

**PORT OF POULSBO
MEETING AGENDA OF
September 16, 2010**

1. OPEN MEETING

2. OPEN MEETING TO PUBLIC COMMENTS (LIMIT 3 MINUTES)

3. COMMISSIONER COMMENTS

4. CONSENT AGENDA ITEMS

(Next Res. 2010-06)

All matters listed within the Consent Agenda have been distributed to each member of the commission for reading and study, are considered to be routine and will be enacted by one motion of the commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by a Commission member or by citizen request.

- A. Approve meeting minutes of September 2, 2010
- B. Approve special meeting minutes of September 7, 2010 & September 14th 2010
- C. Warrants 10419-10438, P10196-P10203, ACH 9/17/10 in the amount of \$76,492.41 & Amended Warrant list attached in the amount of \$327,602.34

5. OLD BUSINESS ITEMS

- A. Armory – Port Manager
- B. D.N.R. Trust Land - Discussion

6. NEW BUSINESS ITEMS

- A. Items for public comments/motions/discussions
- B. Preliminary 2011 Budget Discussions – Port Accountant
- C. Classic Yacht Assoc. B.A.R. 9/16/10 – Port Manager
- D. Movie/Port Facilities – Port Manager
- E. Managers / Maintenance Report – Port Manager

7. OPEN TO PUBLIC COMMENTS: (LIMIT 3 MINUTES EACH)

8. COMMISSIONER COMMENTS

9. ADJOURN MEETING

**PORT OF POULSBO
MEETING MINUTES OF
September 16, 2010
7:00PM**

Present: Commissioner Bockus, Commissioner Gilbert, Commissioner DeCarlo, Port Manager Kirk Stickels, Port Accountant Carol Tripp, Recording Secretary Kori Henry, and members of the general public.

1. Commissioner Chairman Bockus opened the meeting at 7:00pm

2. PUBLIC COMMENTS:

Richard Randall: I am the coordinator the for this year's Classic Yacht Association rendezvous. This is our 14th year here at the Port. We will be here the 24th, 25th, and 26th. Many boats will be open to the public for viewing. We expect at least 32 boaters to attend. We had 26-27 boats come last year.

Commissioner Gilbert: Will you have people on board the boats during viewing?

Richard Randall: Yes, not all the boats will be open but many are open.

Kirk Stickels: I have a board action request form requesting a deviation from the slip or boat length policy and go to boat length only. Last year's sponsorship was to charge only the boat length. We are looking at 1372 feet overall in boat length. It is an increase of about \$85 over last year. Last year's price was \$1,200. It is ongoing support of the rendezvous that is similar to a traveling museum. The boats are attended and open for viewing by the public. I recommend the Board approve the Board Action Request.

Commissioner Gilbert: Is this a one-time event or an ongoing event?

Kirk Stickels: This is a one-time event that is only for this year.

The Board of Commissioners unanimously approves the Board Action Request to allow the sponsorship of the Classic Yacht Rendezvous by charging only the boat length instead of slip length.

3. COMMISSIONER COMMENTS:

Commissioner Gilbert: I attended the council meeting last night and Tammy Mattson approached me and handed me a letter as well as Councilman Jeff Bauman regarding requests for a movie to be filmed in Poulsbo. I agree with Jeff Bauman's response to Tammy. Molly and John Lee are fighting against the annexation to the City. The City decided to go forward with this annexation.

Commissioner Bockus: None

Commissioner DeCarlo: None

4. CONSENT AGENDA

- A. The Board of Commissioners unanimously approved the regular meeting minutes of September 2, 2010 as written.
- B. The Board of Commissioners unanimously approved the special meeting minutes of September 7th and September 14th as written.
- C. Warrants 10419-10438, P10196-P10203, ACH 09/17/10 in the amount of \$76,492.41 and the amended list of warrants 8/19/10 warrants #10371-10388, P10176-P10181, ACH 08/20/10 in the amount of \$52,288.31, 08/05/10 warrants #10320-10345, 10346-10370, P10156-P10163, P10164-10175, ACH 07/23/10, ACH 08/06/10 in the amount of \$138,291.15, 7/15/10 warrants #10301-10319, P10136-P10143, P10144-P10155, ACH 6/25/10, ACH 7/09/10 in the amount of \$69,977.96, and 6/17/10 warrant #10273-10300, P10128-P10135, ACH 6/11/10 in the amount of \$67,044.92.

5. OLD BUSINESS ITEMS

A. Armory – Port Manager

We have calls out to four contractors regarding taking the Armory down. Two of the three contractors have come down to look at the structure. One of the contractors thought it could be removed for \$85,000 but that does not include the concrete floor. Core samples will have to be taken first to find out the depth of the floor. I have as built drawings but it does not show the depth. The most cost effective way to take it down is to cut the concrete walls at the foundation then take the walls down. We will have to have a parking plan and a ramp for access. This is one option. We were also approached today by the Farmers Market and they are interested in renting floor space once a month. They would like to hold the market year round. I told them the lease rate is \$1.25 per square foot. I have had requests for the large assembly area for bazaar's, quilt shows, and the market.

Carol Tripp: How large is the assembly area?

Commissioner Gilbert: It is 3600 square feet.

Carol Tripp: That equals to a lease rate of \$145.04 for a daily fee at \$1.25 per square foot. In order for you to maintain the building you would have to rent the space two times per month just to cover the costs for the bare minimum utilities.

Commissioner Gilbert: We could maintain the building until the first of the year then take it down in January.

Kirk Stickels: The contractor said it could take it down, clean it up, and have it finished in 30 days.

Commissioner DeCarlo: How much would it cost to do some core drills?

Kirk Stickels: It costs \$200 per hour to core drill the holes.

Commissioner DeCarlo: My thought would be to hire someone to come in and do the core drills so we can see who would give us a better price or at least a more accurate bid to demolish the building.

B. DNR Trust Land – Discussion

The road access comes in from Rude road. The surveyor references other plats. The homeowners adjacent to the clear cut use the logging road as a main access to their properties. An easement was granted off Rude road for the front properties. The covenants follow the property. The purchase and sales agreement wouldn't be made until the lease agreement is signed by both parties then a quick deed claim would be issued. The road was a logging road and was not built to State or County standards.

Carol Tripp: You will need to make a motion on the property.

Commissioner Gilbert: I make a **motion** to decline the offer of approximately 160 acres off Finn Hill road called West Poulsbo tract number 516-T26N-1E due to the restrictive covenants for lease or purchase.

The Board of Commissioners unanimously approved to decline the offer of approximately 160 acres off Finn Hill road called West Poulsbo tract number 516-T26N-1E due to the restrictive covenants for lease or purchase.

6. NEW BUSINESS ITEMS

A. Items for public comments/motions/discussions

None.

B. Preliminary 2011 Budget Discussions – Port Accountant

2/26
MUSEUMS → *(circled)*
AW

There were some small changes made to the budget. \$160,000 was removed from the capital projects list since we are not going to purchase the DNR property. \$80,000 was added to the capital projects list for demolition of the Armory, \$30,000 was removed since we won't need to pay a lease for the DNR lands, as well as the \$6,000 for DNR land gates. The dip into the reserves will go down to \$7,016. The total expenditures will now be \$907,602.

The Board unanimously approved the 2011 budget as written.

C. Classic Yacht Accos. Board Action Request 9/16/10

The Board Action Request was discussed and unanimously approved by the Board under Public Comments.

D. Movie/Port Facilities– Port Manager

When I was contacted by Tammie I told her the request had to go to the Board for review and a decision. They are requesting the Armory, parking for 5 days, and use of the Port facilities and they want an answer by tonight. We will not be able to compensate the space.

Commissioner Bockus: I go along with Jeff Bauman's comments and I would tell them we are not able to meet the requests made at this time.

Kirk Stickels: I am going on vacation next week and will be gone for 2 weeks.

E. Managers/Maintenance Report – Port Manager

I contacted four contractors regarding demolition of the Armory. One bidder dropped out and we met with two others. We were contacted by the Farmers Market about use once per month. I told them it would cost \$1.00-\$1.25 per square foot.

The DNR property is not a mute point because a decision has been made.

The Classic Yacht Association has sponsors for the Yacht rendezvous and the Port Madison Enterprises are the main sponsor of the event.

We are working on the transition boards, triangles, and pile hoops on E-dock. We are on our winter maintenance schedule and are preparing for winter. There is a large amount of large clusters of black mussels growing this year especially on our fire mains so we are clearing our lines to remove them.

If you have comments on the Shoreline Master Plan let me know and I will get them back to the City. We have until the 30th to get our comments submitted. I have my comments on the draft policies and I can add yours as well.

I will be on vacation the next two weeks. I am hauling my boat out in Port Townsend.

F. Executive Session

7. PUBLIC COMMENTS

None

8. COMMISSIONER COMMENTS

Commissioner Gilbert: I would like to have an executive session this evening to discuss property acquisition and it is expected to last approx. 5 minutes.

Commissioner DeCarlo: None

Commissioner Bockus: I have been going through my stack of papers and came across our comp plan. Our current comp plan is good through 2012 but we have completed the majority of the project. We should look at updating our comp plan.

Kirk Stickels: The comp plan needs to be flexible but also needs to be updated. We will need to gather public input and advertise the meetings.

Commissioner Bockus: Would it be good to have a retreat to gather or own thoughts and ideas for a comp plan? We can set it up after you get back from your vacation. We will need to advertise the workshop. To give incentive awards we have to have a policy in place that allows for them.

Kirk Stickels: The policy has to be in place prior to the award or incentive being given.

There will be an executive session this evening to discuss property acquisition and it is expected to last approx. 5 minutes.

Close public session and open executive session at 8:30pm

Close executive session and open public session at 8:35pm

No decisions were made from the executive session.

9. ADJOURN MEETING AT 8:35pm



Commissioner Bockus



Commissioner DeCarlo



Commissioner Gilbert

PORT OF POULSBO
BOARD OF COMMISSIONER
SPECIAL MEETING MINUTES
September 23, 2010

Members Present: Commissioner Bockus, Commissioner Gilbert, Commissioner DeCarlo, Craig Steinlicht.

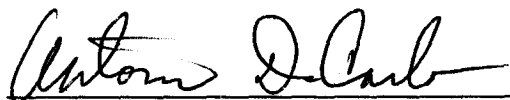
10:40 Call to order by Chairman Bockus

Purpose: Executive session for the purpose of Land purchase negotiations.

12:40 meeting adjourned from Executive session with no further action.



Commissioner Bockus



Commissioner DeCarlo



Commissioner Gilbert

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2010-08
DATED: OCTOBER 7, 2010

WHEREAS, the Board of Commissioners of the Port of Poulsbo has met and considered its budget for the calendar year 2011; and,

WHEREAS, the districts actual levy amount from the previous year was \$253,879; and,

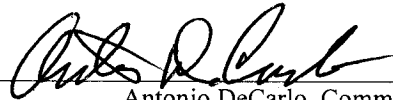
WHEREAS, the population of this district is less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2011 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$2,539 which is a percentage increase of one (1) percent from the previous year. The increase is exclusive of additional revenue resulting from new construction, improvement to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 7th day of October 2010, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, Chairman and Commissioner



Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Korinne K. Henry, Recording Secretary

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2010-09
DATED: OCTOBER 7, 2010

A RESOLUTION of the Board of Commissioners, Port of Poulsbo, adopting a final budget for 2011.

WHEREAS, State law requires this Port Commission to prepare a preliminary budget for the ensuing fiscal year showing the estimated expenditures and the anticipated available funds from which all expenditures are to be paid; and

WHEREAS, this Port Commission has published a Notice in accordance with state law stating that the preliminary budget of this Port District has been prepared, and has given due notice of the place and hour designated of a hearing on the preliminary budget and adoption of the final budget; and

WHEREAS, all persons present at said hearing were given the opportunity to comment and present objections to the preliminary budget; now, therefore

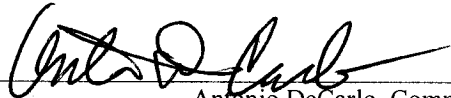
BE IT RESOLVED by the Board of Commissioners, Port of Poulsbo, Kitsap County, Washington, as follows:

The final budget for the Port of Poulsbo, as reflected in exhibit attached hereto, and by this reference incorporated herein, is hereby adopted as the final budget for this Port for the 2011 calendar year.

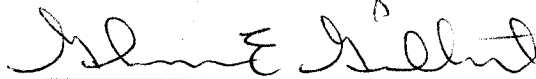
ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 7th day of October 2010, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, Chairman and Commissioner

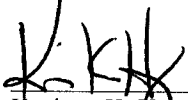


Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Korinne K. Henry, Recording Secretary

Budget Summary for 2011

Total Income

	<i>Port</i>	<i>Liberty Park</i>	<i>Totals</i>
General Tax Levy	261,237		
Facility Revenues	579,388	290,546	
Interest Revenues	28,000	2,000	
<i>Total Income</i>	868,625	292,546	1,161,171

Expenses

Maintenance & Operations	741,080	237,660	
Capital	166,522	22,925	
<i>Total Expenses</i>	907,602	260,585	
From Cash Reserves	-7,016		1,161,171

Port of Poulsbo

2011 Budget

OPERATING FUNDS

INCOME	General (Port)	Liberty Park
General Fund Taxes & LET	\$261,237	
Operating Revenue (Attachment A)	579,388	\$290,546
Interest on Investments	28,000	2,000
TOTAL INCOME	\$868,625	\$292,546

EXPENDITURES

Commissioner Compensation	\$30,600	\$10,200
Salaries & Payroll	236,250	78,750
Payroll Taxes	44,625	14,875
Employee Benefit Programs	6,375	2,125
Insurance - Health	91,125	30,375
Uniforms	2,000	500
Accounting	1,250	
Legal	8,500	
Office Expenses	8,500	4,500
Janitorial Supplies	1,000	2,000
Supplies	2,000	3,000
Storage Rent	250	
Visa Fees	15,500	4,500
Insurance - General	23,505	7,835
Advertising	4,500	4,500
Dues	3,800	
Electricity	39,000	38,000
Garbage, Sewer & Water	18,000	16,000
Telephone	5,000	4,500
Short & Over	300	
Refunds (Deposits)	1,000	
Bad Debt Expense	1,000	
Maintenance	40,000	5,000
Outside Services	7,500	
Training (includes travel)	3,000	
<i>Commissioner Bockus</i>	1,000	
<i>Commissioner DeCarlo</i>	1,000	
<i>Commissioner Gilbert</i>	1,000	
Consultants/Audit Fees	20,000	5,000
Lease - DNR	19,500	
Miscellaneous	1,000	
Taxes - Excise	60,000	6,000
Election Expense	4,500	
Contingency Reserve	20,000	
Matching Funds to City of Poulsbo	18,500	
EXPENDITURES	\$741,080	\$237,660

CAPITAL IMPROVEMENTS & PURCHASES

**Projects may be modified, delayed or deferred
depending on the availability and amount of funds.**

Washers/Dryers, Restroom Upgrade			12,500
Armory Demolition	80,000		
C Dock End Rebuild	12,000		
Engineering Design & Permits	25,000		
2 Portable Pump-Outs	10,426	10,425	
Electrical Pedestals & Upgrades	39,096		
Total	\$ 166,522	\$ 22,925	
TOTAL EXPENDITURES	\$907,602	\$260,585	¹

BUDGET FOR CALENDAR YEAR 2011

Revenues	\$1,161,171
Expenditures	\$1,168,187
Grant/Matching Fund Reserves	(\$7,016)

Note 1 - This does not include any property/building/land purchases made during the calendar year 2011.

Attachment A

Breakdown of Projected Operating Revenues for the year 2011

	General (Port)	Liberty Park
Permanent Moorage	\$ 440,638.00	
Winter Moorage		\$ 36,735.00
Transient Moorage	11,500.00	
Guest Moorage		222,811.00
Finance Charge Income	3,000.00	
Misc - Other 1 & 2	4,000.00	8,000.00
Live Aboard Fee	7,250.00	
Fuel Revenue (Net)	60,000.00	
Electricity	35,000.00	16,500.00
Reservation Fees		6,500.00
Utility Fee	18,000.00	
TOTAL	\$ 579,388.00	\$ 290,546.00
Interest - Investments	\$ 28,000.00	\$ 2,000.00

1 Grid, Waiting List & Key cards (Port)

2 Shower & Washer/Dryer Monies (Park)

PORT OF POULSBO
KITSAP COUNTY, WASHINGTON
RESOLUTION NO. 2010-10
DATED: OCTOBER 7th 2010

A RESOLUTION of the Board of Commissioners, Port of Poulsbo, adopting new rates.

WHEREAS, the rates for the Port of Poulsbo as indicated in exhibit "A" are approved; and

WHEREAS, the adopted transient & winter moorage rates will take effect October 1, 2010; and

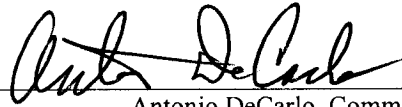
WHEREAS, the remaining adopted rates as indicated in exhibit "A" will take effect January 1, 2011

THEREFORE, BE IT RESOLVED by the Board of Commissioners are adopting new rates as indicated in exhibit "A".

ADOPTED by the Board of Commissioners of the Port of Poulsbo at the regular public meeting thereof held this 7th day of October 2010, and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof.



Arnold Bockus, Chairman and Commissioner



Antonio DeCarlo, Commissioner



Glenn Gilbert, Commissioner

ATTEST:



Korinne K. Henry, Recording Secretary

**Port of Poulsbo
2011 Rates**

*****Permanent Moorage*****

<i>Moorage Charge</i>	<i>Un-improved Moorage</i>
\$4.18 Per foot	\$ 2.09 Per foot
\$0.15 Per foot - Util Chrg	\$ 0.07 Per foot - Util Chg
\$0.54 Leasehold Tax	\$ 0.27 Leasehold Tax
\$4.87 Total-Per foot	\$ 2.43 Total-Per foot

Electricity Charge .08 per kwh

*****Transient, Winter & Summer Moorage*****

<i>Moorage Charge</i>
\$3.77 Per foot
\$0.48 Leasehold Tax
\$3.25 Electrical Charge
\$7.50 Total-Per foot

*****Guest Moorage*****

<i>Moorage Charge</i>
\$0.90 Per foot
\$5.00 for 0-4 hours

*****Boat House Moorage*****

\$0.29 Per Sq Ft	722	\$259.92
\$0.03 Per Sq Ft - Util Chrg	1012	\$364.32
\$0.04 Leasehold Tax	1188	\$427.68
\$0.36 Total-Per Sq Ft		

Electricity Charge no change .08 per kwh

*****Other Charges*****

Reservation Fee	\$	5.00
Waiting List Fee	\$	25.00
Keycard Deposit	\$	20.00
Parking Permit Replacement Chrg	\$	25.00
Daily Grid Rate		
Current Port Tenant	\$	25.00
Non Port Tenant	\$	50.00
Tow Charge		
Current Port Tenant	\$	25.00
Non Port Tenant	\$	50.00
Late Fee	\$	20.00
Processing Fee	\$	50.00 2nd Chaining \$100
Liveboard Fee	\$	33.85
Maintenance Fee **		50.00 per man hour + materials cost

REMINDER:
NO Annual Moorage

**-Maintenance Fee is for dewatering or securing boats because of lack of response, carelessness, neglect etc. of tenant/visitor



PORT OF POULSBO

PAYMENT VOUCHER

Post Office Box 732
Poulsbo, WA 98370

Kitsap County, WA October 8, 2010

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$72,609.32 and from the General Fund, this 8th day of October 2010

Antonio DeCarlo, Commissioner

Glenn E. Gilbert, President & Commissioner

Arnold Bockus, Commissioner

ATTEST:

Kofinne K. Henry, Recording Secretary

Voucher #	Claimant	Amount
10439	Andrea & Dave Riley	58.40
10440	David Undlin	184.47
10441	Diane Crowder	20.00
10442	Loren Gerhard	130.50
10443	Rick Collier	113.50
10444	Tony Corning	114.60
10445	Dan Cannarella	39.27
10446	Amy Satrom	114.75
10447	Tessa Aydelotte	216.42
10448	Jay French	36.80
10449	Jerry Nance	172.47
10450	Donald Honeycutt	61.40
10451	Edward Jones	1,543.36
10452	ADA Engineering, LLC	75.35
10453	Associated Petroleum Products, Inc	34,715.13
10454	Associated Petroleum Products, Inc	212.37
10455	AT & T	60.42
10456	Bainbridge Disposal, Inc	107.76
10457	Bank of America	857.99
10458	Boat/U.S.	80.95
10459	Cabela's Mktg & Brand Mgmt Inc	494.01
10460	CHS, Inc/Cenex	75.01
10461	Chemsearch	269.54
10462	City of Poulsbo	240.00
10463	Coast & Harbor Engineering	3,220.83
10464	Coast to Coast Hardware	70.24
10465	Dept of Natural Resources	11,751.37
10466	Home Depot	158.01
10467	James Lumber & Ace Hardware	127.70
10468	Ken's Northwest Automotive	782.77
10469	Mascott Equipment	175.66
10470	The Norbut Law Firm	1,525.00
10471	Olympic Springs, Inc	67.83
10472	Plastic Supply, Inc.	1,305.96
10473	Port Townsend Leader	199.00
10474	Regence Blueshield	10,470.26
10475	Tacoma Screw Products, Inc	44.30
10476	Kitsap Sun	240.73
10477	Toiletpaperworld.com	139.99
10478	Tuna Graphics, Inc	323.63
10479	City of Poulsbo	2,011.57
TOTAL		\$72,609.32

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

Port Auditor

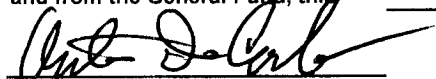
PORT OF POULSBO

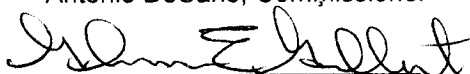
PAYMENT VOUCHER

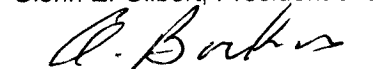
Post Office Box 732
Poulsbo, WA 98370

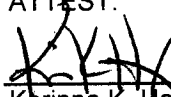
Kitsap County, WA October 1, 2010

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$10,826.79 and from the General Fund, this 1st day of October 2010.


Antonio DeCarlo, Commissioner



Glenn E. Gilbert, President & Commissioner


Arnold Bockus, Commissioner

ATTEST:

Korinne K. Henry, Recording Secretary

Voucher #	Claimant	Amount
P10204	Arnold Bockus	\$736.12
P10205	Antonio DeCarlo	707.65
P10206	Glenn Gilbert	739.73
P10207	Korinne Henry	192.08
P10208	Kirk Stickels	1,494.20
P10209	Richard Stice	1,422.49
P10210	Brady Miller	1,090.57
P10211	Jannese Petersen	1,000.66
P10212	Carol Tripp	1,583.75
P10213	Melanie Winnett	892.82
P10214	Charles Schmidt	502.36
P10215	Jonathan Davis	464.36
TOTAL		\$10,826.79

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.


Port Auditor

~~~DIRECT DEPOSIT ADVICES~~~

PORT OF POULSBO

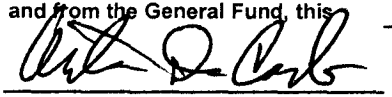
PAYMENT VOUCHER


Post Office Box 732  
Poulsbo, WA 98370

Kitsap County, WA


October 1, 2010

We, the undersigned Board of Commissioners of the Port of Poulsbo, Kitsap County, Washington do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$3,318.01 and from the General Fund, this 1st day of October 2010.

  
Antonio DeCarlo, Commissioner

  
Glenn E. Gilbert, President & Commissioner

  
Arnold Bockus, Commissioner

ATTEST:  
  
Korinne K. Henry, Recording Secretary

| Voucher #    | Claimant                    | Amount     |
|--------------|-----------------------------|------------|
| ACH 10/01/10 | US Treasury/Financial Agent | \$3,318.01 |
|              | TOTAL                       | \$3,318.01 |

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, the labor performed, or the expense incurred as described herein and that the claim is a just, due and unpaid obligation against the Port of Poulsbo and that I am authorized to authenticate and certify to said claim.

  
Port Auditor

~~~ ACH ~~~