

**PORT OF POULSBO
MEETING AGENDA OF
February 3, 2011**

1. OPEN MEETING

2. OPEN MEETING TO PUBLIC COMMENTS (LIMIT 3 MINUTES)

Letters (2) requesting waiver of Parking Permit Fee.

3. COMMISSIONER COMMENTS

4. CONSENT AGENDA ITEMS

(Next Res. 2011-03)

All matters listed within the Consent Agenda have been distributed to each member of the commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by citizen request.

- A. Approve meeting minutes of January 20, 2011 & All Ports Meeting of January 2, 2011.
- B. Warrants: #10595-10596 & 10597-10630, P10297-P10308, ACH 2/04/11 in the amount of \$73,085.81
- C. Resolutions 2011-01- Cancellation of outstanding warrants
Resolutions 2011-02 – Petty Cash Custodian

5. OLD BUSINESS ITEMS

- A. Armory Parking Lot Permit – Port Manager
- B. West Poulsbo (DNR) property – Port Manager

6. NEW BUSINESS ITEMS

- A. Appointment of Secretary of the Board – Commissioner Bockus
- B. Leif Bentsen / Kitsap County Veterans Advisor – Port Manager
- C. BARS – Port Manager
- D. Items for public comments/motions/discussions
- E. Managers/Maintenance Report – Port Manager
- F. Executive Session

7. OPEN TO PUBLIC COMMENTS: (LIMIT 3 MINUTES EACH)

8. COMMISSIONER COMMENTS

9. ADJOURN MEETING

PORT OF POULSBO
BOARD MEETING MINUTES
FEBRUARY 3, 2011
7:00PM

ATTENDEES: COMMISSIONER BOCKUS; COMMISSIONER DECARLO;
COMMISSIONER GILBERT (VIA WEBCAM); PORT MANAGER, KIRK STICKELS; PORT
ACCOUNTANT AND AUDITOR, CAROL TRIPP; PORT SECRETARY, ANDREA NIX.

PUBLIC ATTENDEES ON SPECIAL BUSINESS: KITSAP COUNTY VETERANS
ASSISTANCE ADVISOR, LIEF BENTSEN; DAVID BLACK.

1. Meeting Chairman, Commissioner Bockus opened the meeting at 7pm, and invited Public Comments.

PUBLIC COMMENTS:

Kirk Stickels: Two tenants have submitted letters to the board, as per Port policy, regarding lost parking permits and the subsequent inability to obtain a new permit w/o paying the \$25 fee. This item added to New Business of this meeting.

Kirk Stickels: Introduced public attendees, Leif Bentsen and David Black, to speak under New Business.

2. Commissioner Bockus invited Commissioner Comments.

COMMISSIONER COMMENTS:

Commissioner DeCarlo: RE: Port/City Lease Agreement, had spoken to Jill at the City of Poulsbo about the Port/City waterfront lease agreement. She said maps showing the actual area of lease should be available by the end of next week.

Kirk Stickels: The old configuration packet did not include the current PMAs for water areas. The new packets should be updated to include them, and it should differentiate between what is leased and what is owned.

3. Commissioner Bockus opened discussion of the Consent Agenda Items.

CONSENT AGENDA ITEMS: Motion made and passed to accept Consent Agenda Items.

A. Armory Parking Lot -

Kirk Stickels: Met first part of week with engineer, contractor and city staff to examine conceptual designs of the lot, and also to ensure the designs meet the planning, zoning and engineering requirements for a site. Once final drawings are

complete the Port will have a chance to approve them. A time frame of approximately 45 days exists before permits will be available for the site. Permit and renew fees will apply. Upon looking at water retention and storm drainage an accurate bid by the contractor will ensue. There is some sub-standard soil, which will be removed and replaced by 12-14 inches of appropriate run-off materials, i.e. gravel and rock. There may be an opportunity for pervious surface material, which will retain water run-off and direct water into catchment basins and storm drainage. Issues of curb configuration, setback, surface lighting, landscaping, materials configuration, water management and utility metering will be included in the design. Project is considered "new construction" and permitted accordingly. Port of Poulsbo will be the responsible utility subscriber for electricity, water, sewer, etc.

Commissioner Gilbert: Voiced his concern for safety at night, particularly in regards to lighting configuration surrounding landscaping and walls, which will deter crime.

Kirk Stickels: Voiced his concern for local traffic visibility and safety.

Commissioner Bockus: Suggested approaching Dr. Eugene Mumford, DDS about a possible partnership regarding lighting, which will include security for his building.

B. Acquisition of West Poulsbo Property, a DNR owned property -

Kirk Stickels: Title search revealed that access to the adjacent properties by property owners, as well as access to the West Property Site, is via an unrecorded roadway. Before the Port can direct their attorney to establish the easement, the Port has to be in control of the property by either signing the lease or purchasing the property.

Commissioner DeCarlo: Motioned to sign the lease.

Commissioner Gilbert: Seconded the Motion.

Commissioner Bockus: Denied the Motion, noting the liability for the logging road, which will include expense and labor, i.e. maintain pavement, plow snow, etc.

Majority Rules that the Port of Poulsbo will move forward to sign the lease on the West Poulsbo Property.

4. Commissioner Bockus opened discussion of New Business Items.

NEW BUSINESS ITEMS:

A. Appointment of Port Secretary, Andrea Nix. All commissioners approved.

B. War Veterans Plaque recovered after removal from Armory -

Leif Bentsen, Kitsap County Veterans Assistance Advisor: Credited Kirk Stickels for helping recover the lost plaque from where it had been taken to in Olympia, and introduced David Black, whose father Hugh D. Black is commemorated on the plaque.

David Black: Used to take his grand children to the plaque to remember their heritage. He noticed that it was missing and spoke to a reporter for the Kitsap County Herald, who subsequently wrote an article for the paper, revealing that Mr. Bentsen had found the plaque and was returning it to Poulsbo. Coincidentally Mr. Black and Mr. Bentsen had known each other from years back, and this was a joyous reunion for them.

Leif Bentsen: Thanked the Board for their commendable management of the Port of Poulsbo, and for retaining the original rock that the plaque was placed on so that it may be remounted as it was before the Armory demolition.

Commissioner Bockus: Confirmed that the Port's intention is for the plaque to remain in the park, available to the community in remembrance of our veterans on holidays and throughout the year.

C. Board Action to request transfer of 56 hours from Kirk Stickel's leave time back to Carol Tripp. Already approved by the Board.

D. Tenant Letters re: Parking Permit, to waive \$25 fee or not –

Commissioner Bockus: Asked if the tenants were aware of the policy.

Kirk Stickels: Confirmed that the policy is stated clearly in the Port Handbook and Moorage Agreement.

Commissioner DeCarlo: Confirmed policy is stated in the Agreement, but asked for clarity on whether the fee should also be applied to tenants with old expired permits, which could not be used. The reason for the policy was to prevent someone from passing their permit on to a friend after they had terminated their lease with the port, or while using a second re-issued permit.

Carol Tripp: Confirmed policy is made clear in the Agreement that new permits will not be issued unless old permits are returned, or a \$25 fee is paid.

Commissioners Concur: The \$25 fee will not be waived for the tenants with current letters submitted, and policy will be upheld for these two cases, based on adequate notice of policy.

E. Commissioner Bockus called for the Manger's Maintenance Report to be split into two sections, one for the Manager's Report and one for the Accountants Report, with both items under "E."

MANAGER'S MAINTENANCE REPORT:

Kirk Stickels: 1.) Reports that management is working on upgrading last of electrical meters on "C" Dock. 2.) Clearing up lingering inspection items from walkthroughs, i.e. missing slip numbers, tidying up loose pieces of conduit feeding to meters, and damage from winter weather, such as a miss-charging battery on the breakwater. 3.) Assisting Thompson's Pile Drivers company in removing the vessel, which was sunken from a propane explosion. The vessel is now raised and awaiting transport to Port Orchard. 4.) Working with the Thompson's company to locate and repair failing conduits under the wood wharf, while the pile driving crew works above putting new caps on deck covering. This work was identified as a Capital Project to be done in the first quarter of this year. Initially there were three caps requiring replacement, but a fourth has now been discovered, and will also be replaced. Crew has found that old stringers and cap material were not treated initially before construction over 8 years ago, and are subsequently failing. Meanwhile, sister stringers, installed at a later date, carry much of the existing load. The existing failing stringer system will be replaced with treated wood. The original \$45,000 estimate looks like it will require an additional \$20-25,000.

Commissioner Bockus: Said that he thought much of the work in the past was meant to be a short term and inexpensive fix, and now the work should be handled correctly.

Kirk Strickels and Commissioner DeCarlo: Both agreed.

Kirk Strickels and Carol Tripp: Both agreed that the Capitol Projects funding would be adjusted to accommodate the work.

Commissioner Bockus: Suggested that John Xenos be approached to assist in covering costs since the work benefits his interests, as well.

ACCOUNTANT'S REPORT:

Carol Trip: Account's in Collections -

- 1.) \$10,800 - Westerly account. This case has gone to court.
- 2.) \$1,400 - Dream Girl account. Ms. Tripp says there is still a chance of recovering this money from the tenant.
- 3.) Over \$1,000 - Sunken vessel from propane explosion. This tenant will lose live-aboard status on Feb. 4, according to policy for delinquent accounts.

4.) \$606 - Mr. Rodman has rethought his situation and intends not to pay. He has asked to relinquish his vessel to the Port. This vessel was originally a Port owned vessel, sold to Mr. Rodman for \$100 at auction, and is not worth more now.

Carol Tripp: Totals are \$14,000 in bad debt, with a \$70,000 loss for January 2011.

Kirk Strickels: The Port endeavors to tighten up time schedules, while still adhering to RCWs.

Commissioner Bockus: Suggested a follow-up with the DNR to see what the options for handling the delinquencies are.

F. Delinquent Moorage Accounts -

Kirk Strickels: Re: the delinquent accounts from last meeting, one owner wants to relinquish the vessel, keys and title to the Port. The other owner may want to do this, also. Introduced that Ms. Tripp had written an addendum to the Handbook stating the Port's intent to enforce reimbursement for towing and storage costs.

Commissioner Gilbert: Suggested that delinquent accounts be handled on a case specific basis, taking into account whether the value of the vessel will cover losses incurred for that vessel by the Port.

Commissioner Bockus: Taking keys and titles puts more work on Port staff, and should not be done.

Commissioner DeCarlo: Auction is preferable to towing and storage, because towing and storage fees may become the responsibility of the Port, and not the delinquent tenant, if the delinquent tenant refuses to pay. He said the Port must be sure that they would not be responsible for the fees associated with towing and storage.

Commissioner Bockus: Recommended seeking the advice of an attorney to be clear about the applicable RCWs.

Kirk Strickels: Staff will do more research into the Port's liability for covering towing and storage costs. It must be considered that a precedent is established by how the Port handles these delinquent accounts and vessels.

5. Commissioner Bockus invited Public Comment. No public comments.

6. Commissioner Bockus invited Commissioner Comments.

COMMISSIONER COMMENTS:

Commissioner DeCarlo: The Poulsbo Mayor got calls from Veterans groups thanking the City for "saving the rock".

Commissioner Bockus: Suggested that the Board discuss the issue of insurance for vessel owners moored at the Port. He said a recent survey of other ports in Washington revealed that out of 21 only 2 ports did not require that liability insurance be secured by owners for their moored vessels. He stated that the Port of Poulsbo should review and reconsider the current policy not to require insurance. He stated that he realizes this may be a hardship on some vessel owners, and may cause some to vacate their moorages, but says the Port's liability is too high.

Commissioner Gilbert: Suggested that liability coverage would protect the Port.

Commissioner DeCarlo: Agreed that required minimum liability insurance should be considered.

Kirk Strickels: Noted that some ports have enforced insurance requirements as a way to get rid of "undesirable" vessels, and that this Port should not mandate insurance requirements for this reason.

All Commissioners: Agreed with Mr. Strickels.

Commissioner Bockus: The item of Insurance Requirements was placed on the Agenda for the Mar 3, 2011 meeting.

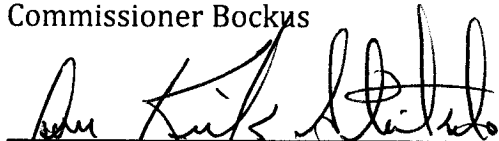
BOARD ADJOURNED FOR EXECUTIVE SESSION (15 min.) to discuss Personnel Affairs.

PORT OF POULSBO BOARD MEETING, FOR FEBRUARY 3, 2011, ADJOURNED AT 9:20PM.

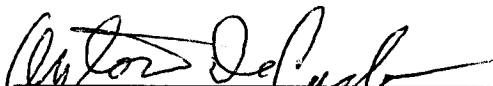
The meeting minutes are approved as written by:



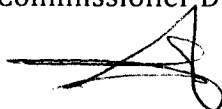
Commissioner Bockus



Commissioner Gilbert



Commissioner DeCarlo



Secretary Andrea Nix



PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

February 11, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$22,500.82 and from the General Fund, this 11th day of February 2011.

Antonio DeCarlo, Commissioner

ATTEST:
Andrea Nix, Recording Secretary

Glenn E. Gilbert, Commissioner

Arnold Bockus, Commissioner

Voucher #	Claimant	Amount
10631	Associated Petroleum	15,878.93
10632	Bainbridge Disposal Inc	107.76
10633	Cass/Cade Distributing, Inc.	122.61
10634	CHS, Inc/Cenex	126.17
10635	Chemsearch	267.85
10636	Coast to Coast Hardware	67.83
10637	Fisheries Supply	207.44
10638	Home Depot	142.92
10639	James Lumber & Ace Hardware	24.20
10640	Mascott Equipment	472.76
10641	NAPA/Westbay Auto Parts	4.71
10642	New Pig Corporation	517.40
10643	Olympic Springs, Inc	10.81
10644	Seattle Injector Co.	132.64
10645	Verizon Wireless	45.48
10646	City of Poulsbo	1,773.97
10647	AT & T	67.32
10648	CenturyLink	374.78
10649	Edward Jones	1,573.07
10650	Reliable Dive Service	380.10
10651	Excel Business Systems, Inc.	202.07
TOTAL		\$22,500.82

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Port Auditor


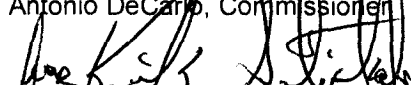
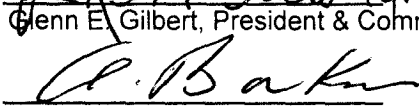
PORT OF POULSBO

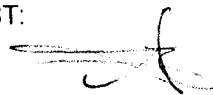
PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA February 18, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$2,414.41 and from the General Fund, this 18th day of February 2011.


Antonio DeCarlo, Commissioner

Glenn E. Gilbert, President & Commissioner

Arnold Bockus, Commissioner

ATTEST:

Korinne K. Henry, Recording Secretary
Andrea Nix

Voucher #	Claimant	Amount
ACH 02/18/11	US Treasury/Financial Agent	\$2,414.41
	TOTAL	\$2,414.41

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~ ACH ~~~

PORT OF POULSBO

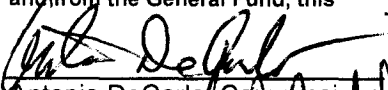
PAYMENT VOUCHER

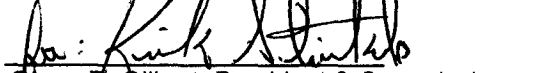
Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA

February 18, 2011


We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$8,276.24 and from the General Fund, this 18th day of February 2011.

  
Antonio DeCarlo, Commissioner

  
Glenn E. Gilbert, President & Commissioner

  
Arnold Bockus, Commissioner

ATTEST:

  
Kerinne K. Henry, Recording Secretary  
*Andrea Nix*

| Voucher # | Claimant         | Amount            |
|-----------|------------------|-------------------|
| P10309    | Kirk Stickels    | \$1,569.82        |
| P10310    | Richard Stice    | \$1,481.94        |
| P10311    | Brady Miller     | \$1,139.35        |
| P10312    | Jannese Petersen | \$1,042.25        |
| P10313    | Carol Tripp      | \$1,626.31        |
| P10314    | Melanie Winnett  | \$1,106.02        |
| P10315    | Charles Schmidt  | \$310.55          |
| TOTAL     |                  | <b>\$8,276.24</b> |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~



PORT OF POULSBO

PAYMENT VOUCHER

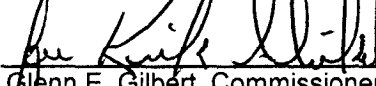
Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA

February 18, 2011

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$20,910.13 and from the General Fund, this 18th day of February 2011.


Antonio DeCarlo, Commissioner


Glenn E. Gilbert, Commissioner

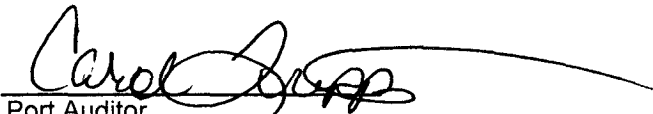

Arnold Bockus, Commissioner

ATTEST:


Andrea Nix, Recording Secretary

| Voucher # | Claimant | Amount |
|-----------|--------------------------------|--------------------|
| 10652 | Puget Sound Energy | 6,273.23 |
| 10653 | WA State Department of Revenue | 3,125.50 |
| 10654 | Hugh Gallagher | 99.92 |
| 10655 | Bank of America | 132.00 |
| 10656 | Better Business Forms | 626.86 |
| 10657 | Coast to Coast Hardware | 80.95 |
| 10658 | Regence Blueshield | 10,470.26 |
| 10659 | Tacoma Screw Products, Inc. | 55.93 |
| 10660 | Verizon Wireless | 45.48 |
| TOTAL | | \$20,910.13 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2011-03
DATED: FEBRUARY 17, 2011

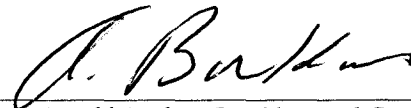
A RESOLUTION of the Board of Commissioners, Port of Poulsbo, authorizing the Port Auditor to write off uncollectible receipts in the amount of \$10,872.30 effective February 17, 2011.

WHEREAS the Port of Poulsbo has determined that the following accounts are uncollectible:

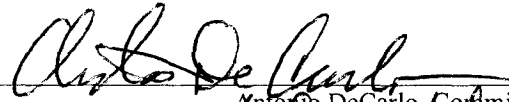
| | |
|----------------------------|--------------------|
| <u>Mary Lou Luddington</u> | <u>\$10,872.30</u> |
| <u>TOTAL</u> | <u>\$10,872.30</u> |

THEREFORE be it resolved, by the Board of Commissioners, Port of Poulsbo, that the Port Auditor is hereby authorized to write off \$10,872.30 in uncollectible receipts effective February 17, 2011.

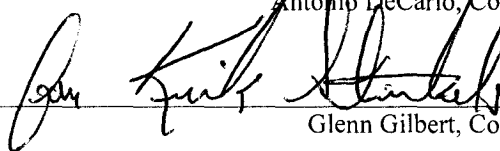
ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 17th day of February, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, President and Commissioner



Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Andrea Nix, Recording Secretary

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2011-04
DATED: FEBRUARY 17, 2011

A RESOLUTION of the Board of Commissioners, Port of Poulsbo, in Washington State, to allocate funds from the Liberty Park Fund #88737 to the Port/City Waterfront Improvement Fund #88738 in the amount of \$10,155.20.

WHEREAS, the Port of Poulsbo wishes to allocate funds from the Liberty Park Fund #88737 to the Port/City Waterfront Improvement fund #88738 in the amount of \$10,155.20; now, therefore

BE IT RESOLVED by the Board of Commissioners, Port of Poulsbo, Kitsap County, Washington, to allocate funds from the Liberty Park Fund #88733 to the Port/City Waterfront Improvement Fund #88738 in the amount of \$10,155.20.

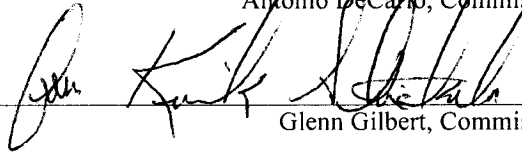
ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 17th day of February 2010 and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, Chairman and Commissioner



Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Andrea Nix, Recording Secretary

PORT OF POULSBO
Kitsap County, Washington

RESOLUTION 2011-05

WHEREAS, the Port's Auditor has reported that the expenses directly attributable for the operation of Liberty Park Marina for the period January 1, 2010, through December 31, 2010, are as follows:

| | |
|---|---------------------|
| Commissioner and Secretary Compensation | \$14,572.00 |
| Salaries & Wages | 67,085.16 |
| Federal Payroll Taxes | 5,132.01 |
| State Payroll Taxes | 5,088.05 |
| Health Insurance | 25,597.36 |
| Uniforms | 682.45 |
| Office Expenses | 312.74 |
| Janitorial Supplies | 1,185.95 |
| Credit Card Processing Fees | 3,305.20 |
| Insurance | 8,805.08 |
| Advertising | 961.50 |
| Electricity & Propane | 27,706.78 |
| Garbage, Sewer & Water | 11,608.78 |
| Telephone | 2,782.79 |
| Maintenance | 9,292.32 |
| Supplies | 1,640.90 |
| Excise Taxes | 3,929.31 |
| Purchase Equipment (Washers/Dryers) | 6,261.85 |
| TOTAL LIBERTY PARK EXPENSES | \$195,950.23 |

WHEREAS, funds are currently available and, the Port Auditor is directed to transfer funds immediately.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington as follows:

1. The allocation of expenses associated with the operation of the Liberty Park Marina for the period January 1, 2010 through December 31, 2010, as identified above, are hereby approved.
2. The Kitsap County Treasurer is hereby authorized and directed to transfer the amount of \$195,950.23 from the Liberty Park Fund (#88737) to the Port of Poulsbo General Fund (#88735).

ADOPTED, by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 17th day of February 2011, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.

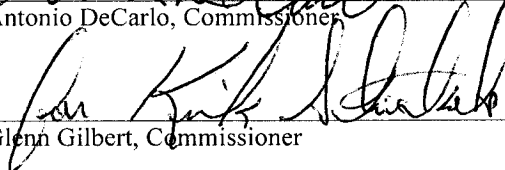
PORT OF POULSBO
Kitsap County, Washington



Arnold Bockus, President/Commissioner

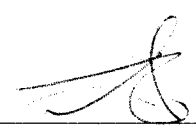


Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Andrea Nix, Recording Secretary

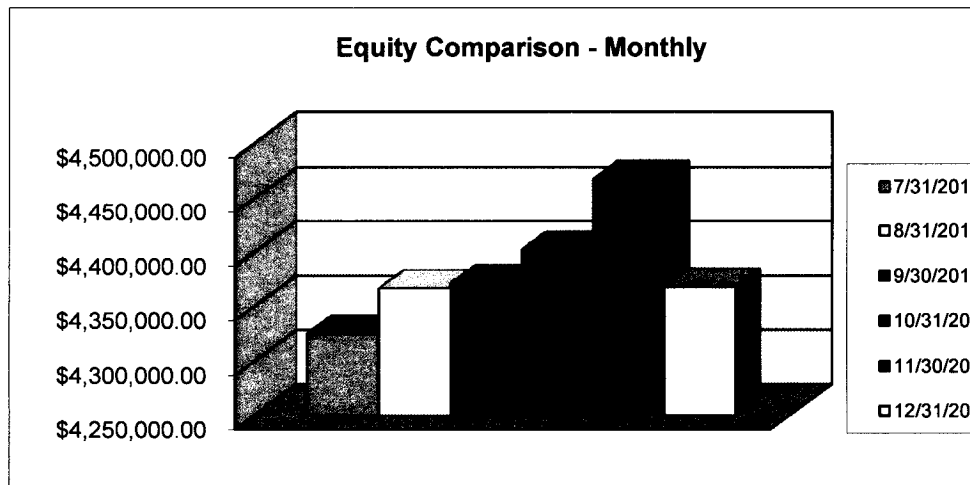
**Port of Poulsbo
Summary of Financial Statements
For the Twelve Months Ending December 31, 2010**

ASSETS, LIABILITIES, EQUITY

| | |
|--------------------------|-------------------------------|
| Cost of Capital Assets | \$ 2,242,550.31 |
| Current Assets | 2,185,276.85 |
| TOTAL ASSETS | <u>\$ 4,427,827.16</u> |
|
 | |
| Current Liabilities | \$ 58,726.59 |
| TOTAL LIABILITIES | <u>\$ 58,726.59</u> |
|
 | |
| TOTAL EQUITY | <u>\$ 4,369,100.57</u> |

| | Dec | Year To
Date |
|------------------------------|------------------------------|-------------------------------|
| INCOME & EXPENSES | | |
| Moorage & Other Receipts | \$58,798.11 | \$ 1,045,312.43 |
| Net Fuel Sales | 1,320.05 | 63,812.16 |
| TOTAL RECEIPTS | <u>\$ 60,118.16</u> | <u>\$ 1,109,124.59</u> |
|
 | | |
| Operating Expenses | 159,667.82 | 799,557.51 |
| NET GAIN/LOSS | <u>\$ (99,549.66)</u> | <u>\$ 309,567.08</u> |
|
 | | |
| CAPITAL IMPROVEMENTS | \$ 19,030.00 | \$ 33,623.64 |

| | |
|---|-------------------------------|
| Balances of Assets Accts | |
| <i>December 31, 2010</i> | |
| General Fund | \$ 29,711.23 |
| General Investment Fund | 1,896,963.57 |
| Liberty Park Fund | 1,981.55 |
| Park Investment Fund | 189,673.50 |
| Remaining Fund Balances
and other current assets | 66,947.00 |
| | <u>\$ 2,185,276.85</u> |




CAPITAL ASSETS ARE BASED ON HISTORICAL COSTS AND DO NOT REPRESENT THE CURRENT FAIR MARKET VALUE OR REPLACEMENT COST.

PORT OF POULSBO

BOARD ACTION REQUEST

SUBMITTED BY: KIRK STICKELS, PORT MANAGER



DATE: February 17, 2011

SUBJECT: Rule & Regulations Handbook

RECOMMENDED ACTION: The action recommended is to add a new clause to the Port's Rules and Regulations Handbook.

BACKGROUND INFORMATION: This new clause would outline the Port's ability to remove vessels.


EXISTING POLICY: The Port of Poulsbo's Rules & Regulations Handbook.

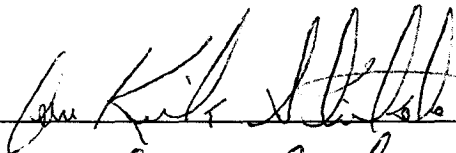
FINANCIAL IMPACT: There may be a initial impact that would offset by charging the vessel owner for all costs as well as the return to use of the moorage.


ADDITIONAL COMMENTS: This new clause was discussed at the February 3, 2011 meeting. The clause would be added on pg. 6, Administration and Enforcement, section 5;

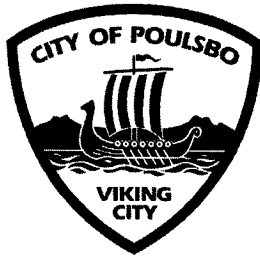
New Clause: A vessel, the owner of which has been notified to remove the vessel from the port, is not removed immediately, it may be impounded by the Port, and may be removed by a private contractor/s and charges for removal and storage assessed against the vessel and/or it owner,

APPROVED DATE: 2-17-11

CHAIRMAN/COMMISSIONER BOCKUS: 

COMMISSIONER GILBERT: 

COMMISSIONER DECARLO: 



POULSBO CITY COUNCIL MEETING
February 9, 2011 ~ 7:00 PM

A G E N D A

1. CALL TO ORDER

- a. Pledge of Allegiance

2. MAYOR'S REPORTS

3. COUNCIL DISCUSSION/AGENDA REVIEW/SET TIME RESTRICTIONS (Reference Rules Section 6.1 & 7.2)

4. COUNCIL COMMITTEE REPORTS (FOR ITEMS ON CURRENT AGENDA)

5. COMMENTS FROM CITIZENS*

Please state your name and limit your comments to 3 minutes, unless additional time is granted by Council.

6. CONSENT AGENDA (Next Ord. 2011-02, Res. 2011-03) *All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered to be routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by Councilmember or citizen request.*

- a. Minutes of January 5, 2011 City Council Meeting (Boltz)

7. OTHER BUSINESS

- a. Presentation - Jeromy Sullivan Tribal Chair Port Gamble S'Klallam Tribe
b. Ordinance No. 2011-__, 4th Quarter Budget Amendments (Booher) **Action**
c. Interlocal Agreement with Kitsap Public Utility District for Service Area Adjustment and Operation (Loveless) **Action**
d. Award Contract for Repair of Marine Science Center (Loveless) **Action**
e. Agreement with CHS Engineers for 6th Avenue and 9th Avenue Pumpstations (Kasiniak) **Action**
f. Presentation: Public Outreach Plans for Old Town/6th Avenue & Anderson Parkway LID Retrofit Projects (Farncomb)
g. Set Public Hearing: 2011-2016 Six-Year Transportation Improvement Program Amendment (Kasiniak) **Action**

8. DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORTS

9. CONTINUED COMMENTS FROM CITIZENS*

10. COUNCILMEMBER COMMENTS

11. 10:00 PM ADJOURNMENT

*Council may address questions/comments made during Citizen Comments during Councilmember Comments.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THE AGENDA. IN ACCORDANCE WITH COUNCIL'S RULES OF PROCEDURE, THIS MEETING IS TAPE RECORDED. IN ACCORDANCE WITH A CONTRACT WITH THE CITY OF BREMERTON, THIS MEETING IS BROADCAST LIVE, VIDEOTAPED AND RE-BROADCAST ON BREMERTON KITSAP ACCESS TELEVISION (BKAT).

The City of Poulsbo strives to provide accessible meetings for people with disabilities. Please contact the Poulsbo City Clerk's office at 779-3901 (TDD 779-1483) at least 48 hours prior to the meeting if accommodations are needed for this meeting.

It is requested that attendees limit the use of scented products (perfume, cologne, hairspray, after shave, lotion, fabric softener, etc). Fragrances can be toxic substances to some people causing respiratory or neurological disabling reactions. This requirement is consistent with the Americans with Disabilities Act for a barrier-free environments.