public Comments -

David Musgrove: We are working on the Shoreline Master Plan that we have to do every ten years or so. There have been no conflicts that bear on the regulations you deal with, and what we have to on land. If I see something, I'll certainly bring it up.

Commissioner Bockus: Thank you. I think we have been keeping abreast of it.

Kirk Stickels: In the back of your packet is a letter from Fire One. They have written this letter to the Board, and I'd like to bring it up. It is pertaining to their moorage cancelation

Commissioner Bockus: We'll bring that up under New Business items.

3. Commissioner Comments -

Commissioner Gilbert: I attended the City Council meeting last night. There was nothing concerning us, except maybe the Mayor's comments. They had to sign the police department's contract, which has been going on since 2009. She didn't like the arbitrator's decisions on the wages, but I don't think she understands how much they need to pay the police. They need to pay a sufficient wage, or they are going to get second-hand police. We've been pretty lucky in this town so far. Our police have been pretty good. When I first moved here, I told my neighbor that I'd been working in Seattle. She told me that if she were robbed, she would not call the police in Poulsbo because she'd be afraid that they'd steal more than the burglar did. But the department has changed since then, and I don't understand her antagonism about having to pay a decent wage to a police officer. But that's a personal opinion.

Commissioner Bockus: It sounds like you're in support of them, which I would be also.

4. Consent Agenda -

Commissioners approved Consent Agenda items A & B.

5. Old Business –

A. Armory Parking Lot, Port Manager:

Kirk Stickels: We have received a properly recorded quick claim deed from the State, describing that piece of property that was in question previously. It's being recorded with the County. The City planning Department has a copy of it. At this point, we are waiting for the planning department's staff review and a formal response to the plan review, so that we can move forward on that. I'll go tomorrow and see if we can find out what the status is. Once we have that formal response we can go forward in addressing those concerns, one of which is the ten-foot setback. I think, at this point, we know that it is a concern of the staff planner that is reviewing the application. I think once it comes out in a formal review, that would be the time to take it to the staff planning director, and see where we can go from there.

Commissioner DeCarlo: How difficult would it be to combine these two lots, making it one lot?

Greg Norbut: That's a function of the County Assessor. They've done that in the past. I'm not sure if it was originally under one tax parcel or two separate tax parcels. It would be simply a matter of talking to the assessor's office to have that combined as one parcel.

Commissioner DeCarlo: To me it would make sense to make it one parcel.

Greg Norbut: I think you're right. The parcel that Mr. Stickels is working on is a nonconforming parcel, and as a consequence it would simply be a procedural matter to have them combined.

Commissioner DeCarlo: Is the title done now?

Kirk Stickels: Yes. We have the deed for two separate pieces of property.

Commissioner DeCarlo: So, my thoughts are that we do what we need to do to combine it so that it's one lot for ease of the transaction in the future when we want to sell it, so that we don't have to go through this again.

Commissioner Gilbert: Once you combine them, you may not be able to separate them. You may want to sell one of the parcels. We've got two deeds, why do we need to reduce it to one?

Commissioner DeCarlo: The smaller lot is a nonconforming lot so no one can do anything with it.

Commissioner Gilbert: Someone could put a coffee shop on it. I just don't see why we would want to go through the trouble and expense of combining the deeds. We have two, and we can sell two deeds if we want to.

Commissioner Bockus: I understand what Tony is saying, and I tend to agree with him, to combine those two parcels would avoid any hassles like what we just came up against with the State. We thought we were buying both pieces at the time, but then because of a human error, one hadn't been recorded properly, and we had to go through all this trouble.

Greg Norbut: I think both of you are right. Commissioner Gilbert is right in saying that if it is consolidated we won't be able to segregate that portion off. Commissioner DeCarlo is right, in order to do something with it later. The people who can do the most with it are the adjacent parcels. They have the most latitude. It could be far more restrictive for someone other than an adjacent parcel to do something with the property.

Commissioner Gilbert: What if the adjacent property sold their property to somebody that wanted to buy that short property from us for a very good price but we couldn't do it because they had been consolidated? I think it's best to leave well enough alone. We have the deeds, and we know where they're at. We are not in a position like the State, where the State has so much property that they don't know where it's all at or where the paperwork is at. We have three pieces of property. We know where our three deeds are.

6. New Business –

A. Items for Public Comment/Motions/Discussion:

Commissioner Bockus: Have you had a chance to read the letter from Fire One?

Commissioner Gilbert: Is this a company boat or a private boat?

Kirk Stickels: I'm not sure how it's registered with the State. Mr. Casey is the owner of the company, Fire One, and that is also the name on the boat. He is the signature to the contract. So, I believe it is a private vessel, and his business. The first chaining was approximately two and a half years ago. In compliance with the Board's policy, on the second chaining, we notify the owner that it was the second chaining and he needed to move the vessel. We did make that notification to Mr. Casey. His response was a request for an appeal, or similar process, and now he has come to the Board with this letter.

Commissioner Bockus: And we haven't had any other problems other than that, and he's explaining here that he had a change in employment.

Commissioner Gilbert: I think we give him a break and send him the standard letter.

Commissioner DeCarlo: I say he's got to have the bill come to his house from now on.

Commissioner Gilbert: And if we have a credit card here on file we can debit it.

Kirk Stickels: So I understand, we do not come back to the Board with it if this happens on another occasion and moorage is terminated.

Commissioner Bockus: It would be your prerogative to advise us.

6. New Business -

A. Accountant's Report -

Carol Tripp: 1. You have a summary of financial statements ending May 31. May was a good month for us. We had another infusion of real estate taxes come in. For the month of May we received \$32,876.98 in real estate taxes, and the year-to-date received is \$134,090.62. So for the month of May we had a net gain of \$66,000.78, and a year-to-date net loss of \$17,647.93. 2. I had mentioned in an email that a resolution would need to be drafted for an account that is in collections and probably will not be collected, as the individual has no assets to seize. I did draft the resolution for the next meeting. 3. In reviewing our accounts receivable we have several issues that the Board needs to be aware of. We have one tenant that has been late with the moorage for the third time. The letter has already gone out to them. We have the boat that Mr. Norbut is pursuing with the bank. There's still a substantial balance with that. The Palmer boat is approximately \$2,000, which we'll be writing off, and the Rodman boat is almost \$1,700 that we will be writing off. This is in addition to the account in February that we wrote off for almost \$10,000. We had a commercial vessel with some issues in the last week or two. The boat was sinking and the issue was serious. We did not chain another boat as we would have normally done, but called this individual and left two messages letting them know that their boat would be chained. The times and dates for those messages have been recorded. We've left messages in the past, and heard nothing back from the owner. So, the letter went out. The individual called back this afternoon and was very verbally abusive to Melanie. My intention is to call this individual tomorrow morning to let them know what they owe on their account, and also to notify them that this particular harassment is not acceptable. It will be documented in their file. I will not have an issue with documenting future verbal abuse from this tenant and having the Board remove them. 4. I have that resolution for the accounts that are uncollectable, and I will bring it to the next meeting.

Commissioner Bockus: The commercial boat has been late with payments three times?

Carol Tripp: No, I believe this may have been the first or second time they had been chained. We went out of our way, and allowed an eleven additional days, and then to have them call and be so verbal aggressive and abusive is unacceptable.

Commissioner Bockus: Yes, it is. We have had some problems like this from tenants in the past, and it is completely unacceptable.

Carol Tripp: We had someone come in and ask about wifi service. It was principally installed for guest moorage, because we are charging a premium rate for guest moorage and need to do some things to enhance that. One thing that our Internet consultant had recommended was to monitor it with the possibility that people outside of the marina may use it and it may get too jammed up.

Commissioner Gilbert: What if a permanent live aboard wants to use it?

Carol Tripp: We don't offer it. The installation and equipment were intended for the guest moorage. You could offer the opportunity for the permanent live aboard to attain that service. There are multiple sources for Internet, such as BBX or Verizon.

Commissioner Gilbert: What does it cost us to provide this for the guest moorage?

Carol Tripp: It's approximately \$89/mo. It is an unsecured system, which requires a password, but personal information is not secure on it. You do not want to clog up your bandwidth with people that are in the periphery.

Kirk Stickels: There would also be an installation service charge to provide that service that would reach the people across the Port.

C. Port Attorney, Greg Norbut -

Greg Norbut: 1. Regarding the bank: They have failed to contact the manager for the purposes of an inspection, and so we will move forward with the publication and the summons. I will give the bank a call as a courtesy. We have approximately \$4,000 in that account.

Commissioner Bockus: This is the Rhode Island bank?

Greg Norbut: That's correct.

Greg Norbut: 2. The next matter is the City of Poulsbo and the 4' parcel of property. I suggested to the City that it would be nice if we didn't have to go through the boundary line adjustment procedure in order to get that taken care of. I said that if we do have to go through that, could we lean on the City to be a co-applicant, and to engineer with the stamp and the legal description that is prescribed under the ordinance, and I was told that the City was too busy. I believe that. From their perspective it is our job to take care of it. I did prepare a deed with an appropriate

description. That still has to be sealed with an engineer's seal. I contacted ADA because they have done prior surveys. They said that they could do the boundary line adjustment for about \$700. I told them that we were pretty much committed to doing that. I thought we could save money because I'd already done the description for it. They said that they have a set price. I told them I would have to get back to them. It looks as if the only way we are going to get that is if I submit the boundary adjustment with the engineer's seal, and then it's only a matter of having the quick claim deed signed and taken to the auditor. Given the fact that the property is registered land you utilize the same form deed as you would for any other property. The only difference is that you have to point out on the top portion of the deed that it is registered land so that the auditor's office can issue a new certificate. This is a recorded certificate of title, very similar to what we see in automobiles or homes. The State guarantees the conditions of the title, so if it is not reflected on the title, there is no lean. It is a good system. We will have title to Port restricted property.

Commissioner Bockus: You are saying that if the engineer could have stamped it that would have saved us \$700?

Greg Norbut: I didn't know it would be \$700 at that point. When I discussed this with the City, they said that no, this was something that we should handle on our own. I wasn't at the City Council meeting when it was discussed. I believe one of you were there.

Commissioner Gilbert: We were all there.

Commissioner Bockus: It was a joint meeting.

Greg Norbut: I did believe that the Board would need a resolution that they would have me prepare, and then they would have it reviewed by their City attorney. I've done that because I didn't want to get hung up on it. I also prepared the description. The City has a form of the deed. I thought that it would be beneficial to do that while the Board considered the boundary line adjustment.

Commissioner Gilbert: It seemed to me that the Mayor wanted this thing taken care of right away. Obviously, that didn't filter down to the department heads.

Greg Norbut: I think she is sincere in wanting to get his handled right away. I am surprised that there isn't an exception to the transfer of a property like this between government agencies, but there isn't. The only way you can go for it without being in violation with the short plat ordinance again, because it's a nonconforming parcel, is to go through the boundary adjustment procedure in order to comply with the statutes.

D. Manager's/Maintenance Report – Port Manager

Kirk Stickels: We have made some progress on the realignment of the identified docks and floats. Assessment was been made on them to identify potential trip hazards. It's not as straight forward as tightening rods. We've built some galvanized brackets, and had some more built for us. We've been installing those, and the most notable change is on A and X dock next to the transformer. We are making good progress on leveling the docks in some of those locations where there was a real potential for trip hazards. 2. There's a larger piece to that project which is to go through and replace worn or damaged strips between the blocks. It will be a long process where we will go through and identify the ones that most need to be replaced, and eventually they will all be replaced. 3. One of the higher focal points of last week and into this week is working with some of the other government agencies, most notably the Department of Ecology and the Coast Guard, in dealing with a fuel spill that we had from a vessel on D dock. Staff was the first to find the leak. We were not completely sure where the leak was coming from, though we did suspect that vessel. We put out an absorbent boom, even though there was no recoverable product or anything really identifiable at the time. We just felt that it was prudent. We went ahead and contacted the owner and ultimately two days later we ended up with a pretty significant spill. I'll go over more of that at the end of my manager's report. 4. Staff has also been working on the annual testing of our life safety equipment, testing ladders, throw rings, and pressure testing the fire main. 5. Everyone is aware of where the fuel spill was. It was the F/V Eric J. The tenant's name is John Greenway. When we initially were looking for the source of a slight sheen, the staff and myself had determined that it was coming from the end of D dock. We weren't able to pinpoint it to the Eric J. We entered the vessel, though, and went into the engine room to check that the bilge pumps weren't causing this discharge. We then set the boom and attempted to contacted the owner a couple of times, two days later we were able to make contact. He came and checked the vessel after hours. In the process of looking at the boat he did discover a hole through the hull into the fuel tank. At that point, he attempted to plug it and begin a fuel transfer from the aft tanks to the fore tanks, in an effort to lift the stern of the vessel out of the water so that he could see the extent of the problem. When the transfer process began the leak was approximately eight inches below the surface. It was a full fuel tank. The containment boom did hold, at least initially. Sometime during the night fuel overcame the absorbent boom and there was a release of fuel into the bay of approximately 70 gallons. The City was here the next morning and advised us that they were investigating the fuel spill. The Department of Ecology is the primary agency, along with the Coast Guard. Both agencies have inspectors on site. Cleanup and containment was contingent until last Sunday at about 2p when the vessel was finally pumped dry. The Captain of The Port out of Seattle released the vessel .The boat was then towed to Port Townsend and put up on the hard, where it will be surveyed. The Port spent approximately \$2,000 in time and materials. We will submit the final figures to the DOE for reimbursement. The DOE will release a summary report to us in the next two weeks with regard to the F/V Eric J. It is not clear yet, whether the boat will be repaired and put back into service, or whether it will be coming back to Poulsbo in the near future.

Commissioner Gilbert: If they repair it up there, is he still paying his moorage? We now consider it an unsafe vessel, so will it have to pass a Coast Guard inspection before we will allow it back in?

Kirk Stickels: Yes.

Commissioner Gilbert: How long has it been since the boat left on a commercial venture?

Kirk Stickels: A minimum of three fishing seasons, possibly four. This is the same tenant/vessel owner that called this afternoon and was abusive on the telephone. He has gone back to work as a skipper up north so communications with him are mostly by email.

Commissioner Bockus: And over email he is not using the same language as he would in person, as I experienced it one time in the office.

Kirk Stickels: This afternoon's conversation was actually with his wife. Between the agencies and the inspector's involved, I feel fairly comfortable that the boat will be adequately inspected before going back in the water.

Commissioner Gilbert: You feel confident we will get reimbursed, or will it go against the F/V Eric J?

Kirk Stickels: I don't know. Our communication was with the Department of Ecology. The F/V Eric J has probably got it's own conveyances to pay to the DOE. The DOE, I suspect, will replace the product that we use into the trailer. The labor hours will be submitted for repayment. They may bill the F/V Eric J.

Commissioner Bockus: We will see how the conversations go with the F/V Eric J's owner, and his spouse, and go from there.

Kirk Stickels: Something that arose, the day of the spill there was an offer to offload the fuel to another boat, but I declined that and wouldn't allow it. It was going to be a boat-to-boat transfer across the water, and across the dock, with substandard equipment. When the tow vessel came into the Port they set up a transfer boat to boat, the Port and Coast Guard were there to monitor and they had proper equipment at that time. The Port had the authority over the transfer of fuel, the other condition the Port Captain made was that no person could be onboard the vessel while it was being towed. 6. We've begun getting the staged for the sewer connections to be made to C and D dock, and hopefully tomorrow we will be meeting with the contractor who is going to do that work for us. 7. I would like to request a short executive session this evening. "Personnel Issue" no decision to be made.

7. Public comments -

Joe Daisy: I wanted to commend the Port for the prompt action you took with the booms on the F/V Eric J before it became a problem. It turned out to be a major problem anyway, but the Port was very Pro-Active in trying to prevent a major spill. The other thing has to do with wireless access. There is a limitation on how far one of the servers will transport a signal on the dock. It may get to someone out here on E and F dock, but it probably would not get out to "D Dock". The secure server issue is something that all wireless services have problems with. They have finally figured out ways of doing encrypted software that would improve that, but I don't know that I'd want to pull into Poulsbo and pull up my bank account information.

Commissioner Bockus: Maybe that is something we could investigate further.

Carol Tripp: It wouldn't be the monthly fee that would be so much, but the equipment would be more. I can see if we can fit it in the budget for next year.

Joe Daisy: I think you could charge those who want the service a fee every month.

Carol Tripp: A code is required at this time. I don't see why you couldn't do something similar for the permanent tenants.

8. Commissioner Comments -

Commissioner Gilbert: I may be calling the staff for various things. I have started a comp plan, and I have already had to call Ms. Tripp a couple of times. There will be other figures that I will need to have. It will be basically the same comp plan with some minor changes.

9. Executive Session - 15 minutes.

10. PORT OF POULSBO BOARD MEETING FOR JUNE 16, 2011 ADJOURNED AT 8:15PM


COMMISSIONER BOCKUS


COMMISSIONER GILBERT


COMMISSIONER DECARLO



PORT OF POULSBO

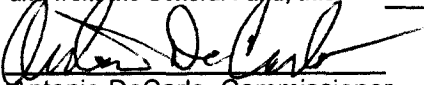
PAYMENT VOUCHER


Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

June 24, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$37,062.89 and from the General Fund, this 24th day of June 2011.


Antonio DeCarlo, Commissioner

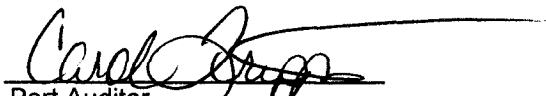
ATTEST:

Andrea Nix, Recording Secretary


Glenn E. Gilbert, Commissioner


Arnold Bockus, Commissioner

Voucher #	Claimant	Amount
10856	American Meter & Appliance Inc	175.93
10857	Associated Petroleum	13,648.44
10858	Bank of America	151.90
10859	Cabela's Mktg & Brand Mgmt Inc.	67.48
10860	CHS, Inc/Cenex	75.02
10861	Coast to Coast Hardware	12.80
10862	Dept of Natural Resources	16,410.67
10863	Home Depot	155.34
10864	New Pig Corp	1,560.88
10865	The Norbut Law Firm	2,380.00
10866	Puget Sound Energy	1,888.60
10867	Staples Advantage	57.32
10868	Verizon Wireless	45.44
10869	USPO	46.00
10870	WA State Dept of Ecology	46.00
10871	Melanie Winnett	91.77
10872	Kirk Stickels	27.14
10873	Steve Spleen	222.16
TOTAL		\$37,062.89

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor



PORT OF POULSBO

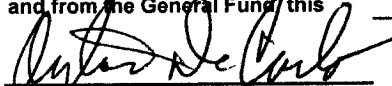
PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

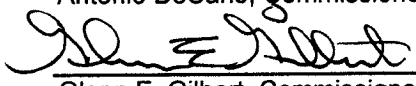
July 8, 2011

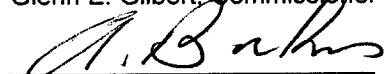
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$53,581.48 and from the General Fund this 8th day of July 2011.


Antonio DeCarlo, Commissioner

ATTEST:


Andrea Nix, Recording Secretary


Glenn E. Gilbert, Commissioner


Arnold Bockus, Commissioner

Voucher #	Claimant	Amount
10874	Edward Jones	1,601.88
10875	Department of Labor & Industries	3,346.30
10876	Employment Security Dept	1,205.16
10877	CenturyLink	266.22
10878	AT & T	74.92
10879	City of Poulsbo	1,903.26
10880	Olympic Springs	72.54
10881	Associated Petroleum Products, Inc.	41,645.87
10882	Bainbridge Disposal Inc	107.76
10883	Bank of America	140.00
10884	Cass/Cade Distributing, Inc.	376.13
10885	Chamber of Commerce	100.00
10886	Coast to Coast Hardware	63.48
10887	EMP Industries, Inc.	174.38
10888	Home Depot	549.33
10889	New Pig Corp	127.67
10890	Norpac Enterprises	266.07
10891	Tacoma Screw Products, Inc.	219.98
10892	WA Dept of Corrections	82.53
10893	Michael F. Wnek	775.00
10894	SAFE Security	483.00
TOTAL		\$53,581.48

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

PORT OF POULSBO

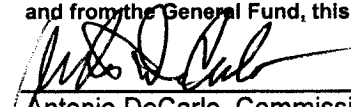
PAYMENT VOUCHER


Post Office Box 732
Poulsbo, WA 98370

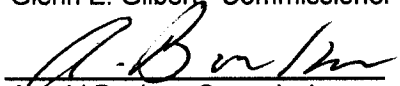
Kitsap County, WA

June 24, 2011

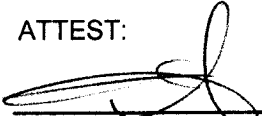
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$8,350.24 and from the General Fund, this 24th day of June 2011.


Antonio DeCarlo, Commissioner


Glenn E. Gilbert, Commissioner



Arnold Bockus, Commissioner

ATTEST:


Andrea Nix, Recording Secretary

Voucher #	Claimant	Amount
P10394	Kirk Stickels	\$1,394.82
P10395	Richard Stice	\$1,480.34
P10396	Brady Miller	\$1,142.65
P10397	Jannese Petersen	\$1,042.45
P10398	Carol Tripp	\$1,627.39
P10399	Melanie Winnett	\$1,106.06
P10400	Charles Schmidt	\$407.26
P10401	Jonathan Davis	\$149.27
TOTAL		\$8,350.24

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

PAYMENT VOUCHER


Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA

July 8, 2011

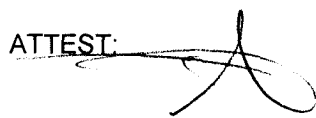
We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$10,200.94 and from the General Fund, this 8th day of July 2011.

  
Antonio DeCarlo, Commissioner

  
Glenn E. Gilbert, Commissioner


  
Arnold Bockus, Commissioner

ATTEST:

  
Andrea Nix, Recording Secretary

| Voucher # | Claimant         | Amount      |
|-----------|------------------|-------------|
| P10402    | Kirk Stickels    | \$1,369.82  |
| P10403    | Richard Stice    | \$1,481.94  |
| P10404    | Brady Miller     | \$1,140.90  |
| P10405    | Jannese Petersen | \$1,056.53  |
| P10406    | Carol Tripp      | \$1,582.39  |
| P10407    | Melanie Winnett  | \$1,105.63  |
| P10408    | Charles Schmidt  | \$526.59    |
| P10409    | Jonathan Davis   | \$403.43    |
| P10410    | Arnold Bockus    | \$492.26    |
| P10411    | Antonio DeCarlo  | \$433.10    |
| P10412    | Glenn Gilbert    | \$412.11    |
| P10413    | Andrea Nix       | \$196.24    |
| TOTAL     |                  | \$10,200.94 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

---DIRECT DEPOSIT ADVICES---


PORT OF POULSBO


PAYMENT VOUCHER

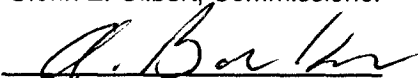
Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA June 24, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$2,603.36 and from the General Fund, this 24th day of June 2011.

  
Antonio DeCarlo, Commissioner

  
Glenn E. Gilbert, Commissioner

  
Arnold Bockus, Commissioner

ATTEST:

  
Andrea Nix, Recording Secretary

| Voucher #    | Claimant                    | Amount     |
|--------------|-----------------------------|------------|
| ACH 06/24/11 | US Treasury/Financial Agent | \$2,603.36 |
|              | TOTAL                       | \$2,603.36 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

~~~ ACH ~~~

PORT OF POULSBO


PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA July 8, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$3,291.43 and from the General Fund, this 8th day of July 2011.

Antonio DeCarlo, Commissioner


Glenn E. Gilbert, Commissioner


Arnold Bockus, Commissioner

ATTEST:

Andrea Nix, Recording Secretary

| Voucher # | Claimant | Amount |
|-------------|-----------------------------|------------|
| ACH 7/08/11 | US Treasury/Financial Agent | \$3,291.43 |
| | TOTAL | \$3,291.43 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~ ACH ~~~

**PORT OF POULSBO**  
**KITSAP COUNTY, WASHINGTON**  
**RESOLUTION NO. 2011-09**  
**DATED: JULY 7, 2011**

**A RESOLUTION** of the Board of Commissioners, Port of Poulsbo, authorizing the Port Auditor to write off uncollectible receipts in the amount of \$1,998.80, effective July 7, 2011.

**WHEREAS** the Port of Poulsbo has determined that the following accounts are uncollectible:

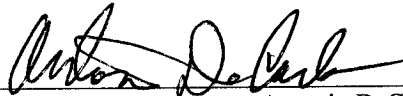
|               |            |
|---------------|------------|
| Alicia Palmer | \$1,998.80 |
| <hr/>         |            |
| TOTAL         | \$1,998.80 |

**THEREFORE** be it resolved, by the Board of Commissioners, Port of Poulsbo, that the Port Auditor is hereby authorized to write off \$1,998.80 in uncollectible receipts effective July 7, 2011.

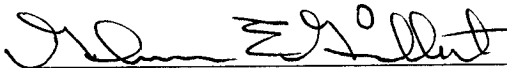
**ADOPTED** by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 7<sup>th</sup> day of July, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, President and Commissioner

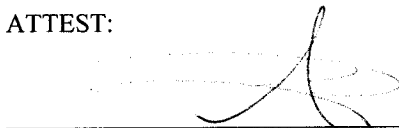


Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Andrea Nix, Recording Secretary